Do you want to improve your English skills for college or work?
Do you want to apply to an American college or university?

The English Language Institute (ELI) in the office of Continuing and Professional Studies at The City College of New York offers classes to build English communication skills for business and to prepare international students for the academic challenges of American colleges or universities.

ELI offers a full-time, multilevel English language program and preparation courses for college admissions, including a math component & TOEFL. We have experienced English instructors and a friendly and caring university environment to help you achieve your goals. Our advisers can help with applications and transfers.

Students who apply to bachelor’s or master’s programs at City College are eligible for a TOEFL waiver upon successful completion of ELI classes.

This school is authorized under Federal law to enroll non-immigrant alien students.

Fall 2017
$900 | 5 weeks | Mon - Thurs 9:30am - 2:00pm
August 22 - September 26
September 27 - November 1
November 6 - December 13
ONLINE/HYBRID
CERTIFIED BILLING & CODING SPECIALIST

Course code: ME700

170 Hours
(118 Online Class Hours
+ 52 Classroom Hours
On Site or Remotely)

Schedule
Fridays
9:00 AM - 12:00 PM

Fall 2017
SEPT. 8, 2017 - FEB. 9, 2018
NOV. 19, 2017-APR. 26, 2018

$2,100 Tuition
$25 non-refundable
Registration fee not
included

Board Exam Fee and Books
not included

The Office of Continuing and Professional Studies at The City College of New York has partnered with MedStar Billing Technology and Resources, a leading provider of medical healthcare transaction processing services for outpatient facilities, to train individuals who aspire to be certified medical billers and coders.

This new 170-hour online/hybrid course is designed for anyone who wants to be a certified billing & coding specialist in any health related facilities such as clinics, out and inpatient facilities.

Why take this course?
- Certified by the National Healthcare Association (NHA)
- 100% pass rate on NHA exam in 2016
- You can access the course anytime, anywhere

FINANCIAL ASSISTANCE PROVIDED FOR QUALIFIED APPLICANTS

Just 4 easy payments

*Ask us how!

REGISTER NOW!

Connect @CCNYCPS

Three Ways to Register
Phone - 212.650.7312
Email: ace@ccny.cuny.edu
In Person

*Steeped in Education, Rooted in the Community*
The Bureau of Labor Statistics predicts that there will be an increased demand for qualified Pharmacy Technicians by 20% between now and 2022 (faster than the average). Under the direction of a licensed Pharmacist, a Pharmacy Technician's (Pharm Techs) main responsibility is to fill prescription medication orders for customers and health professionals. Pharm Techs work in a variety of settings that include grocery and drug stores, pharmacies, hospitals, and clinics. They are responsible for performing customer intake interviews and entering that information into a computer database, answering customer questions, measuring amounts of medication, packaging and labeling prescriptions accurately, informing the customers of special instructions associated with their medications and manage inventory control systems.

In 75 hours (25 classes), Pharm Tech program prepares students to learn applied and practical information necessary to pass the Pharmacy Technician Certification Exam administered by the Pharmacy Technician Certification Board (PTCB). Course topics include Pharmacy Law, Human Anatomy & Physiology, Pharmacology, and Medical Dosaging for oral medications and IV infusions with a review of arithmetic and pre-algebra.

Mishkin’s Pharmacy will visit the class and recruit students for Pharmacy Technician internships. Students will also learn about customer service.

FINANCIAL ASSISTANCE PROVIDED FOR QUALIFIED APPLICANTS
Interactive Poetry Workshop

AR310
Prerequisites: None

From Page to Stage:
Everyone Has a Story to Tell — What's Yours?

This interactive, innovative poetry workshop is facilitated by four dynamic authors and educators as part of an exciting collaboration between CCNY CPS and Women Writers in Bloom Poetry Salon (WWBPS).

The workshop welcomes writers of all genders, levels and backgrounds. Previous writing experience is not required, but is welcome.

This writing workshop will help students to refine their creative voice and prepare them for sharing their work with a larger audience. The four-part workshop will employ writing prompts on a wide variety of poetic themes.

Selected student poems will be published in a chapbook at the conclusion of the course, and students will be invited to perform work produced in class at a culminating event at Aaron Davis Hall, which will also showcase renowned poets.

SIGN UP FOR FALL 2017 COURSE!

• 4 CLASSES + FINAL SHOWCASE @ AARON DAVIS HALL, DEC 6TH!

• CLASSES MEET SEPT 14, OCT 12, NOV 2 & NOV 30

• 6:30-9:00PM

• $279.00

CALL TO REGISTER: 212-650-7312
ONLINE: WWW.CPS.CCNY.CUNY.EDU
Become a Certified Personal Trainer

October 14, 2017 - December 2, 2017
6 Sessions; 36 Hours
Saturdays
9 AM—4 PM
$875

Whether a career move or for your own personal knowledge get all the information you need to become a Certified Personal Trainer. This challenging course is taught over a 6-week period for better retention and hands on skill competency. The national exams are held on the 7th week. This course is formatted as a 36-hour program and is comprised of 15 hours of lecture, 15 hours of hands on practical training and a built in study day that walks many graduates right into a job!! The course prepares you for success with key topics that include biomechanics, exercise physiology, fitness testing, and equipment usage and health assessment. CPR/AED certification is a requirement to take the exam national exam. Added Bonus: Complete the 30 hour internship program and get your Level 2 certification at no extra cost!

W.I.T.S. is the only major certifying body in the country providing comprehensive practical training and internship components. You will be prepared to work with clients and stand out in any gym as “the expert” in your field. Textbook is required and not included in course fees.

- Earn an average of $34 per hour nationally.
- Internships that walk you into jobs!
- "HANDS ON practical labs" to roll play and master the skills of success.
- Employer driven—we have a national pool of sites waiting for YOU!!
- Certification Exams included.

