

**The Faculty Senate
The City College of New York**

Shepard Hall, Room 150
160 Convent Avenue
New York, NY 10031



David Jeruzalmi, PhD
Chair
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March 13, 2017

Dear Senators and Colleagues,

Before discussing the agenda of the upcoming plenary meeting of the Faculty Senate, I wanted to update you on an issue that is important to us as a College: the United States Presidential Executive Orders on immigration and refugees. During the February plenary, the Faculty Senate voted in favor of a resolution that expressed disapproval of this Executive Order; the resolution also asked for action on the part of our elected officials. With the assistance of CCNY Vice President for Government, Community and Cultural Affairs Karen Witherspoon, the senate resolution was forwarded to US Senators Gillibrand and Schumer and US Representative Espaillat. A copy of the correspondences appears below. The Executive Committee will continue to monitor the situation around the Executive Order and consider additional actions as necessary.

Attached please find the agenda for the next plenary meeting of the Faculty Senate on March 16, 2017. Interim President Boudreau has asked the Faculty Senate to approve a Strategic Plan for City College; a copy is provided below. Many College Faculty and Deans contributed to this draft, and it was shared with faculty and discussed in town hall meetings in Fall 2014.

Also on the agenda is the latest phase of the revision of the Faculty Senate Bylaws that was begun in 2013.

Lastly, I call your attention to openings in a number of College-wide efforts that require faculty participation. These are:

- 1) Faculty Ombuds;
- 2) The City College delegation to the University Faculty Senate (UFS);
- 3) Senate Affairs committee of the Faculty Senate.

Nominations for these open positions should be forwarded to Professor David Lohman (dlohman@ccny.cuny.edu) or myself (dj@ccny.cuny.edu). Elections to these open positions will be conducted by the Senate Affairs committee.

Let me also remind you that we need at least 34 senators to have a quorum for our meeting. I appreciate that this is a busy time of the year, but we need your participation as we deliberate important decisions affecting the future of the College. Please come and make sure that your voice is heard.

I look forward to seeing you on February 16th.

Sincerely,

David Jeruzalmi

David Jeruzalmi
Professor of Chemistry & Biochemistry and Faculty Senate Chair

**The Faculty Senate
The City College of New York**



Proposed: March 16, 2017
Adopted: March 16, 2017
Vote: **Unanimous**

Plenary Meeting

March 16, 2017
SH 250

AGENDA

Call to order	2:00 PM
Approval of the minutes of the February 16, 2016 plenary meeting	2:05 – 2:07 PM
Remarks of the Chair	2:10 PM
Nominations to represent the faculty on the board of the AEC	
Report from interim President Vincent Boudreau	2:15 – 2:25 PM
Presentation of the City College Strategic Plan	2:25 – 3:00 PM
Report of Faculty Senate Committees	3:00 – 3:30 PM
Executive Committee	
Resolution to improve status of women at City College	
Senate Affairs Committee	
First reading of phase III of the revision of the bylaws	
Report from the Ombuds	3:30 PM
Old Business	3:31 PM
New Business	3:32 PM
Adjournment	3:33 PM

**The Faculty Senate
The City College of New York**



Proposed: April 27, 2016
Adopted: April 27, 2016
Vote: **Unanimous**

**Minutes of the
Faculty Senate Plenary
March 16, 2016
Shepard Hall 250
The City College**

Present: Interim President V. Boudreau, Interim Provost M. E. Driscoll; Senior Associate Provost D. Cintron,

Senior VP L. Zinnanti, AVP Lloyd, Executive Counsel Occhiogrosso

Deans: G. Barabino, K. Foster, G. Gebert, E. Koch, T. Liss, C. Stewart

Directors: T. Scala, M. R. Strzeszewski

Senators: M. Blanchard, K. Block, C. Brakewood, L. Cardoso, W. Crain, Y. Crevecoeur, B. Cronin, J. Davis, P. De, A. Deane, A. Dhawan, A. Feigenberg, J. Gallagher, A. Gilerson, P. Gottlieb, M. Gutman, A. Janakiraman, D. Jeruzalmi, B. Judell, A. Kisery, R. Koder, A. Kornhauser, D. Lohman, R. Menon, R. Miller, G. Mitchell, J. Moore, F. Moshary, L. Paik, R. Paino, V. Paris, M. Poros, S. Rings, C. Riobo, S. Rosenbaum, S. Rudenstine, I. Salame, R. Stark, R. Steinberg, M. Tzortziou, J. Valle, S. Van North, T. Watson, S. Weiss, D. Weissman, C. Wolf

Excused: C. Dalglish, R. Higney, B. Kim

Guests: A. Alting, I. Carlota Silber, L. Galman, H. Moderegger, G. Rhinehart

1. The meeting was called to order (2:12 pm)

2. Remarks of the Chair (2:14 pm)

3. Prof Jeruzalmi opened the meeting with a notice that, with the assistance of Vice President for Government Affairs Karen Witherspoon, he had sent the senate's resolution opposing the U. S. president's executive order on immigration to the appropriate elected officials, and that the office of Senator Gillibrand had responded favorably to the senate's letter. He then shared information about the transition to the virtual bookstore. He alerted faculty to a number of open positions on various senate committees, as well as an opening for a faculty member on the board of the Auxiliary Enterprise Corporation. The senate voted unanimously in favor of passing on a list of three nominated faculty for the president to choose among. "On behalf of nostalgia," Professor Crain expressed his regret at the loss of a physical bookstore on campus.

4. Report from interim President Vincent Boudreau (2:20 pm)

Interim President Vincent Boudreau began by clarifying that the decision to implement a virtual bookstore was part of a CUNY-wide transfer to Akademos. He then shared information about the upcoming codification of the state budget, and urged the senators that this is a good time to contact their representatives. Interim President Boudreau then officially announced a merger of Communications and Development. He also responded to faculty questions concerning the City College banners, the problem of securing the 21st Century Foundation moneys from misuse by future presidents, and the legal distinction between public and private space on campus.

5. Presentation of the City College Strategic Plan (2:39 pm)

Prof. Jeruzalmi explained that, although a Strategic Plan had been published last year, this plan had not been approved by the Faculty Senate. As a result, the Faculty Senate still need to approve a Strategic Plan in order to meet the specifications of our accrediting body, the Middle States Committee on Higher Education. Interim President Vincent Boudreau clarified the state of the various plans that had been proposed so far, and that one possibility would be to return to the “Deans’s Plan”. Interim Provost Driscoll warned that it would not be wise to approve a plan purely out of expediency. Associate Provost Cintron clarified the purposes of such a plan and the timeline for its approval. Prof. Moshary moved that the Executive Committee of the Faculty Senate appoint a committee and work with College administration and the plenary to revise the strategic plan, and bring it to the plenary for approval at the April plenary meeting. After more discussion, there was a motion to call the question which passed with no opposition and one abstention. The faculty then voted on the motion to have the executive committee appoint a group to review the various versions of the Strategic Plan. The motion was passed with no opposition and one abstention.

6. Report of the Faculty Senate Executive Committee (3:13 pm)

Prof. Renata Miller presented a Resolution to Improve the Status of Women at City College. Professor Miller read the resolution, and opened the floor for discussion. Following discussion as well as a number of minor amendments, the resolution was approved unanimously by voice vote.

7. Report from the Senate Affairs Committee (3:23 pm)

Prof. David Lohman presented a report on the revision of the bylaws. Professor Gutman clarified the revision process, and asked Senators to submit their proposed changes in the next two weeks. Professor Jeruzalmi thanked the Senate Affairs Committee for their hard work.

8. Report from the Ombuds (3:29 pm)

None.

9. Old Business (3:30 pm)

None.

10. New Business (3:30pm)

A new administrative change was announced that would prevent students from paying outstanding bills with credit cards. An upcoming union meeting was announced.

11. The meeting was adjourned at 3:32 pm.

Respectfully Submitted,
Václav Paris
Acting Secretary

Dear Senators,

I write to ask the Faculty Senate to consider the attached Strategic Plan for the Faculty Senate plenary's endorsement. Various draft plans have been presented to the Senate over the last few years for discussion, but it is my understanding that none of these plans has been voted on by the Senate.

The document I submit for your consideration is a framework document, developed as a way of presenting our larger goals and objectives for the college. As you know, this document was supplemented by an implementing document, breaking down these various objectives into smaller goals that could be pursued both college-wide and in the schools and divisions. I consider this implementing document to be incomplete, and as a college community, we need still to work to develop clear strategies to implement our broader objectives.

I ask you to vote on the framework document, however, because our Middle States Commission on Higher Education reaccreditation requires that we have a mission statement and strategic plan that has been approved by the appropriate faculty governance bodies.

I believe that the college should renew its strategic planning process after a permanent president is named. I hope, however, that the faculty will support this version of the strategic plan and mission statement as documents that serve broadly to define the college's work and identity until that time.

Sincerely,

Vince Boudreau, Interim President

Chair's Report
David Jeruzalmi

031617

First, some news about our resolution on the US Executive Order on Immigration and Refugees. With the assistance of CCNY Vice President for Government, Community and Cultural Affairs Karen Witherspoon, the senate resolution was forwarded to US Senators Kirsten Gillibrand and Charles Schumer and US Representative Adriano Espaillat. The offices of Senators Gillibrand and Schumer responded to our note. I am also gratified to hear that implementation of a second related Executive Order has been blocked as of last nite and today.

Second, I would like to remind you of open positions for faculty:

- 1) Faculty Ombuds
- 2) The University Faculty Senate has reached out for nominations for three Senators to represent full-time faculty through May 2020, and one Senator to represent part-time faculty through May 2020.
- 3) Senate Affairs Committee has several vacancies.

Please send nominations to myself or David Lohman for these positions; The SA committee would like to move ahead with elections to these positions at the next plenary if possible.

At the last meeting, I also announced an opening for a member of the faculty on the AEC board. *The Auxiliary Enterprise Corporation* (AEC) at The City College of New York provides operational and administrative oversight over revenue-generating entrepreneurial activities at the college.

