

**The Faculty Senate
The City College of New York**



Plenary Meeting

March 20, 2014
Shepard Hall 95

AGENDA

Call to order	2:00 PM
Approval of minutes from December 19, 2013 and February 27, 2014	2:01 – 2:05 PM
Remarks of the Chair	2:05 – 2:10 PM
Elections to the University Faculty Senate	2:10 – 2:20 PM
Report of the Executive Committee	2:20 – 2:50 PM
a. Resolution to designate CCNY as a University Center	
i. Prof. Renata Miller and Prof. Fred Moshary	
b. Resolution to improve access for students, staff, and faculty	
i. Prof. Renata Miller	
c. Resolution to seek changes in CCNY Governance Plan on process of granting CCE to lecturers	
i. Prof. Marta Gutman	
Report of the Ombuds	2:50 – 3:00 PM
i. Prof. Jane Gallagher	
Reports of Faculty Senate Committees	3:00 – 3:20 PM
d. Educational Policy Committee	
i. Prof. Terri Watson	
e. Senate Affairs	
i. Prof. Ellen Handy	
Presentation by the Provost's Workload Guidelines Committee	3:20 – 3:30 PM
i. Profs. Bruce Crain, Renata Miller, and Jeff Morris	
Report of the President	3:30 – 3:45 PM
i. President Lisa Coico	
New business	3:40 – 3:45 PM
Adjournment	3:45 PM

**The Faculty Senate
The City College of New York**



Proposed: April 24, 2014
Adopted: April 24, 2014

Minutes of the
The Faculty Senate of
The City College of New York
Plenary Meeting
March 20, 2014
Shepard Hall 95

Present: President Coico; Provost Trevisan; Senior Associate Provost Cintron; Chief of Staff Hartnett; VP Reina; Executive Counsel Occhiogrosso;

Deans: G. Barabino, V. Boudreau, M. Driscoll, T. Liss, J. Mercado, G. Ranalli;

Directors M. Brownlee, M.R. Strzeszewski;

Senators: A. Agrawal, R. Alfano, L. Bank, A. Benedicty, M. Bengoa-Calvo, M. Binz-Scharf, K. Block, P. Brass, R. Calichman, H. Carter, MT. Chang, W. Crain, B. Cronin, C. Dalglish, D. DiSalvo, K. Foster, J. Fraga, E. Friedman, B. Fu, , J. Gallagher, A. Gilerson, D. Greenberger, M. Gunner, M. Gutman, E. Handy, D. Hu, K. Hubbard, D. Jeruzalmi, B. Judell, R. Kalia, B. Kim, J. Lee, J. Levinson, C. Maldarelli, D. McLurkin, R. Menon, R. Miller, J. Moore, S. Pittson, R. Raj, A. Ratner, S. Rings, S. Rosenbaum, N. Sohler, J. Tarbell, D. Troeger, J. Tu, J. Valle, C. Watkins, T. Watson, J. Wilner

Guests: M. Agostin, H. Balmer, M. Baptiste, A. Feigenberg, L. Galman, L. Gutierrez, A. Krakowski, C. Li, j. Morris,
C. Stewart, D. Weissman, C. Wolf

Excused: M. Juarez

Student Representatives: A. Ahmad, A. Gonzalez

1. The meeting was called to order at 2:09 p.m.
2. The chair announced that he had considered Prof. Kalia's addendum to the December 19, 2013 and had ruled it out of order since it did not conform to requirements for minutes as described in Robert's Rules of Order. Prof. Crain challenged the decision of the chair. The decision of the chair was upheld: 24 in favor of the chair's decision, 19 opposed, and 2 abstained. The December 19, 2013 minutes were approved. The February 27, 2013 minutes were approved.
3. The chair also reported that Prof Ellen Handy had communicated with the Faculty Senate about the procedures for the upcoming elections in the Faculty Senate, and that a more detailed report would come later in the Plenary.
4. Prof. Larry Banks was elected to the University Faculty Senate. The vote was by voice vote.

