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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Student**  | **Last name(s)** | **First name(s)** | **Date of birth** | **Nationality**[[1]](#endnote-1) | **Sex [M/F]** | **Study cycle**[[2]](#endnote-2) | **Field of education** [[3]](#endnote-3) |
|  |  |  |  |  |  |  |
| **Sending Institution** | **Name** | **Faculty/Department** | **Erasmus code**[[4]](#endnote-4)  **(if applicable)** | **Address** | **Country** | **Contact person name**[[5]](#endnote-5)**; email; phone** |
|  |  |  |  |  |  |
| **Receiving Institution**  | **Name** | **Faculty/ Department** | **Erasmus code (if applicable)** | **Address** | **Country** | **Contact person name; email; phone** |
| Ca’ Foscari University of Venice, Italy | / | I VENEZIA01 | Dorsoduro 3246 – 30123 Venice | Italy | International Office – international.cooperation@unive.it- +39 041 2348054, 7521 |
| **Before the mobility** |
|  | ***Proposed study programme at the Receiving Institution*****Planned period of the mobility: from [month/year] ……………. to [month/year] ……………**Course catalogue at Ca’ Foscari University: <http://www.unive.it/data/9639>:**BE CAREFUL AT YOUR COURSE SEARCH: the courses you choose should correspond to your study level, as you need some previous competences to attend them.*** **Search by "Study programme" (sorry, at the moment the definitions are in Italian);**
* **Pay attention to the codes: T (ex. FT1) means "Triennale", which refers to 1st cycle /undergradaute level courses, M (ex: EM50) stands for "Magistrale", which refers to 2nd cycle/master's level courses;**
* **You must choose courses offered in the semesters of your mobility: the 2nd semester runs from February to June and it is composed of a 3rd and a 4th period.**
 |
| **Table A****Before the mobility** | **Component**[[6]](#endnote-6) **code**(if any) | **Course title at the Receiving Institution**(as indicated in the course catalogue[[7]](#endnote-7)) | **Semester** [e.g. autumn/spring; term] | **Number of ECTS credits (or equivalent)**[[8]](#endnote-8) **to be awarded by the Receiving Institution upon successful completion** |
|   |   |  |  |  |
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|   |  |  |  | **Total: …** |
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| The level of language competence[[9]](#endnote-9) in \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ [*indicate here the language/s of instruction*] that the student already has or agrees to acquire by the start of the study period is: *A1* ☐ *A2* ☐ *B1* ☐ *B2* ☐ *C1* ☐ *C2* ☐ *Native speaker* ☐ |

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|   | ***Recognition at the Sending Institution*** |
| **Table B****Before the mobility** | **Component code** (if any) | **Course title at the Sending Institution**(as indicated in the course catalogue) | **Semester** [e.g. autumn/spring; term] | **Number of ECTS credits (or equivalent) to be recognised by the Sending Institution** |
|   |   |  |  |  |
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|   |  |  |  | **Total: …** |
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| ***Commitment*** By signing this document, the student and the Sending Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. The Sending Institution undertakes to apply all the principles agreed in the Inter-Institutional Agreement. The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period. |
| **Commitment** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Student |  |  | *Student* |  |  |
| Erasmus+ administrative Unit Coordinator at theSending Institution |  |  |  |  |  |
| Erasmus+ Scientific Coordinator at theSending Institution |  |  |  |  |  |

1. **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-1)
2. **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8). [↑](#endnote-ref-2)
3. **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution. [↑](#endnote-ref-3)
4. **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. [↑](#endnote-ref-5)
6. An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. [↑](#endnote-ref-6)
7. **Course catalogue**: detailed, user-friendly and up-to-date information on the institution’s learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. [↑](#endnote-ref-7)
8. **ECTS credits (or equivalent)**: in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added. [↑](#endnote-ref-8)
9. **Level of language competence**: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr [↑](#endnote-ref-9)