



2007 – 2008 FEDERAL WORK – STUDY JOB LISTING

Referral #: 137	Job: A	Office/Dept.: Community Youth Program			Division: Urban Affairs
Bldg./Rm.: A-205	Agency Code #: 04302	Location Code: 4051	Community Service? Yes		
Title of FWS Position: Urban Fellows				Office Hours: 9:00 am. – 5:00 pm., Mon. – Fri. (See below for evening and weekend options.)	
Job Description: 4-week residential experience plus one commuter week on the campus of Maritime College. Will work with students, ages 13-17. will be responsible for planning and implementing aspects of the summer program, including designing and teaching the community service and elective workshops, supervising and tutoring during study hall, and attend and monitor all field trips.					
Semester	Number of Positions Available	Minimum Hrs per week	Maximum Hrs per week	Evenings?	Weekends?
Summer 2007	4	0	0	Yes	Yes
Fall 2007	0	0	0	No	No
Intersession '07-'08	0	0	0	No	No
Spring 2008	0	0	0	No	No



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Referral #: 137		Job: B		Office/Dept.: Community Affairs		Division: Urban Affairs	
Bldg./Rm.: A-205		Agency Code #: 04302		Location Code: 4051		Community Service? Yes	
Title of FWS Position: Project Coordinator					Office Hours: 9:00 am. – 5:00 pm., Mon. – Fri. (See below for evening and weekend options.)		
Job Description: Develop and produce a theme based film script for a citywide competition. Applicants must be familiar with script writing and film making. Applicant must also be able to assist students with exploring and developing their ideas, edit and produce an award winning script and possible documentary film.							
Semester	Number of Positions Available	Minimum Hrs per week	Maximum Hrs per week	Evenings?	Weekends?		
Summer 2007	0	0	0	No	No		
Fall 2007	2	10	20	Fridays	Saturdays		
Intersession '07-'08	2	10	20	Fridays	Saturdays		
Spring 2008	2	10	20	Fridays	Saturdays		



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Referral #: 137		Job: C		Office/Dept.: Community Affairs		Division: Urban Affairs	
Bldg./Rm.: A-205		Agency Code #: 04302		Location Code: 4051		Community Service? Yes	
Title of FWS Position: Student Aide					Office Hours: 9:00 am. – 5:00 pm., Mon. – Fri. (See below for evening and weekend options.)		
Job Description: Applicants will compile and format articles and entries for a monthly community newsletter.							
Semester	Number of Positions Available	Minimum Hrs per week	Maximum Hrs per week	Evenings?	Weekends?		
Summer 2007	0	0	0	No	No		
Fall 2007	2	10	20	Yes	No		
Intersession '07-'08	2	10	20	Yes	No		
Spring 2008	2	10	20	Yes	No		



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Referral #: 137	Job: D	Office/Dept.: Community Affairs			Division: Urban Affairs
Bldg./Rm.: A-205	Agency Code #: 04302	Location Code: 4051	Community Service? Yes		
Title of FWS Position: Tutor				Office Hours: 9:00 am. – 5:00 pm., Mon. – Fri. (See below for evening and weekend options.)	
Job Description: Conduct small group tutoring sessions; assist participants with home work help; monitor and escort student participants for recreation and extra curricular activities; serve as positive role model; monitor participants behavior and create a linkage between the programs and families of participants.					
Semester	Number of Positions Available	Minimum Hrs per week	Maximum Hrs per week	Evenings?	Weekends?
Summer 2007	0	0	0	No	No
Fall 2007	20	6	20	Yes	No
Intersession '07-'08	10	6	20	No	No
Spring 2008	10	6	20	Yes	No