

Change of Name/ID Number

- Former students can **ONLY** have their name changed by Court Order along with Social Security card, and State ID or Driver's License.

Please check the appropriate box(s):

Change of Name

Change of ID Number

Last Name: _____ First Name: _____

EmplID or Last 4 of SSN: _____ Date of Birth _____

Telephone: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip code: _____

INFORMATION TO BE CHANGED

New Name: _____

New ID Number: _____

THESE DOCUMENTS ARE MANDATORY FOR ANY OF THE ABOVE CHANGES TO BE MADE:

U.S. Social Security Card or Taxpayer ID Form

State ID or Driver's License

SECONDARY DOCUMENTS (ONE OF THE FOLLOWING)

Birth Certificate

Marriage Certificate

Permanent Resident Card

Divorce Order

Naturalization Certificate

Current Valid Passport

Court Order

FOR OFFICE USE ONLY

Received _____

Processed _____

Revised 11/18/2020