I have received interest from three faculty members (Peter Brass (GSOE), Patricia Kenyon (Science) and Marta Bengoa (Colin Powell) in being nominated to the President for him to pick a faculty member. Are there other nominations? If there are none, I would like your approval to forward these to the President.

**The Faculty Senate
The City College of New York**



Proposed: March 16, 2017

Adopted: March 16, 2017

Vote: Adopted

***requires 34 affirmative votes to pass**

Resolution on Drafting the City College Strategic Plan

Be it resolved that the Faculty Senate of the City College of New York requests that the Executive Committee of the Faculty Senate appoint a committee and work with College administration and the plenary to revise the strategic plan, and bring it to the plenary for approval at the April plenary meeting.

**The Faculty Senate
The City College of New York**



Proposed: March 16, 2017
Adopted: March 16, 2017
Vote: 46:0:0

***requires 34 affirmative votes to pass**

Resolution to Improve the Status of Women at City College

Whereas the 2015 COACHE Faculty Job Satisfaction Survey survey found that City College female faculty are by-and-large more dissatisfied than male faculty in numerous areas, including childcare, eldercare, and "institution does what it can for work-life compatibility;"

And whereas City College seeks to provide equitable working and learning conditions that support its students, faculty, and staff in realizing their potential;

Therefore, be it resolved that the Faculty Senate of the City College of New York urges the college to focus more attention on and to provide increased tangible and systematic support for women in the college community;

Be it further resolved that the Faculty Senate shall form an ad hoc committee, consisting of faculty, staff, and administrators, to conduct a study of salary equity at City College; the administration should provide this committee with anonymized data on all faculty, executive compensation plan, and staff salaries, including titles, departments, number of years in title, gender, and race/ethnicity;

Be it further resolved that the Faculty Senate of the City College of New York requests from the administration an inventory detailing campus services, including but not limited to health, counseling, and advising, that support the particular needs of students, faculty, and staff that identify as women; and

Be it further resolved the Faculty Senate requests from the administration a timeline and plan for the reopening of the childcare center as a model of outstanding early-childhood education, with seats available not only for the children of students but also for the children of faculty and staff.

Executive Committee (2016-2017):

David Jeruzalmi (Chair), Bruce Cronin, Anne Kornhauser, Jorge Gonzalez, Renata Miller, Richard Steinberg, David Weissman

BYLAWS OF THE FACULTY SENATE
 THE CITY COLLEGE
 of
 THE CITY UNIVERSITY OF NEW YORK

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Bylaws revisions Phase 1 proposed to the Faculty Senate: 4-24-2014
 Bylaws revisions Phase 1 approved by the Faculty Senate: 11-20-2014
 Bylaws revisions Phase 2 proposed to the Faculty Senate: 12-2-2014, rev. 3-19-2015
 Bylaws revisions Phase 2 approved by the Faculty Senate: 5-21-2015
 Governance plan change proposed to the CUNY Board of Trustees: 4-4-2016
Governance Plan approved by the CUNY Board of Trustees: 5-2-2016
Bylaws revisions Phase 3 proposed to Faculty Senate: 5-19-2016
Bylaws revisions Phase 3 proposed to Faculty Senate Executive Committee: 3-13-2017

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Bylaws revisions Phase 3 approved by the Faculty Senate:

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BYLAWS OF THE FACULTY SENATE

NOTES

- 1. All titles within the Bylaws of the Faculty Senate refer to the current organizational structure. It is to be understood that if a position takes on a new title, it is to be the new title, that is to fill the appropriate role.
- 2. When Chairman or other such title is used, it is not to be understood as a designation of gender, but a convenient shorthand term.

ARTICLE I. POWERS AND FUNCTIONS

- Section 1. The Faculty Senate is the authentic voice of the Faculty of The City College of the City University of New York in matters described in Article I of the City College Governance Plan.
- Section 2. The Faculty Senate has powers as specified in the New York State Education Law, the bylaws of the Board of Trustees of the City University of New York, and the Governance Plan of the City College of New York.
- Section 3. The Faculty Senate and its standing committees have the power to request and receive information necessary for the performance of their duties, and as set forth in the Governance Plan of the City College of New York.
- Section 4. Consistent with Article I, Section 3 of the City College Governance Plan, the Faculty Senate shall not assume the prerogatives and powers appropriate to the several Faculties of the constituent Schools and of the College of Liberal Arts and Science. Decisions within each school as to matters of curriculum and instructions are reserved to these Faculties, and decisions as to the academic standing and progress of students and the conferring of degrees rest with these several Faculties, subject only to the CUNY Board of Trustees. The Faculty Senate may pass such matters in review before its appropriate committees or in plenary session; but it may not infringe upon the powers explicitly reserved to the several academic Faculties. In this regard, questions of jurisdiction shall be resolved by the President on recommendation of the Provost.
- Section 5. In the event of disagreement between the Senate and either the College administration or the CUNY Board of Trustees, the Senate shall elect a committee to meet with the administration or the Board to present the position of the Senate on the question and to report to the Senate for appropriate action.
- Section 6. The Faculty Senate of the City College of New York is defined as a public body subject to the Open Meetings Law of New York State (Public Officer's Law, Article 7) and the decision of Perez v. CUNY (New York Court of Appeals). The Faculty Senate is subject to the New York State Freedom of Information Law.

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ARTICLE II MEMBERSHIP AND ELECTIONS

Section 1. Members

The Faculty Senate shall be composed of:

- A. Senators and Alternates who shall be persons of faculty rank elected at large from each department or other constituency as specified below in Nominations and Elections.
- B. The following members, *ex officio*, without vote: the President, the Provost, the Vice Presidents, the Associate Provosts, all full Deans, the Registrar, the Director of Admissions and Records, the Chief Librarian, the Ombuds, five members of the Executive Committee of the Undergraduate Senate, and two members of the Executive Committee of the Graduate Council.
- C. At any time the Faculty Senate may modify its *ex officio*, non-voting membership by a two-thirds vote of the membership of the Senate.

Section 2. Nominations and Elections

- A. Each academic department is responsible for holding elections for its Senators.
- B. Senators and Alternates shall be elected by persons of faculty rank in all departments of the following constituencies:
 - Division of Humanities and the Arts, CLAS
 - Division of Science, CLAS
 - Colin Powell School for Civic and Global Leadership (formerly Division of Social Science), CLAS
 - Department of SEEK Counseling and Student Support Services, CLAS
 - Division of Interdisciplinary Studies at the Center for Worker Education, CLAS
 - Bernard and Anne Spitzer School of Architecture
 - Grove School of Engineering
 - School of Education
 - CUNY School of Medicine
 - Library Department
- C. The number of Senators in each department shall be determined annually on February 15th in accordance with this formula:

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Number of full-time faculty, including the Chair, Number of Senators

1 - 10	1
11 - 25	2
26 - 50	3
51 and over	4

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D. Each department shall hold its election in the month of April. Nominations may be taken from the floor. The chair of the department will preside and count the votes unless the chair is a candidate for senator in which case another member of the department will conduct the election. The candidate(s) who receive(s) the most votes will be declared the winner(s) of the election. A tie will be broken by the chair of the department. Petitions and ballots must be retained and delivered by the department chair to the office of the Faculty Senate no later than one week prior to the May Reorganization Meeting of the Faculty Senate.

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E. Within each constituency, the candidate who receives the most votes without being elected a Senator shall be designated an Alternate. Alternates shall serve three-year terms, and a department may have as many alternates as it has seats. An Alternate shall vote in the absence of a regular member from his or her constituency. If there is no runner-up to the election, then the department will elect or designate an Alternate and inform the Senate office of the result.

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F. Any Senator or Alternate elected from a particular constituency retains that seat for the duration of the term for which he/she was elected regardless of any subsequent change in the number of representatives from that constituency. However, if the constituency is abolished by transfer of all or some of its members to other constituencies already represented in the Senate, that Senator's seat shall be abolished at the end of the academic year in which this change occurs.

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G. Elections should be completed no later than one week prior to the May Reorganization Meeting of the Faculty Senate.

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Section 3. Senatorial Tenure

A. Senators and Alternates shall be elected for a term of three years.

B. The term of office of an elected Senator shall commence with the Reorganization Meeting and shall terminate with the close of the Plenary Meeting in May.

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C. Should a Senator be unable to complete his or her term, the Alternate will replace him or her, having been selected according to the method described above. Should the department fail to designate an Alternate, the seat will remain vacant for the duration of the Senator's term.

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D. A Senator who goes on leave may choose to continue Senate participation during the term of leave. The Senator must indicate that choice in writing to the Chair of the

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Senate prior to the commencement of the leave. An Alternate shall be named through the methods specified above.

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E. A Senator is expected to make every effort to attend each Plenary Meeting. After a Senator has two consecutive absences, the Senate office will notify that Senator's constituency and it will decide upon the best course of action.

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F. A Senator who has a class, laboratory section, or other regularly scheduled obligation between the hours of 2:00 p.m. and 4:00 p.m. on the regularly scheduled Senate meeting days of the third Thursdays of September, October, November, December, February, March, April or May, shall be considered on leave for the semester or remainder thereof, unless an exemption is granted for the Senator by the Executive Committee for that semester or the remainder thereof.

Section 4. Oversight

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A. Issues or appeals should be filed in writing with the Senate Affairs Committee. An appeal of decisions taken by the Senate Affairs Committee may be made to the Faculty Senate Executive Committee. An appeal of the Faculty Senate Executive Committee decision may be made to the Faculty Senate.

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B. Every effort shall be made to file an appeal in a timely manner so as not to disrupt the business of the Faculty Senate.

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C. Every effort shall be made to provide written documentation supporting the concerns stated in the appeal.

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ARTICLE III OFFICERS

Section 1. Presiding Officer

A. The Chair of the Executive Committee, or the Chair's designee, shall preside over meetings of the Senate.

Section 2. Secretary

A. There shall be a Secretary of the Senate who shall be elected from the Senate by majority vote at the annual Reorganization Meeting. His or her term of office shall be one year.

B. The Secretary shall serve as a member of the Executive Committee, ex officio and without vote, unless elected to the Executive Committee.

C. The Secretary or his or her designee shall be responsible for taking minutes of each meeting.

D. The Senate office shall also be responsible for keeping all records of business or communications, and the preparation and distribution of all materials received by the Senate.