5. Report of the Executive Committee
 - a. Resolution to designate CCNY as a faculty center—Profs. Renata Miller and Fred Moshary
 - The resolution was amended to initiate the establishment of a task force to investigate this matter. Other “be it resolved” statements/recommendations in the resolution were deleted.
 - The amended resolution passed: 40 voted yes, 2 opposed, and 2 abstained.
 - b. Resolution to improve access for students, staff, and faculty—Prof. Renata Miller
 - President Coico asked for clarification on this resolution and was told that access would be a priority, but not the only priority of the College.
 - The resolution passed: 37 voted yes, 2 opposed, and 2 abstained.
 - c. Resolution to seek changes in CCNY Governance Plan on the process of granting CCE to lecturers—Prof. Marta Gutman
 - According to the resolution, all faculty with tenure and holding CCE would status vote on a request for CCE status.
 - The resolution passed: 34 voted yes, 2 opposed, and 2 abstained.
 - d. The resolution against profit-making in the distribution of course materials was discussed, then tabled.
6. Report of the Ombudsperson—Prof. Gallagher
 - Discussed a case that she had previously discussed in Faculty Council in which a threat was allegedly made to change students’ grades in a course. There were many irregularities with the course and the matter was referred to the Committee on Course and Standing.
 - Prof. Gallagher clarified that the threat was not made by a dean, as previously reported, but by another member of the college community.
7. Reports of Faculty Senate Committees
 - Educational Policy Committee—Prof. Terri Watson
 - The revised Proposed Policy on Cross-Listing Courses among Departments and Programs was voted on again.
 - The policy was reaffirmed: 32 voted yes, 2 voted no, and 2 abstained.
 - Senate Affairs—Prof. Ellen Handy
 - Bylaws revisions are underway. Phase 1 will be presented at the April Senate meeting, and phases 2 and 3 will occur next semester.
 - Nomination information was sent out for the vacant Senate seats.
 - Prof. Wilner spoke about considering adjunct representation on the Senate. Executive Counsel to the President Paul Occhiogrosso stated that that would require a change in the governance plan, not the bylaws.

8. Presentation by the Provost's Workload Guidelines Committee—Profs. B. Cronin, R. Miller, and J. Morris—Postponed
9. President's Remarks—President Coico
 - Praised the Senate for its great work today.
 - SIMS goes down tomorrow at noon. Remind students to print a hard copy of their official transcript.
 - CUNYFirst will go live on approximately April 5.

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Sherri Rings
Secretary

Chair's Report

032014

I will be brief today because we have a busy Plenary meeting.

I have one item to bring to your attention. Prof Ellen Handy has communicated with you about the procedures for the upcoming elections in the Faculty Senate. And a more detailed report is coming later in the Plenary. Briefly, the FS website has an up-to-date list of the Senate seats indexed by division. These numbers are based a recent census of the College. Also included are the terms of each Senator. The website also contains information on the procedures for nominations for Senate Seats.

**The Faculty Senate
The City College of New York**



Resolution that City College Be Designated a University Center

Whereas, City College already grants Ph.D.s in Engineering and will offer Ph.D. degree programs in the Sciences by the end of the 2014-15 academic year;

Whereas, City College also includes professional schools such as the Grove School of Engineering, the Spitzer School of Architecture, and the School of Education;

Whereas, for the good of its students and for the good of populations under-served by primary-care physicians, City College is considering converting the Sophie Davis School of Biomedical Education into an M.D.-granting School;

Whereas just as there are excellent reasons that City College is uniquely equipped within CUNY to provide its current, projected, and planned Doctoral and Medical degrees, there are other advanced degree programs that could be productively developed at City College;

Whereas City College's Ph.D. programs in Engineering have not received adequate support in the form of fellowships for Ph.D. candidates, funding for Ph.D. candidates to attend conferences, or enhanced instructional support in forms such as smaller class size;

Whereas City College faculty bring in a significant portion of research funding within the City University of New York, while the City University of New York funding model, based on 21 hours of teaching for tenured and tenure-track faculty at senior colleges, does not make workload provision for research-active faculty;

Whereas many funding agencies regard "research as one of the normal functions of faculty members at institutions of higher education. Compensation for time normally spent on research within the term of appointment is deemed to be included within the faculty member's regular organizational salary" (NSF Grants Proposal Guide);

