THE CITY COLLEGE STUDENT SERVICES CORPORATION (A Component Unit of the City University of New York) Financial Statements and Supplementary Information June 30, 2020 and 2019

(With Independent Auditors' Report Thereon)

## Table of Contents

	Page
Independent Auditors' Report	1 - 2
Management's Discussion and Analysis	3 - 7
Financial Statements: Statements of Net Position	8
Statements of Revenue, Expenses and Changes in Net Position	9
Statements of Cash Flows	10 - 11
Notes to Financial Statements	12 - 17

\* \* \* \* \* \*



6390 Main Street, Suite 200 Williamsville, NY 14221

P 716.634.0700
TF 800.546.7556
F 716.634.0764
W EFPRgroup.com

## **INDEPENDENT AUDITORS' REPORT**

The Board of Directors The City College Student Services Corporation (A Component Unit of the City University of New York):

#### Report on the Financial Statements

We have audited the accompanying financial statements of The City College Student Services Corporation (A Component Unit of the City University of New York) (the Association) as of and for the years ended June 30, 2020 and 2019, and the related notes to financial statements, which collectively comprise the Association's financial statements as listed in the table of contents.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the net position of The City College Student Services Corporation (A Component Unit of the City University of New York) as of June 30, 2020 and 2019, and the respective changes in financial position and cash flows for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

#### Other Matter

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information provide us with sufficient evidence to express an opinion or provide any assurance.

EFPR Group, CPAS, PLLC

Williamsville, New York September 24, 2020

Management's Discussion and Analysis

June 30, 2020

The intent of management's discussion and analysis (MD&A) is to provide readers with a comprehensive overview of The City College Student Services Corporation's (A Component Unit of the City University of New York) (the Association) financial position as of June 30, 2020, and changes in its net position for the year then ended. Since this MD&A is designed to focus on current activities, resulting changes, and currently known facts, it should be read in conjunction with the accompanying audited financial statements and related notes.

#### **Financial Highlights**

- The Association's net position decreased by \$247,965 or 37%.
- Operating revenue decreased by \$521,987 or 18%.
- Operating expenses decreased by \$339,660 or 11%.

#### **Financial Position**

The Association's net position, the difference between assets and liabilities, is one way to measure the Association's financial health. Over time, increases and decreases in the Association's net position is one indicator of whether its financial health is improving.

#### **Statements of Net Position**

The following summarizes the Association's assets, liabilities and net position as of June 30, 2020 and 2019, under the accrual basis of accounting:

		<u>2020</u>	<u>2019</u>	Dollar <u>change</u>	Percent change
Assets		\$ 770,308	779,775	(9,467)	(1%)
Liabilities		<u>341,871</u>	<u>103,373</u>	<u>238,498</u>	231%
Net position - unrestricted	:	\$ <u>428,437</u>	<u>676,402</u>	( <u>247,965</u> )	(37%)

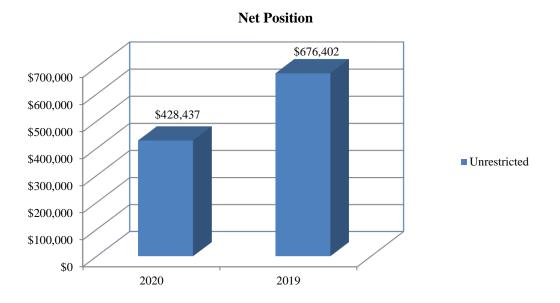
Management's Discussion and Analysis, Continued

At June 30, 2020, the Association's total net position decreased by \$247,965 or 37%, compared to the previous year. The major component of this variance related to the athletics departments receiving less funding transferred from the College and less student activity fees were received because the College was closed during the COVID-19 pandemic (the Pandemic).

Liabilities increased by \$238,498 or 231%, compared to the previous year. The increase in liabilities primarily resulted from reserving the student activity fees waiver and refunds instructed by the University due to the Pandemic.

There were no other significant or unexpected changes in the Association's assets and liabilities.

The following illustrates the Association's net position at June 30, 2020 and 2019 by category:



Management's Discussion and Analysis, Continued

#### Statements of Revenue, Expenses and Changes in Net Position

The statements of revenue, expenses and changes in net position present the operating results of the Association, as well as nonoperating revenue and expenses. The major components of revenue and expenses for the years ended June 30, 2020 and 2019 are as follows:

#### Revenue

	<u>2020</u>	<u>2019</u>	Dollar <u>change</u>	Percent <u>change</u>
Operating revenue:				
Student activity fees	\$ 966,653	1,315,185	(348,532)	(27%)
Donated space and services	1,459,032	1,630,869	(171,837)	(11%)
Other	1,508	3,126	(1,618)	(52%)
Total operating revenue	<u>2,427,193</u>	<u>2,949,180</u>	(521,987)	(18%)
Nonoperating revenue:				
Contributions and event ticket fees	192,483	342,522	(150,039)	(44%)
Interest income	1,705	2,210	(505)	(23%)
Total nonoperating revenue	194,188	344,732	( <u>150,544</u> )	(44%)
Total revenue	\$ <u>2,621,381</u>	<u>3,293,912</u>	( <u>672,531</u> )	(20%)

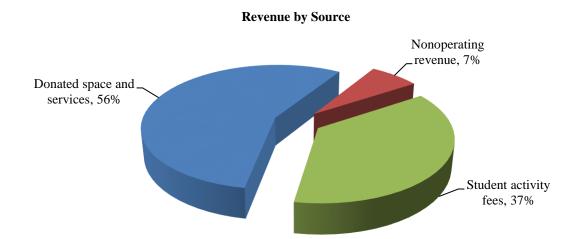
The Association's total revenue for the year ended June 30, 2020 amounted to \$2,621,381, a decrease of \$672,531 or 20%, compared to the previous year. Most of this variance was attributable to a decrease of \$171,837 in donated space and services due to a decrease in the market rate provided by the University for the donated space and less donated service was provided to the Association since a staff member resigned during the year; a decrease of \$128,435 from the College to support the athletic teams and a decrease of \$348,532 of the student activity fees due to the Pandemic.