E. If the Secretary is absent, the Presiding Officer shall appoint a Secretary pro tempore.

Section 3. Treasurer

A. The Treasurer of the Senate shall be elected by majority vote at the annual Reorganization Meeting. His or her term of office shall be one year.

B. A Senator may not be elected as Treasurer for more than three successive terms.

C. The Treasurer shall receive and disburse all Senate funds and maintain appropriate records of all income and expenditure. He or she shall prepare a financial report for each regular meeting and shall submit a complete financial statement to the Senate at the last regular meeting of the academic year.

D. The Treasurer shall be responsible for preparing a proposed annual Senate budget for submission to the Executive Committee.

Section 4. Nominations for the Executive Committee, the Secretary, and the Treasurer shall be made from the floor at the annual Reorganization Meeting in May. By tradition, the Provost of the College is invited to preside over the Reorganization Meeting of the Faculty Senate.

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Section 5. The Presiding Officer shall appoint a Senator to act as Parliamentarian.

Section 6. The term of office for all elected and appointed officers is one year commencing with the Reorganization Meeting and extending through the regular meeting the following May.

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PHASE III Final Proposed Revisions (SAC): 02/27/2017

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ARTICLE IV. SENATE COMMITTEES

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Section 1. Types of Committees

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A. Governance Plan Committees

Consistent with the Governance Plan of the City College of New York, the Faculty Senate shall have five permanent committees termed Governance Plan Committees:

- i) Executive Committee
- ii) Committee on Administration
- iii) Committee on Financial Planning
- iv) Committee on Educational Policy
- v) Committee on Extension and Urban Services
- vi) Committee on Student Discipline

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B. Standing Committees

Consistent with the operations of the Faculty Senate, the following committees have been designated as standing committees:

- i) Physical Plant Committee
- ii) Senate Affairs Committee
- iii) Student Affairs Committee
- iv) Faculty Affairs Committee
- v) Diversity Committee

C. Ad Hoc Committees

From time to time, and as necessary, the Faculty Senate may create committees focused on certain matters.

Section 2. Governance Plan Committees

A. EXECUTIVE COMMITTEE

i. Duties

- a. Shall transact such business of the Senate as may be necessary between meetings.
- b. 1. Any action taken by the Executive Committee during a period when the Senate cannot be convened (a) shall require a majority vote of the members of the Committee; (b) shall be reported to the Senate at its next meeting.
- b. Shall be available throughout the calendar year.
- c. Shall prepare an agenda for all meetings of the Senate.
- d. Shall keep minutes of its meetings and shall report its actions regularly to the Senate.
- e. Shall review and coordinate the structure and activities of the committees of the Senate, and shall liaise with the chair of each standing committee to provide relevant information and guidance.
- f. With consent of the Senate, shall select the faculty members of ad hoc committees appointed to advise the President.
- g. Upon authorization by the Senate, the Executive Committee shall be responsible for:
 - 1. Implementing the policies of the Senate,
 - 2. Hiring and assigning staff for Senate functions,
 - 3. Disbursing budgeted and other funds,
 - 4. Retaining counsel,
- h. Exercising such further powers and duties as may be conferred upon it by the Senate.

ii. Chair of the Executive Committee

- a. Shall preside over meetings of the Senate,
- b. Shall convene and chair meetings of the Executive Committee,
- c. Shall designate another member of the Executive Committee to

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Deleted: Shall sit on the President's Policy Advisory Council. -
i. Shall prepare and distribute an annual report ... [25]

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Deleted: 1. Shall designate another member of the Senate to preside in his or her absence.

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preside at a plenary or Executive Committee meetings when he or she will be absent or is recused.

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d. Shall be a member *ex officio*, without vote, of all Senate committees other than the Executive Committee.

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e. Shall sit on the Review Committee that reviews faculty tenure and promotion College-wide and assumes other duties as specified in the City College Governance Plan.

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f. Shall sit on the Faculty Committee on Personnel Matters.

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g. Shall serve as chairman of the Executive Council.

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h. Shall carry out all other responsibilities appropriate to the office of the chair.

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i. Shall issue an annual Chair's Report

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iii. Composition

a. Shall be composed of seven senators. Alternates are not eligible to serve on the Executive Committee.

b. The Secretary of the Faculty Senate and the Faculty Ombuds shall also serve as members of the Executive Committee *ex officio* without vote, unless they are also elected as one of the seven members of the Executive Committee.

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c. Members of the Executive Committee shall be elected for a term of one year at the Reorganization Meeting of the Senate in May.

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d. Members of the Executive Committee shall be elected as follows:

1. Nominations shall be made from the floor.
2. Names of Senators not present at the Reorganization Meeting may be placed in nomination provided the nominees give written consent. It is preferred that Senators who are nominated be present at the election. However, exceptions may be made in extraordinary circumstances provided that the Senator communicate electronically immediately prior to or at the time of the meeting.
3. Nominations shall remain open until no additional member wishes to place a name in nomination.
4. Upon the close of nominations, each candidate, or his or her designee, may speak for no more than two minutes.
5. The election shall be by preferential ballot. Each senator shall number

Deleted: reorganization meeting

his or her preferences in ~~ascending~~ order, ~~listing~~ his or her first choice as "1". Only ballots marked with seven preferences will be counted. Senators receiving the ~~lowest non-zero~~ totals shall be declared elected.

- e. The Executive Committee shall elect from among its members a chair who shall serve for the term of one year.
- f. The Executive Committee shall elect its own Secretary.
- g. A quorum shall consist of the majority of the total number of voting members that the Executive Committee would have if there were no vacancies.

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2. EDUCATIONAL POLICY COMMITTEE .
... [36]

B. COMMITTEE ON ADMINISTRATION (not currently active)

i. Duties

- a. Shall review the administrative structure and operation of the College.
- b. Shall be consulted on the creation of new college-wide administrative programs, titles or procedures, and the consolidation, modification or deletion of existing ones.
- c. Shall liaise with new College-wide administrative programs as they are formed and, when necessary, suggest the creation of an appropriate Senate committee.
- d. Shall evaluate the performance of administrative personnel.
- e. Shall make regular reports to the President and to the Senate on administrative programs, procedures and personnel.

ii. Composition

- a. Shall consist of seven tenured members of the faculty, at least two of whom shall be Senators.

Deleted: DUTIES AND COMPOSITION OF COMMITTEES

Deleted: 2. EDUCATIONAL POLICY COM[... [37]

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Deleted: Shall consider and make recommendations to the faculty on questions of educational policy which are not wholly within the purview of the Faculties or Faculty Councils of the various Schools. Such questions shall include the **recommendation, review and creation** and approval of new Schools or new Centers, Programs or Institutes involving more than one School, or likely to have impact on College resources.

Deleted: Reports and recommendations emanating from this committee shall

Deleted: be brought before the Faculty Senate and, as approved or modified by the Senate, be referred to the Provost for appropriate action. .

Deleted: Shall oversee the activities of the Auxiliary Committee on the

Deleted: Library: [38]

C. COMMITTEE ON FINANCIAL PLANNING (currently known as the COLLEGE-WIDE RESOURCES COMMITTEE)

i. Duties

- a. Shall continually review the areas of the College involving institutional resources.
- b. Shall participate in the creation of the tentative budget by the President for the Chancellor.
- c. Shall participate in planning for the allocation of the actual budget when it is received.
- d. Shall participate in the formulation of the long-range economic policies of the College.
- e. Shall appoint and oversee additional Auxiliary Committees when they are needed to deal with other areas within the category of Institutional Resources.
- f. Shall assure that faculty input on policy governing institutional resources shall be provided through appropriate channels, and review the implementation of these policies by the Administration's Institutional Resources Committee.
- g. Shall confer with and request reports from the Director of the Office of Institutional Research on matters concerning the operation of the Office.
- h. Shall review policies, programs and priorities of the Office of Institutional Research.
- i. Shall confer with and request reports from the City College Fund, the Research Foundation, the 21st Century Foundation, and the Auxiliary Enterprise Corporation.

ii. Composition

- a. Shall be composed of six tenured members of the faculty, at one of whom must be a Senator.

D. EDUCATIONAL POLICY COMMITTEE

i. Duties

- a. Shall consider and make recommendations to the faculty on questions of educational policy that are not wholly within the purview of the Faculties or Faculty Councils of the various Schools. Such questions shall include the recommendation, review, and approval of new Schools or new Centers, Programs, or Institutes involving more than one School, or likely to have impact on College resources.
- b. Reports and recommendations emanating from this committee shall be brought before the Faculty Senate and, as approved or modified by the Senate, be referred to the Provost for appropriate action.

ii. Composition

- a. Shall be composed of:
 - 1. One member representing each division or school, at least two of whom are Senators.
 - 2. One undergraduate students appointed by the Undergraduate Senate, *ex officio*, without vote.
 - 3. One graduate student appointed by the Graduate Student Association, *ex officio*, without vote.
-

E. COMMITTEE ON EXTENSION AND URBAN SERVICES (not currently active)

i. Duties

- a. Shall recommend policies to guide the College in fulfilling its responsibilities in community relations.
- b. Shall recommend policies which will increase the College's ability to provide educational programs and extension services beyond those offered to the regular student body.
- b. Shall review and analyze the entire College's community-oriented activities and efforts.
- c. Shall recommend means of improving communication between community groups and the faculty.
- e. Shall recommend procedures for the most effective implementation and coordination of the College's activities and programs in the above areas.
- f. Shall receive request for community service which might be met by the College, and refer these to the appropriate body for action.
- g. Shall meet with such Community Advisory Committees as the President may establish under Article XIII of the Governance Charter.

ii. Composition

- a. Shall be composed of:
 1. Seven members of the faculty elected by the Faculty Senate
 2. Two undergraduate students appointed by the Undergraduate Senate,
 3. One graduate student appointed by the Graduate Student Association,
 4. The Vice President for Communications and Public Affairs, ex officio, without vote,

F. COMMITTEE ON STUDENT DISCIPLINE

This provision of the CCNY GP has been superseded by section 15.5 of the CUNY Bylaws. The Faculty Senate chooses faculty members to serve on Faculty-Student Discipline Committee.