Whereas City College is committed to providing an outstanding education to its undergraduates and believes that a fully integrated university offering undergraduate and graduate degrees provides research-active faculty and opportunities for advanced study that are essential to the excellence of undergraduate programs;

Whereas supporting the research of tenured and tenure-track faculty in a Ph.D. program requires a funding formula that does not adversely impact undergraduate instruction when these faculty teach less than 21 hours;

Whereas it is not healthy for City College to be divided in its identity and split into two cultures, with some units functioning as an advanced-degree-granting and research-intensive institution and some functioning as a teaching-intensive college;

Be it further resolved that the Faculty Senate Executive Committee will establish a task force, consisting of both faculty and administrators, to develop a proposal detailing these requests to present to the Chancellor of the City University of New York.

This resolution was adopted at the Plenary Meeting of the CCNY Faculty Senate on March 20, 2014 by a vote of 40:2:2 (quorum = 32 senators, requires 32 votes for adoption.)

Session Name: university center resolution

Date Created: 3/20/14, 2:31:29 PM

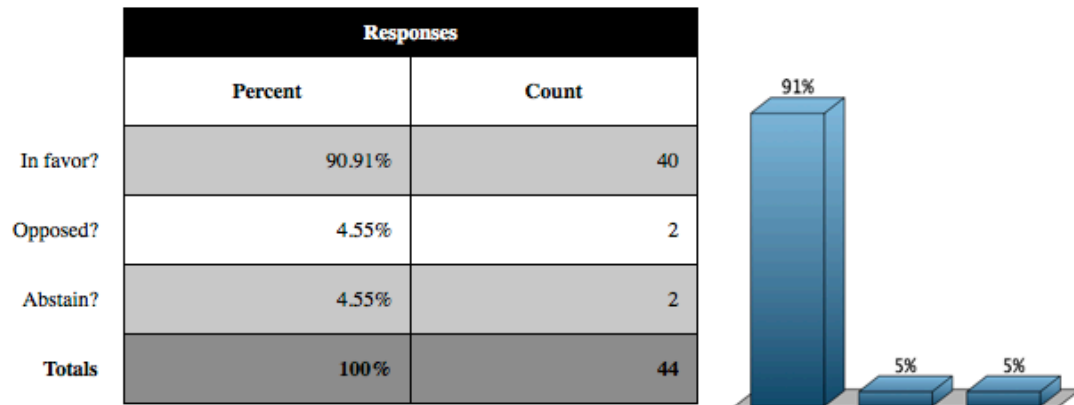
Active Participants: 46 of 64

Average Score: 0.00%

Questions: 1

Results by Question

1. Shall the matter be adopted? (Multiple Choice)



**The Faculty Senate
The City College of New York**



Resolution to Improve Access for Students, Staff, and Faculty

Whereas, City College is committed to providing a diverse student body with access to an excellent education;

Whereas the College is committed to supporting its faculty and staff as they work to conduct research and creative activity and provide students with an excellent education;

Whereas, physical plant problems that are inconveniences to many can pose problems of access for students, staff and faculty with disabilities—problems that can prevent or significantly impair these constituencies from performing their functions at the College or disadvantage them in their pursuit of these functions;

Whereas although the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 ensure a minimum standard for access, merely meeting the minimum standard for access does not create a welcoming environment for students, staff, and faculty with disabilities;

Whereas, such physical plant problems that contribute to an unwelcoming environment include non-functioning escalators and elevators, uncleared snow, poorly designed wheelchair ramps, crumbling walkways around wheelchair ramps, elevators that are behind locked doors, inappropriately placed and non-functioning identification card scanners for wheelchair users; and technology for instructional and institutional uses that is inaccessible to the visually or hearing impaired;

Therefore be it resolved that campus facilities issues, including instructional technology, should constantly be evaluated with regard to their impact on access and equity for students, staff, and faculty and with regard to how they effect the College's commitment to diversity; and

Be it further resolved that facilities issues, from repairs and maintenance to planning and design, that pose equity problems should be treated as priorities and remedied as soon as possible.

