

**2020-2021**

**2018 VERIFICATION OF NON-FILING LETTER STATUS**

**Student's Name** (please print): \_\_\_\_\_ **EMPLID#** \_\_\_\_\_

By completing this form you are acknowledging that you did not file a 2018 Federal Income Tax Return and you were not required to file.

If you are unable to obtain the **2018 Verification of Non-Filing Letter** online [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript) or by phone **1-800-908-9946**, you must complete and mail the Form 4506-T Request for Transcript of Tax Return to the Internal Revenue Services (IRS). After 10 business days if you do not receive the 2018 Verification of Non-Filing Letter, you must complete and return this form to the Financial Aid Office.

This is to attest that I (student/student's spouse/parent) \_\_\_\_\_ mailed the Form 4506-T Request for Transcript of Tax Return to the IRS on \_\_\_\_/\_\_\_\_/\_\_\_\_.  
MM DD Year

As of today \_\_\_\_/\_\_\_\_/\_\_\_\_, I **have not** received the **2018** Verification of Non-Filing Letter.  
MM DD Year

**MUST COMPLETE BOTH 1 AND 2 BELOW:**

**1.** This is to inform you that I **had income** earned from work in **2018 but** did not and was not required to file a tax return. Please complete the information below: (if Not Applicable enter **N/A**)

**Employer's Name** \_\_\_\_\_ Are the W-2s attached? Yes  No

**Employer's Name** \_\_\_\_\_ Are the W-2s attached? Yes  No

**Employer's Name** \_\_\_\_\_ Are the W-2s attached? Yes  No

If there are **W-2's** missing from an employer listed above, please explain why the W-2s are not attached.

\_\_\_\_\_  
\_\_\_\_\_

**2.** This is to inform you that I had **no income** earned from work in **2018**. I received financial support in 2018 from the sources listed below (if Not Applicable enter **N/A** and 0 (**zero**)):

**Name of Agency:** \_\_\_\_\_ 2018 Total amount received \$ \_\_\_\_\_

**Name of Agency:** \_\_\_\_\_ 2018 Total amount received \$ \_\_\_\_\_

**Name of family/friend** (circle one): \_\_\_\_\_ 2019 Total amount received \$ \_\_\_\_\_

**3.) SIGNATURE REQUIRED:**

\_\_\_\_\_  
**Print Student or Spouse's Name**

\_\_\_\_\_  
**Student or Spouse's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Parent Name**

\_\_\_\_\_  
**Parent's Signature** (Dependent Student only)

\_\_\_\_\_  
**Date**

**WARNING:** If you purposely give false or misleading information, you may be fined, sent to prison, or both.