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Deleted: The Associate Provost for Academic Services Director of Academic Development, ex officio, without vote;

Deleted: 7. The chairman of the Executive Committee of the Faculty

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Section 3. Standing Senate Committees: Standing committees may be created or dissolved by the Faculty Senate by a two-thirds vote of the plenary.

Deleted: B- DUTIES and COMMITTEES

A. PHYSICAL PLANT COMMITTEE

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i. Duties

a. Shall collect information from the faculty about maintaining the physical plant, allocating space, and furthering the College's mission through new development in order to inform delegates to relevant administrative committees on these matters.

Deleted: a. - Shall advise the Chief Librarian on matters concerning the operation of the Library.

b. Shall review College procedures for collecting and acting on faculty/staff/student requests for physical plant operations.

Deleted: - Shall review policies and procedures pertaining to the operation of

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ii. Composition

a. Shall be composed of seven members of the faculty, at least two of whom shall be Senators.

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B. STUDENT AFFAIRS COMMITTEE

i. Duties

a. Shall continually review the area of the College classified in the administrative category of student affairs.

b. Shall continually review the standards and conditions of extra-curricular activities, including intercollegiate athletics, as well as regulations affecting freedom of expression and student conduct.

c. Shall establish structures and procedures and codify rules and regulations governing conduct and shall be responsible for continual review of the effectiveness of structures, procedures rules, and regulations. All structures, procedures and codes developed shall take effect when approved by the Faculty Senate, and Undergraduate Senate and the Graduate Student Association. (In the event of disagreement, the procedure described in Article XII of the Governance Plan shall be followed.)

d. Shall appoint and oversee additional auxiliary committees when they are needed to deal with other areas within the category of Student Affairs.

e. Shall appoint all faculty members of its auxiliary committees, except where otherwise provided in these bylaws, for staggered, three-year terms.

f. Shall make interim appointments of student members to its auxiliary

committees where such student members have not yet been designated by the appropriate regular procedures.

g. When the Student Affairs Committee has made interim appointments of student members to its auxiliary committees, it shall notify the officers of the Student Senate of these appointments.

h. For the purpose of appointing members to its auxiliary committees, a quorum of the Student Affairs Committee shall consist of a majority of its members eligible to vote at the time such action is taken.

ii. Composition

a. Shall be composed of:

1. Five members of the faculty, at least two of whom must be Senators
2. One undergraduate student selected by the Undergraduate Senate
3. One graduate student selected by the Graduate Student Association
4. The chairs of the auxiliary committees, *ex officio*, without vote

C. FACULTY AFFAIRS COMMITTEE

i. Duties

a. Shall continually review all matters concerning academic freedom and the operation of the Library. The Committee may make recommendations to the Senate regarding appropriate actions and policies.

b. Shall investigate alleged violations of academic freedom and ~~make recommendations to the Senate as it deems~~ appropriate.

c. Shall continually review teaching schedules, class sizes, research resources, and similar questions of faculty concern and, when appropriate, make recommendations to the Senate regarding appropriate actions and policies.

d. Shall review policies and procedures relating to the allocation of research funds, including funding and competitions, overseen by the Research Foundation, the City College Fund, and the Office of the Associate Provost for Research.

e. Shall choose a faculty delegate to sit on selection committees for CCNY grants and funding competitions, including those overseen by the Research Foundation, the City College Fund, and by the Office of the Associate Provost for Research.

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ii. Composition

a. Shall be composed of:

1. A chair, who shall be a Senator
2. One librarian elected by the Library staff
3. Three other faculty members, at least one of whom shall be a Senator
4. One undergraduate student elected by the Undergraduate Senate
5. One graduate student elected by the Graduate Student Council
6. The Chief Librarian or their delegate, *ex officio*, without vote.

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D. SENATE AFFAIRS COMMITTEE

i. Duties

- a. Shall continually review and update the bylaws of the Faculty Senate.
- b. Shall be empowered to make editorial changes to the bylaws without additional oversight. These types of changes include the following:
 - 1. When an *ex officio* member of the Faculty Senate is given a new title that has no substantive bearing on the work of the Senate, the title of that *ex officio* position shall be hanged in the bylaws, and the Senate Affairs Committee shall inform the Senate of such changes.
 - 2. When the name of a division, school, department, center, program or institute, or college-wide department changes without any change in its governance, the Senate Affairs Committee shall update the bylaws accordingly and inform the Faculty Senate.
 - 3. When a department or other administrative entity ceases to exist at the College, the Senate Affairs Committee will delete all references to it in the bylaws and inform the Senate of those deletions.
- c. Shall oversee nominations and elections to the Senate and to the Office of the Ombuds.
- d. Shall certify the names of elected Senators and of the Ombuds to the Senate at the Reorganization Meeting in May.
- e. Shall hear and decide upon complaints and appeals pertaining to elections under its jurisdiction. Appeals from decisions of the Committee can be made to the Faculty Senate Executive committee. Final appeals can be made to the Faculty Senate.
- f. The Committee may, at its discretion, conduct other elections, upon request, on behalf of other instructional staff, such as the University Senate.
- g. Shall prepare slates of nominees for all committees (except the Executive Committee) for the September meeting.

ii. Composition

- a. Shall consist of seven Senators.

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Deleted: Institutional Research. . [43]

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E. DIVERSITY COMMITTEE

i. Duties

- a. Shall recommend policies to guide the College in fulfilling its responsibilities to maintain diversity among faculty, students, and staff.
- b. Shall review the College's inclusion-oriented activities and efforts.
- c. Shall recommend means of improving communication between various groups and the faculty.
- d. Shall recommend procedures for the most effective implementation and coordination of the College's activities and programs in the above areas.

ii. Composition

a. Shall be composed of:

- 1. Seven members elected by the faculty, at least two of whom must be Senators
- 2. One undergraduate student appointed by the Undergraduate Senate
- 3. One graduate student appointed by the Graduate Student Association

Section 3. Ad-Hoc Committees

Ad hoc committees may be formed and dissolved by a simple majority of the plenary.

A. RESEARCH COMMITTEE

i. Duties

- a. Shall review applications for and allot research funds to members of instructional staff.
- b. Shall confer with and receive reports from the City College Fund and the Research Foundation.

ii. Composition

- a. Shall be composed of seven members.

Section 4. Committee Membership

A. Except as otherwise provided in these bylaws, each committee shall consist of seven members, at least two of whom shall be Senators.

B. Membership on the Executive Committee and the Senate Affairs Committee shall be

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Deleted: The Chairmen of the auxiliary committees; Chair of the Senate.
Deleted: The Vice President of Finance ex-officio, without vote.
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Deleted: A. Physical Plant Committee
Deleted: [46]

Deleted: 3.D. Institutional Research Committee

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restricted to members of the Senate.

C. Membership on the other Senate committees must include at least two Senators; otherwise members may be drawn from full-time instructional staff.

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ARTICLE IV SENATE COMMITTEES ... [47]

E. Committee members shall serve for a term of three years unless otherwise provided in these bylaws.

Deleted: Financial Planning Committee

E. Students who are members of Senate committees must be full-time registrants at the City College.

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... [48]

F. The agenda for the regular meeting of the Faculty Senate in September shall provide for elections to fill all committee vacancies. In these elections, ballots shall be considered valid only if they are marked for as many candidates as there are vacancies to be filled. Except where otherwise provided in these bylaws, each valid vote for a candidate shall be given equal weight. After each of a committee's vacancies has been filled by this procedure, the nominee receiving the next highest number of votes will be designated as alternate to that committee with a term of one year. Alternates will be full participants in the affairs of their committees but without the power to vote (the latter being limited to regular members). The temporary absence of a voting member shall give the alternate a vote at the meeting or meetings in question. Alternates shall serve for the remainder of the academic year.

G. Except as otherwise provided in these bylaws, committee members may be re-elected to serve on the same committee.

H. Within three weeks after the newly elected or re-elected committee members have been notified of their election, all committees shall elect a chair and notify the Chair of the Senate of their choice.

I. The term of a committee member expires upon the election of a replacement. A committee, however, may remove a non-participating member. A committee member shall be construed to be non-participating if he or she is absent without excuse for three consecutive meetings or from one-third of the meetings in any semester. The committee chair shall notify the Chair of the Senate of the member's removal. Any member so removed may appeal his or her removal to the Executive Committee. In the event that such a member is removed from the committee, the Alternate automatically becomes a full member.

Deleted: Duties

J. Interim vacancies on both the Executive Committee and the Senate Affairs Committee shall be filled by nomination and election at the first plenary following the occurrence of the vacancy, and shall be for the remainder of the unexpired term.

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K. Interim vacancies on other committees will be filled for the remainder of the academic year by their alternates. In the absence of an alternate, an interim vacancy shall be filled until the next regularly scheduled committee elections by appointment by the

Deleted: physical plant, allocating space, and furthering the College's mission ... [49]

Senate Affairs Committee. Such appointments shall be immediately effective but must be confirmed by the Senate at its first subsequent plenary. Vacancies occurring after the March plenary of the Senate may remain unfilled.

L. Whenever elections for committees are held, additional nominations may be made from the floor by members of the Senate.

M. The Chair of the Senate serves *ex officio* on all standing committees.

N. Standing committees may appoint ad hoc committees pertaining to matters under their supervision.

O. It is the responsibility of the chair of each committee to ensure that all requirements of the New York State Open Meetings Law are met.

Section 4. Special Committees

A. When a vacancy occurs in the Presidency of the College, the Faculty Senate shall select the faculty members of an ad hoc committee to advise the CUNY Board of Trustees in filling the vacancy.

B. When a vacancy occurs in a college-wide office such as Vice President, Associate Provost, Dean of Interdisciplinary Studies, or Chief Librarian, the Senate shall select the faculty members of an ad hoc committee to advise the President in filling the vacancy.

C. When the need arises, ad hoc committees of the Senate may be proposed by the Executive Committee with approval of the Senate, or may be proposed by and elected at the discretion of the Senate to serve for a definite purpose and for a definite length of time. A specific mandate for the proposed committee must be submitted in writing for approval by the Senate.