This resolution was adopted at the Plenary Meeting of the CCNY Faculty Senate on March 20, 2014 by a vote of 34:2:2 (quorum = 32 senators, requires 32 votes for adoption.)

Session Name: disabilities

Date Created: 3/20/14, 3:10:46 PM

Active Participants: 41 of 64

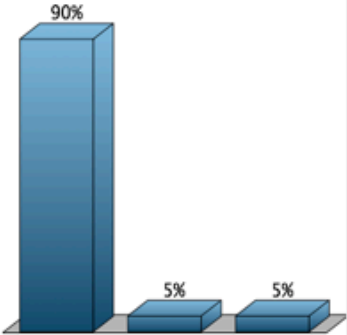
Average Score: 0.00%

Questions: 1

Results by Question

1. Shall the matter be adopted? (Multiple Choice)

Responses		
	Percent	Count
In favor?	90.24%	37
Opposed?	4.88%	2
Abstain?	4.88%	2
Totals	100%	41



**The Faculty Senate
The City College of New York**



Resolution to Recommend Changes to Procedures in the CCNY Governance Plan that Cover Review of Lecturers Seeking Certificate of Continuous Employment

Whereas as per the recent change in the college governance plan, tenure for faculty appointed with professorial job titles is now determined by a vote of a department's tenured faculty rather than the departmental Executive Committee;

Whereas this procedure was not changed for faculty in lecturer titles seeking Certificate of Continuous Employment (CCE);

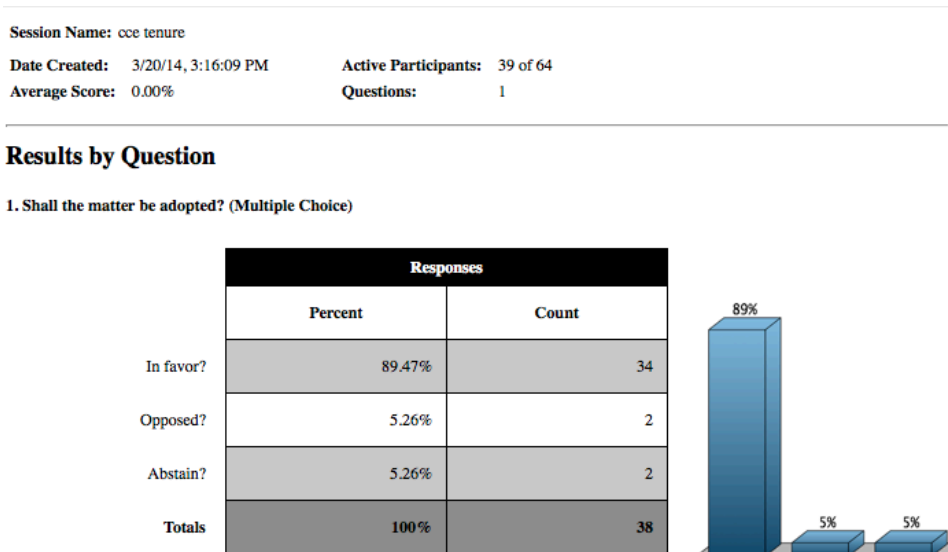
Whereas our lecturer colleagues typically have a 27-hour teaching load and are eligible for sabbatical;

Whereas in a request for CCE status, teaching and service are criteria considered, not research, and external evaluation is not required;

Therefore be it resolved that the Faculty Senate of the City College of New York recommends that the college governance plan be amended to make this review process the norm, "All faculty with tenure and holding CCE status vote on a request for CCE status";

Be it further resolved that although this resolution is advisory to the President of College, the Senate urges that she endorse it and forward it to the CUNY the Board of Trustees for consideration and approval.

This resolution was adopted at the Plenary Meeting of the CCNY Faculty Senate on March 20, 2014 by a vote of 34:2:2 (quorum = 32 senators, requires 32 votes for adoption.)



