



2007 – 2008 FEDERAL WORK – STUDY JOB LISTING

| Referral #: 50 | Job: A | Office/Dept.: School of Engineering-Undergraduate | | | Division: SOE |
|---|--------------------------------------|--|------------------------------|---|----------------------|
| Bldg./Rm.: ST-209 | Agency Code #: 04302 | Location Code: 6454 | Community Service? No | | |
| Title of FWS Position: Office Assistant/ Customer Service | | | | Office Hours: 9:00 am. – 5:00 pm., Mon. – Fri. (See below for evening and weekend options.) | |
| Job Description: Student will, type, file, answer phones & provide customer service. | | | | | |
| Semester | Number of Positions Available | Minimum Hrs per week | Maximum Hrs per week | Evenings? | Weekends? |
| Summer 2007 | 3 | 20 | 35 | No | No |
| Fall 2007 | 4 | 10 | 20 | No | No |
| Intersession '07-'08 | 3 | 10 | 35 | No | No |
| Spring 2008 | 3 | 10 | 20 | No | No |



2007 – 2008 FEDERAL WORK – STUDY JOB LISTING

| Referral #: 50 | | Job: B | | Office/Dept.: School of Engineering undergraduate Studies | | Division: SOE | |
|---|-------------------------------|-----------------------------|----------------------|--|---|------------------------------|--|
| Bldg./Rm.: ST-209 | | Agency Code #: 04302 | | Location Code: 4003 | | Community Service? No | |
| Title of FWS Position: Office Assistant | | | | | Office Hours: 9:00 am. – 5:00 pm., Mon. – Fri. (See below for evening and weekend options.) | | |
| Job Description: Student will file, photocopy, answer phones, and provide customer service, and run errands on campus. | | | | | | | |
| Semester | Number of Positions Available | Minimum Hrs per week | Maximum Hrs per week | Evenings? | Weekends? | | |
| Summer 2007 | 3 | 10 | 35 | No | No | | |
| Fall 2007 | 3 | 10 | 20 | No | No | | |
| Intersession '07-'08 | 3 | 10 | 35 | No | No | | |
| Spring 2008 | 3 | 10 | 20 | No | No | | |

2007 – 2008 FEDERAL WORK – STUDY JOB LISTING

| Referral #: 50 | Job: C | Office/Dept.: Grove School of Engineering | | | Division: |
|---|-------------------------------|--|----------------------|---|------------------|
| Bldg./Rm.: ST-142 | Agency Code #: 04302 | Location Code: 6454 | | Community Service? No | |
| Title of FWS Position: Office Assistant | | | | Office Hours: 9:00 am. – 5:00 pm., Mon. – Fri. (See below for evening and weekend options.) | |
| Job Description: Student will file, type, answer phones, do on campus deliver photocopy, fax, and other tasks as assigned. | | | | | |
| Semester | Number of Positions Available | Minimum Hrs per week | Maximum Hrs per week | Evenings? | Weekends? |
| Summer 2007 | 2 | 0 | 20 | No | No |
| Fall 2007 | 2 | 0 | 20 | No | No |
| Intersession '07-'08 | 0 | 0 | 0 | No | No |
| Spring 2008 | 2 | 0 | 20 | No | No |