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ARTICLE V. ORGANIZATION AND MEETINGS OF THE SENATE

Section 1. Organization

A. Immediately following the final plenary in May, the Senate that has been constituted for the next academic year, including the newly elected Senators, will convene a Reorganization Meeting.

Deleted: ~~panel of six students shall be elected annually at large by students registered at the College.~~

B. The only order of business for the Reorganization Meeting will be:

Deleted: ~~f. No member of the committee shall serve for more than two consecutive terms of office.~~

i) Report of the Senate Affairs Committee

Deleted: ~~g. In case a member chosen by lot resigns or is unable to complete his or her term of office, a replacement shall be selected by lot from the non-seated persons on the appropriate panel.~~

ii) Election of the Secretary and the Treasurer for the next academic year

iii) Election of the Executive Committee for the next academic year

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ARTICLE IV SENATE COMMITTEES - ... [51]

C. After nominations for the Executive Committee, Secretary, and Treasurer are closed, the meeting is adjourned for a recess. It reconvenes not as a plenary but for the purpose of voting. Votes must be counted in public by impartial persons, and must be completed in a single sitting and in view of Senators.

Section 2. Meetings

A. The Senate shall hold eight regular meetings during the academic year. The meetings shall be held on the third Thursday of the following months: September, October, November, December, February, March, April and May. In the event that the date for a meeting occurs on a day when the College is not in session, the Executive Committee shall set another meeting time or cancel the meeting for that month. The Executive Committee may reschedule a plenary of the Senate if, in its opinion, such a change would better serve the conduct of business by the Senate. The Executive Committee shall have the authority to cancel no more than one regular meeting during each semester.

Deleted: ~~chair, who shall be a Senator;~~

Deleted: ~~2. Two One librarian elected by the Library staff; -~~ ... [52]

B. Notices of each meeting should be distributed at least seven days prior to the meeting. Such notices shall include the agenda and written statements concerning any policy matter to be presented at the meeting.

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ARTICLE V ORGANIZATION AND MEETINGS OF THE SENATE - ... [53]

C. Special meetings may be called by the President of the College, by the Executive Committee, or by written request of ten Senators (submitted to the Chair of the Executive Committee). The purpose of such meeting shall be explicitly stated in the notice of the meeting and shall be the only order of business.

Deleted: ~~the meetings in any semester. The committee chair shall notify the Chair of the Senate of the member's removal. Any member so removed may appeal his or her removal to the Executive Committee. In the event that~~

Deleted: ~~a member is removed from the committee the alternate automatically becomes a full member. -~~
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ARTICLE V ORGANIZATION AND MEETINGS OF THE SENATE - ... [54]

D. A majority of the total number of Senators, not including alternates, that comprise the plenum if there were no vacancies shall constitute a quorum. In order for a motion to be carried, it must receive an affirmative vote of a majority of the total number of Senators that comprise the plenum. An alternate Senator designated for each constituency (division or school) may vote in the absence of a regular member and count toward quorum requirements.

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ARTICLE V ORGANIZATION AND MEETINGS OF THE SENATE - ... [55]

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ARTICLE V ORGANIZATION AND MEETINGS OF THE SENATE - ... [57]

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E. Copies of the minutes of each meeting shall be distributed to each member of the Senate, the President of the College, the Chair of the CUNY Board of Trustees, and the College Library. They shall also be posted on the Senate web page.

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Section 3. Procedures of the Plenary Meetings

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A. The preferred order of business for a regular meeting is as follows:

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1. Call to Order
2. Approval of Minutes
3. Treasurer's Report
4. Remarks of the President
5. Report of the Executive Committee
6. Report of the Ombuds
7. Reports of Committees
8. Old Business
9. New Business
10. Adjournment

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B. The agenda for each plenary will be determined by the Executive Committee.

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C. Resolutions may be submitted to the Chair of the Executive Committee or proposed from the floor as new business for inclusion on the agenda of the next plenary of the Senate. To be included on the agenda, resolutions must be received ten days before the date of the plenary for which they are intended.

Deleted: Section 3.

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D. The order of business as set forth by the agenda for a given plenary may be altered on motion and approved by two-thirds of the voting members present.

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Section 5.

E. The agenda for a plenary meeting may be altered if approved by two-thirds of the voting members present.

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F. The agenda for a special meeting may be altered only during the meeting by consent of three-quarters of the voting members present.

Deleted: Agenda

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The agenda may be altered during a plenary if approved by [59]

G. A record of the final vote of each member shall be maintained in the Senate office.

Deleted: and voting.

H. When adopted, these bylaws shall supersede all previous procedures of the Senate.

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I. The Faculty Senate will operate in accordance with the current edition of Robert's Rules of Order, except as otherwise required by these bylaws or by law. Senators should note that compliance with the Open Meetings Law and the Freedom of Information Law is required.

ARTICLE VI. AMENDMENTS

Section 1. Amendments to these bylaws may be proposed by the Executive Committee, by the Senate Affairs Committee, or by the petition of five Senators at any plenary meeting.

Section 2. Proposed amendments shall be read at two consecutive meetings of the plenary and voted upon at the second meeting.

Section 3. Such readings of proposed amendments shall be part of the order of business of either the regular plenary meeting(s) or (a) special meeting(s) called for that purpose.

Section 4. Notice of such amendments shall be distributed to all members with the agenda for the meeting.

Section 5. Amendments to these bylaws require approval of two-thirds of the voting members of the Senate.

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Section 6. Amendments, when approved, shall become effective at the next plenary meeting of the Senate, unless otherwise provided.

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~~Bylaws revisions Phase 3 approved by the Faculty Senate) TBA~~

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shall have the power, under the City University of

Page 2: [3] Deleted **David Lohman** **3/13/17 4:09:00 AM**

consider and make

decisions in all college-wide matters including:

a. the academic status, role, rights

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freedoms of the faculty;

b. the allocations of resources for educational objectives; for research and scholarly activities, and for the development and maintenance of the physical plant of the College;

c. student activities;

d. the appointment and retention of

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College level;

e. the establishment and location of new units of the

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principal administrative officers thereof;

f.

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-wide

Centers, Programs and Institutes which are not wholly within the purview of the Curriculum Committees or Faculties of the various Schools;

g. the relations between the College and the local community, and between the College and governmental units and agencies;

h. the general public relations of the College.

Section 3. Decisions reached by

Page 2: [8] Deleted **David Lohman** **3/13/17 4:09:00 AM**

be reversed by the President or the CUNY Board of Trustees except in circumstances and for reasons promptly communicated to the Senate. Following such communication, the Faculty Senate shall have the opportunity for further consideration and transmittal of its views to the President or to the CUNY Board of Trustees.

Section 4.

The Faculty Senate and its committee shall be fully advised, shall routinely receive, and shall be free to seek information from students and student organizations, faculty members and Departments, Schools and Divisions, the Review Committee, officers of administration, and such other sources as may be appropriate, such as the Council of Presidents, on all matters germane to the programs and operations of the College. It may address communications to the CUNY Board of Trustees, which on being submitted to the President of the College, shall be forwarded, together with his or her comments thereon, by the President without

delay to the CUNY Board of Trustees.

Section 5. The Faculty Senate shall initiate policy recommendations, shall review and comment upon changes in policy initiated by the College administration, the Council of Presidents and the CUNY Board of Trustees, and shall routinely present faculty views to the President before, as, and after matters of policy are considered and decided.

Section 6. The Faculty Senate shall not

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Education

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d.

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(Full

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Committee shall designate each year a period between March 1 and
April 10 in which nominations shall be held.

i. Elections shall be held at least two weeks after the nominations are closed and must

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A. STANDING COMMITTEES AND AUXILIARY COMMITTEES

Page No.

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2.

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A. Library Committee..... 14

3. College-Wide Resources Committee.....p.

A. Physical Plant Committee..... 16

B. Research

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8. Institutional Resources Advisory Committee.....26

7. 9. Academic Freedom and

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10. Community Relations Committee..... 28

8. 11. Senate Affairs Committee.....p.

A. Bylaws Committee..... 30

B. Elections Committee..... 31

C. Nominations Committee..... 32

9.

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ARTICLE IV SENATE COMMITTEES

Section B. DUTIES and ~~COMPOSITION~~ COMPOSITION OF COMMITTEES

1.

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~~Shall notify the members of the Senate of the time and place of all special meetings.~~

e.

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Shall sit on the President's Policy ~~Advisory~~ Council.

g.

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~~i. Shall prepare and distribute an annual report.~~

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ARTICLE IV SENATE COMMITTEES

Section B. DUTIES and COMPOSITION OF COMMITTEES

1. EXECUTIVE COMMITTEE

II. Chairman

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j. *May be referred to as Chair of the Senate.*

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ARTICLE IV SENATE COMMITTEES

Section B. DUTIES AND COMPOSITION OF COMMITTEES

1. EXECUTIVE COMMITTEE

III.

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ARTICLE IV SENATE COMMITTEES

Section

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2. EDUCATIONAL POLICY COMMITTEE

I.

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~~Library.~~

II.

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~~Academic~~

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~~Senate, ex officio, without vote.~~

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~~ARTICLE IV SENATE COMMITTEES~~

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ARTICLE IV

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- c. Shall participate in planning for the allocation of the actual budget when it is received.
- d. Shall participate in the formulation of the long-range economic policies of the College.
- ~~e. Shall oversee the activities of the Auxiliary Committee on Physical Plant, the Auxiliary Committee on Research, and the Auxiliary Committee on Campus Security.~~
- e. Shall appoint and oversee additional Auxiliary Committees when they are needed to deal with other areas within the category of Institutional Resources.
- f. Shall assure that faculty input on policy governing institutional resources shall be provided through appropriate channels, and review the implementation of these policies by the Administration's Institutional Resources Committee.
- g. Shall confer with and receive request reports from the Director of the Office of Institutional Research on matters concerning the operation of

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Institutional Research.

- i. Shall confer with and receive request reports from the City College Fund, the Research Foundation, the 21st Century Foundation, and the Auxiliary Enterprise Corporation.

II.