The Faculty Senate
The City College of New York



**POLICY ON CROSS-LISTING UNDERGRADUATE COURSES AMONG
DEPARTMENTS AND PROGRAMS**

Definition: For the purposes of the policy set forth below, a cross-listed undergraduate course between departments and programs is one in which students enrolled in courses carrying credit toward a major in different departments or programs meet together with the same instructor at the same time (e.g. A single offering of "Introduction to Comparative Literature" has been regularly cross-listed between the Department of English and the Program in Comparative Literature as English 38007 and Comp. Lit. 35000, respectively).

Whereas the cross-listing of undergraduate courses among departments and programs serves a number of useful goals if kept within limits; and

Whereas cross-listing fosters interdisciplinary exploration by faculty and students, enriches the range of courses available to a student within a department or program and encourages cooperation between academic units of the College; and

Whereas when overused and not carefully monitored, cross-listing can lead to administrative confusion and a loss of curricular coherence; therefore

Be it resolved that no course shall be cross-listed without prior approval of the Chair or relevant committees of both of the affected departments and programs and that this agreement shall be obtained each time a course is offered on a cross-listed basis; and

Be it further resolved that courses which are cross-listed must be at the same course level (e.g., 200 level, 300 level, 400 level); and

Be it further resolved that no course shall be cross-listed under a special topics number without a course description or syllabus having first been filed with each department and with the Registrar; and

Be it further resolved that as per state law there is a two-semester limit on the use of special topic numbers (for cross-listing as for other purposes) and that it shall be strictly observed, with the course thereafter going through the usual procedure for approval of a new course; and

Be it further resolved that each department shall define and list its own prerequisites for any of its cross-listed courses; and

Be it further resolved that nothing in this proposal shall be construed to prevent a department or program from using the Bulletin, Schedule of Classes or other means to direct students to relevant offerings in other departments and programs, as an alternative to cross-listing.

Respectfully Submitted

The Educational Policy Committee, The Faculty Senate

Resolution was adopted at the Plenary Meeting of the CCNY Faculty Senate on March 20, 2014 by a vote of 32:2:2 (quorum = 32 senators, requires 32 votes for adoption.)

**The Faculty Senate
The City College of New York**



PROPOSED POLICY ON CROSS-LISTING UNDERGRADUATE AND GRADUATE COURSES WITHIN THE SAME DEPARTMENT

Whereas State Education law stipulates: "Credit toward an undergraduate degree shall be earned only for college level work. Credit toward a graduate degree shall be earned only through work designed expressly for graduate students. Enrollment of secondary school students in undergraduate courses, of undergraduates in graduate courses, and of graduate students in undergraduate courses shall be strictly controlled by the institution" (*Regulations of the Commissioner of Education concerning Registration of Programs of Study, Subchapter A, Section 52.2, C3*); and

Whereas this implies that when graduate and undergraduate courses are lead concurrently by the same instructor, each course must stand alone in its educational worth and integrity and be capable of meeting major or degree requirements at its own degree level; therefore

Be it resolved that only 400 or 500 level undergraduate courses or their equivalent in a department may be cross-listed with Masters level graduate courses; and

Be it further resolved that the number of such cross-listed courses which students can count toward their degree shall be limited to insure that a graduate degree is comprised primarily of courses work designed exclusively for graduate students, with limits to be set by each Division or School of the College but in any case not to exceed one-third of the total credits required for the degree of any student; and

Be it further resolved that there will be separate syllabi with substantially different contents and requirements, which may include different assignments, individual conferences with the instructor, different exams, and so on, for undergraduate and graduate students enrolled in such cross-listed courses, the requirements to be approved by the relevant chairs and program directors; and

Be it further resolved that nothing in this policy shall preclude undergraduates with proper credentials and permissions from enrolling in a graduate course for credit toward their undergraduate degree.

Respectfully Submitted
The Educational Policy Committee
The Faculty Senate

Resolution adopted at the Plenary Meeting of the CCNY Faculty Senate on February 27, 2014 by a vote of 36:1:2 (quorum = 32 senators, requires 32 votes for adoption.)

Session Name: Crosslisting

Date Created: 2/27/14, 3:10:05 PM

Active Participants: 39 of 64

Average Score: 0.00%

Questions: 1

Results by Question

1. Shall the matter be adopted? (Multiple Choice)