The City College of New York
Continuing & Professional Studies
Shepard Hall, Room 2
on Convent Avenue, near 140th St.

Three Ways to Register
Phone - 212.650.7312
Online - www.ccny.cuny.edu/cps
In Person

'Steeped in Education, Rooted in the Community'
TAX PREPARATION MADE EASY

SAVE HUNDREDS OF DOLLARS ON TAX PREPARATION FEES!!

YOU WILL LEARN

- How to prepare simple tax returns, 1040 and
  Social Security Forms
- How to read W-2's
- About the Earned Income Tax Credit & The Child Tax Credit
- Tax Preparation using TurboTax
- About career opportunities in the tax preparation field
- How to file taxes if you are undocumented
- Learn how your income affects your financial aid

The new software will allow students to file their 2016 & 2017 taxes.

This service is included with the software.

Facilitator has over 15 years of tax preparation experience.

* Does not include business taxes.

Fall 2017
Saturdays
9:00 AM – 3:00 PM
18 hours; 3 sessions
Oct. 14 – Oct. 28

$225
$25 non-refundable registration fee not included
Medical Interpreter Certificate (Spanish/English) 
Accredited by International Medical Interpreters Association

Medical Interpreters – Health Care Interpreters – work with doctor’s offices, hospitals, emergency rooms, and other medical facilities to help eliminate language barriers and protect patients from misunderstandings or harm. The need for qualified Medical Interpreters has never been greater.

PROGRAM HIGHLIGHTS

- Includes consecutive, simultaneous, sight, and phone interpretation
- Member of the National Council on Interpreting in Health Care (NCIHC)
- Expert instructors who are practicing medical interpreters
- Incorporates certification exam preparation
- Resume-building and interview skills

TOPICS INCLUDE

- Medical Terminology
- Hospital Protocols
- Cultural Sensitivity
- Standards of Practice
- Code of Ethics

Scholarships available for qualified applicants. Convenient payment plans available.

SCHEDULE & TUITION

Mondays & Wednesdays
6:00 pm – 9:00 pm
October 23, 2017 – March 14, 2018
34 sessions, 102 hours

$1,799
Includes test books and $25 non-refundable registration fee. Certification exam fee not included.

REGISTER NOW

Phone: 212-650-7312
Online: www.ccny.cuny.edu/cps
In Person

Follow Us @CCNYCPS
ONLINE/HYBRID CERTIFIED CLINICAL MEDICAL ASSISTANT (CCMA) CERTIFICATE PROGRAM

Course code: ME602

472 Hours
(271 Online Class Hours + 69 Classroom Hours
On Site or Remote Access + 132 Clinical Classroom Hours)

OCT. 26, 2017 - JULY 30, 2018

Tues & Thurs
6:00 pm-9:30 pm

$4,499 Tuition
$25 Registration Fee Not Included in Tuition

PREREQUISITE: High School Diploma, TASC, or HSE (formerly GED)

This 472-hour online hybrid course is designed to prepare students to work as multi-skilled health professionals, and perform administrative and designated clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing and coding for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examinations, drawing blood and administering medications as directed by a physician.

With the integration of clinical and administrative skills (Medical Terminology, EKG, Phlebotomy, Vital Signs, CPR, Electronic Health Record, Medical Billing and Coding, test preparation) students will have sufficient knowledge to perform a variety of tasks, to become a successful multi-skilled Certified Medical Assistant Specialist.

Why should you take this course?
- Certified by the National Healthcareer Association (NHA)
- 98% pass rate on NHA exam
- Course offers dual skills: administrative and clinical, giving you the “edge” to earn top of the salary range

FINANCIAL ASSISTANCE PROVIDED FOR QUALIFIED APPLICANTS

Easy payments, Ask us how!

REGISTER NOW!

The City College of New York
Continuing & Professional Studies
Shepard Hall, Room 2
Convent Avenue, near 140th Street

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'Steeped in Education. Rooted in the Community'
CÁTEDRA MARIO VARGAS LLOSA AT
http://www.ccny.cuny.edu/cmll/catedra-vargas-llosa.cfm
SEMINAR FALL 2017

Mario Vargas Llosa’s *La fiesta del Chivo*: History, Reality and Literature

**Days and Room:** Tuesday, 24 October (NAC-5/223, at CCNY); Thursday, 26 October (NAC-5/223); Friday, 27 October (Instituto Cervantes): *Note: All 3 days are required*

**Hours for 3 days:** 4:30-8:30 pm.

Offered through the Cátedra Mario Vargas Llosa and the Department of Classical and Modern Languages and Literatures at The City College, CUNY, with the cooperation of the Instituto Cervantes, this **one (1) credit seminar** focuses on Mario Vargas Llosa’s historical novel *La fiesta del Chivo* (2000), about the Dominican dictator Rafael Trujillo. This seminar is taught by the acclaimed Mexican writer Mónica Lavín with Distinguished Professor Raquel Chang-Rodríguez. It will examine novelistic form—point of view and counterpoint—as keys to the fictionalization of history, narrative persuasive power, and our understanding of the human condition. **Knowledge of Spanish/Participation in Spanish or English.**

**Text:** Mario Vargas Llosa, *La fiesta del Chivo/The Feast of the Goat* (any ed. in Spanish or English)

**For general information:** contact the Department of Classical and Modern Langs. & Lit. 212-650-6731, or Prof. Raquel Chang-Rodríguez rehangrodriguez@ccny.cuny.edu

To Register, Visit us at [https://www.ccny.cuny.edu/cps](https://www.ccny.cuny.edu/cps)

Early Registration (Before Oct. 1st) $180
From Oct. 1st Registration $200

**For seminar information**
212-650-7312