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Auxiliary Committees shall be numbered as follows:

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~~3.B. Research Committee~~

~~3.C. Campus Security~~

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ARTICLE IV ~~SENATE COMMITTEES~~Section B. ~~DUTIES AND COMPOSITION OF COMMITTEES~~3. ~~COLLEGE WIDE RESOURCES~~COMMITTEE I. Duties

- a. ~~Shall keep in review the areas of the College involving administrative affairs and institutional resources.~~
- b. ~~Shall participate in the creation of the tentative budget by the President for the Chancellor.~~
- c. ~~Shall participate in planning for the allocation of the actual budget when it is received.~~
- d. ~~Shall participate in the formulation of the long range economic policies of the College.~~
- e. ~~Shall oversee the activities of the Auxiliary Committee on Physical Plant, the Auxiliary Committee on Research, and the Auxiliary Committee on Campus Security.~~
- f. ~~Shall appoint and oversee additional Auxiliary Committees when they are needed to deal with other areas within the category of Institutional Resources.~~

H. Composition

- a. ~~Shall be composed of:

 - 1. ~~Six members of the faculty;~~
 - 2. ~~The Chairmen of the auxiliary committees;~~
 - 3. ~~The Vice President of Finance ex officio, without vote.~~~~

~~Auxiliary Committees shall be numbered as follows:~~

~~3.A. Physical Plant Committee~~

~~3.B. Research Committee~~

~~3.C. Campus Security Committee~~

~~3.D. Institutional Research Committee~~

~~3.~~

ARTICLE IV SENATE COMMITTEES

Section B. DUTIES AND COMPOSITION OF COMMITTEES

4. PHYSICAL PLANT COMMITTEE

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physical plant, allocating space, and furthering the College's mission through new development in order to inform delegates to relevant administrative committees on these matters.

- b. Shall review College procedures for collecting and acting on faculty/staff/student requests for physical plant operations.

II. Composition

- a. Shall be composed of seven members of the faculty, at least two of whom shall be Senators.

~~Section B. DUTIES AND COMPOSITION OF COMMITTEES~~

~~3.A. PHYSICAL PLANT~~

~~COMMITTEE I. Duties~~

- ~~a. Shall confer with and receive reports from the Campus Facilities Officer.~~
- ~~b. Shall review plans for changes in structure, space allotment and space assignment.~~

~~II. Composition~~

- ~~a. Shall be composed of seven members of the faculty.~~

~~ARTICLE IV SENATE COMMITTEES~~~~Section B. DUTIES AND COMPOSITION OF COMMITTEES~~~~3.B. RESEARCH~~~~COMMITTEE I.~~~~Duties~~

- ~~a. Shall review applications for and allot research funds to members of instructional staff.~~
- ~~b. Shall confer with and receive reports from the City College Fund and the Research Foundation.~~

~~II. Composition~~

- ~~a. Shall be composed of seven members.~~

~~Section Break (Next Page)~~

ARTICLE IV ~~SENATE COMMITTEES~~

Section B. ~~DUTIES AND COMPOSITION OF COMMITTEES~~

3.C. ~~CAMPUS SECURITY~~

COMMITTEE I. Duties

- a. ~~Shall keep under continuous review all measures to maintain the security of persons and property on the campus of the City College and~~

Column Break

Section Break (Continuous)

H. Composition

- a. ~~Shall be composed of:~~
1. ~~Six members of the faculty;~~
 2. ~~Two undergraduate student members chosen by the Undergraduate Senate;~~
 3. ~~One graduate student member chosen by the Graduate Student Association;~~
 4. ~~The Director of Public Safety, ex officio, without vote~~
 5. ~~The Senior Associate Provost of Academic Affairs, ex officio, without vote;~~
 6. ~~The Vice President for Student Affairs, or his or her designated representative ex officio, without vote;~~
 7. ~~The Vice President of Finance, ex officio, without vote.~~

Section Break (Next Page)

~~ARTICLE IV SENATE COMMITTEES~~~~Section B. DUTIES AND COMPOSITION OF COMMITTEES~~~~3.D. INSTITUTIONAL RESEARCH~~~~COMMITTEE I. Duties~~

- ~~a. Shall confer with and receive reports from the Director of the Office of Institutional Research on matters concerning the operation of the Office.~~
- ~~b. Shall review policies, programs and priorities of the Office of Institutional Research and make such recommendations to the Senate Committee on College Wide Resources as it deems advisable.~~

~~II.
Composition~~

- ~~a. Five members of the faculty;~~
- ~~b. The Director of the Office of Institutional Research, ex officio, without vote;~~
- ~~c. The Vice President of Finance, ex officio, without vote.~~

~~Section Break (Next Page)~~

~~ARTICLE IV SENATE COMMITTEES~~

~~Section B. DUTIES AND COMPOSITION OF COMMITTEES~~

~~3.E. FINANCIAL PLANNING~~

~~COMMITTEE I. Duties~~

- ~~a. Shall participate in the creation of the tentative budget by the President for the Chancellor.~~
- ~~b. Shall participate in planning for the allocation of the actual budget when it is received.~~
- ~~c. Shall participate in the formulation of the long-range economic policies of the College.~~
- ~~d. Shall oversee the activities of the Auxiliary Committee on Campus Security.~~

~~II Composition~~

- ~~a. Shall consist of seven members of the Faculty.~~
- ~~b. The Vice President of Finance and one member of the Executive Committee of the Faculty Senate shall be members ex officio, without vote.~~

~~Section Break (Next Page)~~

~~ARTICLE IV SENATE
COMMITTEES~~

~~Section B. DUTIES AND COMPOSITION OF COMMITTEES~~

~~4. Student Affairs Committee~~

~~I. Duties~~

- ~~a. Shall keep in review the area of the College classified in the administrative category of student affairs.~~
- ~~b. Shall keep under continuous review the standards and conditions of extra-curricular activities as well as regulations affecting freedom of expression and student conduct.~~
- ~~c. Shall establish structures and procedures, and codify rules and regulations governing conduct and shall be responsible for continual review of the effectiveness of structures, procedures rules, and regulations. All structures, procedures and codes developed shall take effect when approved by the Faculty Senate, and Undergraduate Senate and the Graduate Student Association. (In the event of disagreement, the procedure described in Article XII of the Governance Charter shall be followed.)~~

~~d. Shall appoint and oversee additional Auxiliary~~

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~~when they are needed to deal with other areas within the category of Student Affairs.~~

- ~~e. Shall appoint all faculty members of its auxiliary committees, except where otherwise provided in these bylaws, for staggered three-year terms.~~
- ~~f. Shall make interim appointments of student members to its auxiliary committees where such student members have not yet been designated by the appropriate regular procedures.~~
- ~~g. When the Student Affairs Committee has made interim appointments of student members to its auxiliary committees, it shall notify the officers of the Student Senate of these appointments.~~
- ~~h. For the purpose of appointing members to its auxiliary committees, a quorum of the Student Affairs Committee shall consist of a majority of its members eligible to vote at the time such action is take~~

~~Section Break (Next Page)~~

ARTICLE IV SENATE COMMITTEES

Section B. DUTIES AND COMPOSITION OF COMMITTEES

5. STUDENT AFFAIRS COMMITTEE

I. Duties

- a. Shall ~~keep in~~ **continually** review the area of the College classified in the administrative category of student affairs.
- b. Shall ~~keep under continuous~~ **continually** review the standards and conditions of extra-curricular activities, **including intercollegiate athletics** as well as regulations affecting freedom of expression and student conduct.
- c. Shall establish structures and procedures and codify rules and regulations governing conduct and shall be responsible for continual review of the effectiveness of structures, procedures rules, and regulations. All structures, procedures and codes developed shall take effect when approved by the Faculty Senate, and Undergraduate Senate and the Graduate Student Association. (In the event of disagreement, the procedure described in Article XII of the Governance Plan shall be followed.)
- d. Shall appoint and oversee additional auxiliary committees when they are needed to deal with other areas within the category of Student Affairs.
- e. Shall appoint all faculty members of its auxiliary committees, except where otherwise provided in these bylaws, for staggered three-year terms.
- f. Shall make interim appointments of student members to its auxiliary committees where such student members have not yet been designated by the appropriate regular procedures.
- g. When the Student Affairs Committee has made interim appointments of student members to its auxiliary committees, it shall notify the officers of the Student Senate of these appointments.
- h. For the purpose of appointing members to its auxiliary committees, a quorum of the Student Affairs Committee shall consist of a majority of its members eligible to vote at the time such action is taken.

II. Composition

- a. Shall be composed of:
 1. Five members of the faculty, **at least two of whom shall be Senators;**
 2. One undergraduate student selected by the Undergraduate Senate;
 3. One graduate student selected by the Graduate Student Association;
 4. ~~One student selected by the Undergraduate Student Senate;~~
 4. The **chairs men** of the auxiliary committees, **ex officio, ex officis** without vote;
 5. ~~The Vice **President** for Student Affairs, **ex officio, without vote;**~~
 6. ~~One member of the Senate Executive Committee, **ex officio, without vote;**~~

~~The chairmen of the auxiliary committees need not be members of the Faculty Senate~~

~~ARTICLE IV SENATE COMMITTEES~~

~~Section B. DUTIES AND COMPOSITION OF COMMITTEES~~

~~5. FACULTY STUDENT COMMITTEE ON INTERCOLLEGIATE ATHLETICS~~

~~I. Duties~~

- ~~a. Shall initiate policy and procedures concerning the conduct of intercollegiate athletics at the City College, subject to the approval of the Faculty Senate.~~
- ~~b. Shall have authority to implement routine matters of policy and procedure approved by the Faculty Senate.~~
- ~~c. Shall prepare and report on the annual budget which shall be sent for consideration and final decision to both the Faculty Senate and the Undergraduate Senate after consultation with the Vice Provost for Student Affairs. (In the event of any disagreement, the procedure described in Article XII of the Governance Charter shall be followed.)~~

~~H. Composition~~

- ~~a. Shall be composed of:

 - ~~1. Two members of the faculty, including at least one Senator.~~
 - ~~2. Three undergraduate students elected by the Undergraduate Senate.~~
 - ~~3. The Chairman of the Department of Physical and Health Education.~~
 - ~~4. The following ex officios, without vote:

 - ~~a. The Vice President for Student Affairs;~~
 - ~~b. The Vice President of Finance for Administrative Affairs;~~
 - ~~c. The Director of Athletics;~~
 - ~~d. The Business Manager;~~
 - ~~e. A representative of the CCNY Alumni Varsity Association, to be selected by the CCNY Alumni Varsity Association.~~~~~~

~~ARTICLE IV SENATE COMMITTEES~~

~~Section B. DUTIES AND COMPOSITION OF COMMITTEE~~

~~6. FACULTY STUDENT DISCIPLINE~~

~~COMMITTEE I. Duties~~

- ~~a. Shall hear cases and shall make decisions in accordance with Article 15 of the Bylaws of the CUNY Board of Trustees.~~

~~H. Composition and Functions~~

- ~~a. Shall be composed of:~~
- ~~1. Three members selected by lot from a panel of six faculty members;~~
 - ~~2. Three members selected by lot from a panel of six students;~~
 - ~~3. A chairman selected by the six members of the committee from among the remaining members of the panel.~~
- ~~b. The Chairman shall have the power to vote in case of a tie.~~
- ~~c. Shall have a quorum of at least two faculty members and two student members.~~
- ~~d. A panel of six faculty members (with faculty rank) shall be elected at the first regular meeting of the Senate in September.~~

~~e—~~

ARTICLE IV SENATE COMMITTEES

Section B. DUTIES AND COMPOSITION OF COMMITTEES

7. ADMINISTRATION ~~ON~~ **VE AFFAIRS** COMMITTEE

I. Duties

- a. Shall review the administrative structure and operation of the College.
- b. Shall be consulted on the creation of new college-wide administrative programs, titles or procedures, and the consolidation, modification or deletion of existing ones.
- c. Shall ~~establish liaison~~ **liaise** with new College-wide administrative programs as they are formed and, when necessary, suggest the creation of an appropriate Senate committee.
- d. Shall evaluate the performance of administrative personnel.
- e. Shall make regular reports to the President and to the Senate on administrative programs, procedures and personnel.

II. Composition

- a. Shall consist of seven **tenured** members of the faculty, **at least two of whom shall be Senators.**

~~ARTICLE IV SENATE COMMITTEES~~

~~Section B. DUTIES AND COMPOSITION OF COMMITTEES~~

~~7. ADMINISTRATION~~

~~COMMITTEE I. Duties~~

- ~~a. Shall review the administrative structure and operation of the College.~~
- ~~b. Shall be consulted on the creation of new college-wide administrative programs, titles or procedures, and the consolidation, modification or deletion of existing ones.~~
- ~~c. Shall establish liaison with new College-wide administrative programs as they are formed and, when necessary, suggest the creation of an appropriate Senate Committee.~~
- ~~d. Shall evaluate the performance of administrative~~
~~personnel. e. Shall make regular reports to the President~~
~~and to the Senate~~
~~on administrative programs, procedures and personnel.~~

~~H. Composition~~

- ~~a. Shall consist of seven members of the Faculty.~~

~~Section Break (Next Page)~~

ARTICLE IV ~~SENATE COMMITTEES~~

Section B. ~~DUTIES AND COMPOSITION~~

8. ~~INSTITUTIONAL RESOURCES ADVISORY~~

~~COMMITTEE I. Duties~~

- ~~a. Shall maintain liaison with the administration's Institutional Resources Committee.~~
- ~~b. Shall assure that faculty input on policy governing institutional resources shall be provided through appropriate channels, and review the implementation of these policies by the Institutional Resources Committee.~~
- ~~c. Shall receive the bi-weekly minutes of the Institutional Resources Committee.~~
- ~~d. Shall meet at least twice a semester with the Institutional Resources Committee.~~
- ~~e. Shall report to the Senate at least once each semester.~~
- ~~f. In the event that the functions relative to the utilization of college resources, presently performed by the Institutional Resources Committee, are subsequently handled by another body or bodies, this committee of the Senate shall continue its advisory relationship with such body or bodies.~~

~~II. Composition~~

- ~~a. Shall be composed of the Chairmen of the Faculty Senate Executive Committee, the Educational Policy Committee, the Financial Planning Committee, the College-wide Resources Committee, and the Administration Committee.~~

~~Section Break (Next Page)~~

ARTICLE IV SENATE COMMITTEES

Section B. DUTIES AND COMPOSITION OF COMMITTEES

8. ~~ACADEMIC FREEDOM~~ and **FACULTY INTERESTS AFFAIRS****COMMITTEE**I. Duties

- a. Shall ~~keep under continuous review~~ **continually review** all matters concerning academic freedom **and the operation of the Library. The Committee may make and when appropriate, shall recommend recommendations to the Senate such action as it considers desirable regarding appropriate actions and policies.**
- b. Shall investigate ~~allegations of incidents affecting~~ **alleged violations of academic freedom and shall make such recommendations to the Senate as it deems appropriate.**
- c. Shall ~~keep under continuous review such matters as~~ **continually review** teaching schedules, class sizes, research ~~facilities~~ **resources**, and similar questions of faculty concern and, when appropriate, **make recommendations to the Senate regarding appropriate actions and policies. shall recommend to the Senate such action as it considers desirable.**
- ~~review policies and procedures pertaining to the operation of operation of the Library, and shall make recommendations to the Senate as it deems advisable.~~
- d. Shall **review policies and procedures relating to the allocation of research funds, including funding and competitions, overseen by the Research Foundation, the City College Fund, and the Office of the Associate Provost for Research.**
- ~~applications for and allot research funds to members of instructional staff.~~
- b. ~~Shall confer with and receive reports from the City College Fund and the Research Foundation.~~
 - a. ~~Shall continually review all measures to maintain the security of persons and property on the campus of the City College and to make recommendations to this end to the appropriate authorities.~~
- e. Shall **choose a faculty delegate to sit on selection committees for CCNY grants and funding competitions, including those overseen by the Research Foundation, the City College Fund, and by the Office of the Associate Provost for Research.**

II. Composition

a. Shall consist of:

1. One Senator who shall be

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2. ~~Two~~ One librarian elected by the Library staff;
3. Three other faculty members, at least one of whom shall be a Senator;
4. One undergraduate student elected by the Undergraduate Senate;
5. One graduate student elected by the Graduate Student Council
6. The Chief Librarian or their delegate, ex officio without vote.
7. ~~The Director of Public Safety or their delegate Security, ex officio, without vote~~
7. The Associate Provost for Academic Services or their delegate Dean of General Studies, ex officio, without vote.
8. ~~The Associate Provost for Research or their delegate, ex officio, without vote~~

Page Break

ARTICLE IV ~~SENATE COMMITTEES~~

Section B. ~~DUTIES AND COMPOSITION OF COMMITTEES~~

10. ~~COMMUNITY RELATIONS~~

COMMITTEE I.

Shall recommend policies to guide the College in fulfilling its responsibilities in community relations.

Shall recommend policies which will increase the College's ability to provide educational programs and extension services beyond those offered to the regular student body.

~~c.~~ Shall review and analyze the entire College's community-oriented activities and efforts.

~~d.~~ Shall recommend means of improving communication between community groups and the faculty. ~~e.~~ Shall recommend procedures for the most effective

implementation and coordination of the College's activities and programs in the above areas.

~~f.~~ Shall receive request for community service which might be met by the College, and refer these to the appropriate body for action. ~~g.~~

Shall meet with such Community Advisory Committees as the President may establish under Article XIII of the Governance Charter

Shall be composed of:

1. Seven members of the faculty elected by the Faculty Senate.
2. Two undergraduate students appointed by the Undergraduate Senate;
3. One graduate student appointed by the Graduate Student Association;

~~4. The Vice President for Communications and Public
Affairs, Ex officio, without vote.~~

Section Break (Next Page)

ARTICLE IV SENATE COMMITTEES

Section B. DUTIES AND COMPOSITION OF COMMITTEES

9. SENATE AFFAIRS COMMITTEE

I. Duties

- a. Shall ~~constantly~~ **continually** review and update the bylaws of the Faculty Senate.
 - b. Shall be empowered to make ~~automatic~~ editorial changes ~~in~~ **to** the bylaws ~~when those changes are~~ **without additional oversight**. **These types of changes include** the following: ~~nature~~
 1. ~~Where a new title is given to~~ **When** an ex officio member of the Faculty Senate ~~and any changes accompanying is given a new title that title have~~ **has** no substantive bearing on the work of the Senate, the title of that **ex officio** position ~~in the Bylaws shall be corrected accordingly~~ **changed in the bylaws, and the Senate Affairs Committee shall inform the Senate of such changes**. ~~Bylaws conferring ex officio membership shall be corrected accordingly.~~
 2. **When** ~~where a change in~~ the name of ~~any a~~ division, school, department, center, program or institute, or college-wide department ~~which has ten or more full-time persons of faculty rank assigned to it does not involve any~~ **changes without any change in its** governance ~~change, the Senate Affairs Committee~~ **Bylaws Committee** shall update the bylaws accordingly and inform the Faculty Senate.
 3. ~~when~~ **When** a department ceases to exist at the College, the **Senate Affairs Committee** ~~Bylaws Committee~~ will ~~strike all~~ **delete all** references to it in the bylaws and inform the Senate of those deletions.
 - c. Shall ~~take full and complete charge of the~~ **oversee** nominations and elections to the Senate and to ~~the~~ Office of the Ombuds.
- ~~Shall circulate notices concerning the nomination and election of Senators and of the Ombuds~~
- d. Shall ~~certify to the Senate, at the May meeting,~~ the names of elected **Senators and of the Ombudsman to the Senate at the May meeting**. ~~Senators and of the Ombuds.~~
 - e. Shall hear and decide upon complaints and appeals pertaining to elections under its jurisdiction. Appeals from decisions of the Committee can be made to the Faculty Senate Executive committee. Final appeals can be made to the Faculty Senate.
 - f. The Committee may, at its discretion, conduct other elections, upon request, on behalf of other instructional **staff group**, such as the University ~~Senate or the Faculty Welfare Trustees~~.

- g. Shall prepare slates of nominees for all committees (**except** the Executive Committee ~~and the Committee on Nominations~~) for the September meeting.

II. Composition

- a. Shall consist of seven Senators.

Section Break (Next Page)

ARTICLE IV SENATE COMMITTEES

Section B. DUTIES AND COMPOSITION OF COMMITTEES

10. DIVERSITY COMMITTEE

I. Duties

- a. Shall recommend policies to guide the College in fulfilling its responsibilities in maintaining diversity among faculty, students, and staff .
- b. Shall review the College's inclusion-oriented activities and efforts.
- c. Shall recommend means of improving communication between various groups and the faculty.
- d. Shall recommend procedures for the most effective implementation and coordination of the College's activities and programs in the above areas.

II. Composition

- a. Shall be composed of:
 1. Seven members elected by the faculty, at least two of whom shall be Senators.
 2. One undergraduate student appointed by the Undergraduate Senate;
 3. One graduate student appointed by the Graduate Student Association;
 - ~~4. The Dean of Diversity, ex officio, without vote.~~

ARTICLE IV SENATE COMMITTEES

Section C. COMMITTEE MEMBERSHIP

- a. Except as otherwise provided in these bylaws, each committee shall consist of seven members, **at least two of whom shall be Senators.**
- b. Membership on the Executive Committee **and the Senate Affairs Committee** ~~the Nominations Committee and the Bylaws Committee~~ shall be restricted to members of the Senate.
- c. Membership on the other **Senate** committees ~~of the Senate~~ must include at least one Senator; otherwise members may be drawn from **full-time** ~~the entire~~ instructional staff.
- d. Committee members shall serve for a term of three years unless otherwise provided in these bylaws. ~~Their terms shall be so staggered that the term of office of approximately one-third of members shall expire each year.~~
- e. **Students** who are members of Senate committees must be full-time registrants at the City College.
- f. The agenda for the regular meeting of the Faculty Senate in September shall provide for elections to fill all committee vacancies. In these elections, ballots shall be considered valid only if they are marked for as many candidates as there are vacancies to be filled. Except where otherwise provided in these bylaws, each valid vote for a candidate shall be given equal weight. After each of a committee's vacancies has been filled by this procedure, the nominee receiving the next highest number of votes will be designated as alternate to that committee with a term of one year. Alternates will be full participants in the affairs of their committees but without the power to vote (the latter being limited to regular members). The temporary absence of a voting member shall give the alternate a vote at the meeting or meetings in question. Alternates shall serve for the remainder of the academic year.
- g. **Except as otherwise provided in these bylaws,** committee members may be re-elected to serve on the same committee.
- h. Within three weeks after the newly elected or re-elected committee members have been notified of their election, all committees shall elect a ~~their~~ chair ~~men~~ and notify the **Chair** ~~Secretary~~ of the Senate of their choice. ~~All committee chairmen must be members of the Faculty Senate unless otherwise provided in these bylaws.~~

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ARTICLE IV SENATE COMMITTEES

Section

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COMMITTEE MEMBERSHIP

i. The term of a ~~member of a committee~~ **member** expires upon the election of a replacement ~~re-placement~~. A committee, however may remove a non-participating member. A committee member shall be construed to be non-participating if he/she is absent without excuse for ~~three two~~ consecutive meetings or from one-third

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a member is removed from the committee the alternate automatically becomes a full member.

- j. Interim vacancies on both the Executive Committee and the **Senate Affairs Nominations** Committee shall be filled by nomination and election at the first **plenary regular meeting** following the occurrence of the vacancy, and shall be for the remainder of the unexpired term.
- k. Interim vacancies on other committees will be filled for the remainder of the academic year by their ~~respective~~ alternates. In the absence of an alternate, an interim vacancy shall be filled until the next regularly scheduled committee elections by appointment by the **Senate Affairs Nominations** Committee. Such appointments shall be immediately effective but must be confirmed by the Senate at its first subsequent ~~regular~~ **plenary meeting**. Vacancies occurring after the ~~regular meeting of the Senate in March~~ **plenary of the Senate** may remain unfilled.
- l. Whenever elections for committees are held, additional nominations may be made from the floor by members of the Senate.
- m. **The Chair of the Senate may serve ex officio on all standing committees.**
- n. **Standing committees may appoint ad hoc committees pertaining to matters under their supervision.**
- o. **It is the responsibility of the committee chair to ensure that all requirements of the Open Meetings Law (<http://www.dos.ny.gov/coog/openmeetlaw.html>) are met.**

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~~ARTICLE IV SENATE COMMITTEES~~~~Section D. GENERAL~~~~PROVISIONS~~

- ~~1. The Standing Committees of the Faculty Senate shall appoint the members of the Auxiliary Committees under their supervision, unless otherwise provided in these Bylaws, and shall create such new Auxiliary Committees as they shall deem necessary.
 - ~~a. All appointments shall be subject to confirmation by the Faculty Senate.~~
 - ~~b. The creation of new Auxiliary Committees shall be subject to confirmation by the Faculty Senate.~~
 - ~~c. The size and representative character of the Auxiliary Committees shall be determined by the appropriate standing Committee unless otherwise provided in these Bylaws.~~~~
- ~~2. Each standing committee and each Auxiliary Committee shall elect its own chairman and such other officers as it may need.~~
- ~~3. Auxiliary Committees shall keep the appropriate Standing Committee informed of their actions and decisions.~~

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ARTICLE IV SENATE COMMITTEES

Section D. SPECIAL COMMITTEES

1. When a vacancy occurs in the Presidency of the College, the Faculty Senate shall select the faculty members of an ad hoc committee to advise ~~with~~ the CUNY Board of Trustees in filling the Office.
2. When a vacancy occurs in a college-wide office such as Vice President, ~~Vice~~ **Associate** Provost, Dean of **Interdisciplinary Studies**, ~~the School of general studies~~ and Chief Librarian, the Senate shall select the faculty members of an ad hoc committee to advise ~~with~~ the President in filling the vacancy.
3. **When the need arises**, ad hoc committees of the Senate may be **proposed** ~~appointed~~ by the **Executive Committee** ~~Presiding Officer~~ with **approval** ~~the consent~~ of the Senate, or may be **proposed by and** elected at the discretion of the Senate to serve for a definite purpose and for a definite length of time. **A specific mandate for the proposed committee must be submitted in writing for approval by the Senate.**

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ARTICLE V ORGANIZATION AND MEETINGS OF THE SENATE

A. ORGANIZATION

Section 1. ~~At a meeting, which will be held immediately following, and on the same day as the regular~~

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~~in May, the new Senate shall convene to organize itself for the following academic year.~~

Immediately following the final plenary in May, the Senate that has been constituted for the next academic year, including the newly elected Senators, will convene a reorganization meeting.

Section 2. The only order of business ~~for the reorganization meeting~~ will

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1. Report of the ~~Senate Affairs Committee~~ ~~Committee on Elections~~.
2. Election of the Secretary ~~and the Treasurer~~ ~~for the next academic year.~~ ~~and the Sergeant at Arms.~~
3. Election of the Executive Committee ~~for the next academic year.~~ ~~and the Committee on Nominations~~

Section 3. After nominations for the ~~Executive Committee,~~ ~~Secretary, and Treasurer~~ ~~various positions are closed,~~ the plenary meeting ~~is shall adjourned for a recess. It reconvenes not as a plenary but for the purpose of voting. Votes must be counted in public by impartial persons, and must be completed in a single sitting and in view of Senators. recess- for fifteen minutes. At the end of the recess the meeting shall reconvene, not in plenary session, but for the purpose of balloting, which shall be completed within thirty minutes.~~

B. MEETINGS

Section 1. The Senate shall hold eight regular meetings during the academic year. The meetings shall be held on the third Thursday of the following months: September, October, November, December, February, March, April and May. In the event that the date for a meeting occurs on a day when the College is not in session, the Executive Committee shall set another meeting time or cancel the meeting for that month. The Executive Committee may reschedule a ~~plenary regular meeting~~ of the Senate if, in its opinion, such a change would better serve the conduct of business by the Senate. The Executive Committee shall have the authority to cancel ~~no more than~~ one regular meeting ~~during~~ each semester.

Section 2. Notices of each meeting ~~should shall~~ be distributed at least seven days prior to the meeting. Such notices shall

include the agenda and written statements concerning any policy matter to be presented at the meeting.

Section 3. Special meetings may be called by the President of the College, by the Executive Committee, or by written request of ten Senators (submitted to the **Chair** secretary of the Executive Committee). The purpose of such meeting shall be

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ARTICLE V ORGANIZATION AND MEETINGS OF ~~THE~~ SENATE

Section 4.

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~~ARTICLE VI ORDER OF BUSINESS~~

Section 1.

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The agenda may be altered during a plenary if approved by

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The agenda for a special meeting may be altered only during the meeting by consent of three-quarters of the voting members present.

Section 7. A record of the final vote of each member shall be maintained in the Senate office.

Section 8. When adopted, these bylaws shall supersede all previous procedures of the Senate.

Section 9. The Faculty Senate will operate in accordance with the current edition of Robert's Rules of Order, except as otherwise required by these bylaws or by law. Senators should note that compliance with the Open Meetings Law and the Freedom of Information Law is required.

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ARTICLE ~~VI~~ ~~VII~~ AMENDMENTS

- Section 1. Amendments to these bylaws may be proposed by the Executive Committee, by the ~~Bylaws~~ ~~Senate Affairs~~ Committee, or by the petition of five Senators at any regular meeting.
- Section 2. ~~Such~~ Proposed amendments shall be read ~~at two consecutive meetings and voted upon at the second meeting.~~ ~~tabled.~~
- Section 3. Such ~~readings~~ ~~proposed amendments~~ shall be part of the order of business of either the next regular meeting or a special meeting called for that purpose.
- Section 4. Notice of such amendments shall be distributed to all members with the agenda for the meeting.
- Section 5. Amendments to these bylaws require approval of two-thirds of the voting members of the Senate present at a meeting, provided that two-thirds represents a majority of the voting members of the Senate.

Section 6.

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