Student activity fees represented 37% of the total revenue and, therefore, the Association is dependent on this level of support to carry out its operations.

There were no other significant or unexpected changes in the Association's revenue.

## THE CITY COLLEGE STUDENT SERVICES CORPORATION (A Component Unit of the City University of New York) Management's Discussion and Analysis, Continued

The following illustrates the Association's revenue, by source, for the year ended June 30, 2020:



Expenses

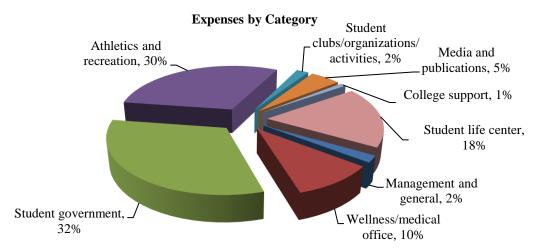
		<u>2020</u>	<u>2019</u>	Dollar <u>change</u>	Percent <u>change</u>
Operating expenses:					
Student clubs/organizations/					
activities	\$	51,943	37,883	14,060	37%
Student government		909,026	997,504	(88,478)	(9%)
Athletics and recreation		871,382	980,033	(108,651)	(11%)
Media and publications		154,725	186,803	(32,078)	(17%)
Student life center		530,416	706,533	(176,117)	(25%)
Wellness/medical office		294,650	238,455	56,195	24%
Management and general	-	<u>49,179</u>	53,770	(4,591)	(9%)
Total operating expenses	,	2,861,321	3,200,981	(339,660)	(11%)
Nonoperating expenses - College					
support	-	8,025	5,791	2,234	39%
Total expenses	\$ [	<u>2,869,346</u>	<u>3,206,772</u>	( <u>337,426</u> )	(11%)

Total expenses for the year ended June 30, 2020 were \$2,869,346, a decrease of \$337,426 or 11% compared to the previous year. The major components of this variance were a decrease in the expenditures relating to the Pandemic. Therefore, all related expenses, including salaries, food, services, equipment maintenances and supplies, etc., are decreased, except for the Wellness Center.

There were no other significant or unexpected changes in the Association's expenses.

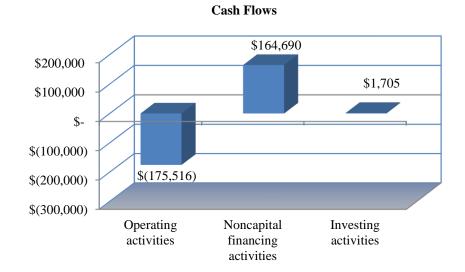
Management's Discussion and Analysis, Continued

The following illustrates the Association's expenses, by category, for the year ended June 30, 2020:



## **Cash Flows**

The statement of cash flows provides information about cash receipts and cash payments during the year. This statement assists users to assess the Association's ability to generate net cash flows, meet its obligations as they come due, and its dependency on external financing. The following summarizes the Association's cash flows for the year ended June 30, 2020:



**Economic Factors That May Affect the Future** 

There are no known economic factors that may influence the future, with the exception of student enrollment, which directly relates to the amount of revenue earned, as well as related expenses incurred, and COVID-19 whose effect is not presently determinable.

## THE CITY COLLEGE STUDENT SERVICES CORPORATION (A Component Unit of the City University of New York) Statements of Net Position June 30, 2020 and 2019

Assets	<u>2020</u>	<u>2019</u>
Current assets:		
Cash and equivalents (note 3)	\$ 758,632	767,753
Prepaid expenses	 11,676	12,022
Total assets	 770,308	779,775
Liabilities		
Current liabilities:		
Accounts payable and accrued expenses	20,645	45,956
Other liabilities	 321,226	57,417
Total liabilities	 341,871	103,373
Net Position		
Net position - unrestricted	\$ 428,437	676,402

## THE CITY COLLEGE STUDENT SERVICES CORPORATION (A Component Unit of the City University of New York) Statements of Revenue, Expenses and Changes in Net Position Years ended June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>
Operating revenue:		
Student activity fees (note 2(d))	\$ 966,653	1,315,185
Donated space and services (note 4)	1,459,032	1,630,869
Other	1,508	3,126
Total operating revenue	2,427,193	2,949,180
Operating expenses:		
Student clubs/organizations/activities	51,943	37,883
Student government	909,026	997,504
Athletics and recreation	871,382	980,033
Media and publications	154,725	186,803
Student life center	530,416	706,533
Wellness/medical office	294,650	238,455
Management and general	49,179	53,770
Total operating expenses	2,861,321	3,200,981
Loss from operations	(434,128)	(251,801)
Nonoperating revenue (expense):		
Contributions and event ticket fees	192,483	342,522
Interest income	1,705	2,210
College support	(8,025)	(5,971)
Total nonoperating revenue, net	186,163	338,761
Change in net position	(247,965)	86,960
Net position at beginning of year	676,402	589,442
Net position at end of year	\$ 428,437	676,402

## THE CITY COLLEGE STUDENT SERVICES CORPORATION (A Component Unit of the City University of New York) Statements of Cash Flows Years ended June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>
Cash flows from operating activities:		
Cash receipts from:		
Student activity fees	\$ 1,250,230	1,315,185
Other	1,508	3,126
Cash payments to/for:		
Employees' salaries and benefits	(675,653)	(693,298)
Stipends and awards	(77,169)	(63,119)
Vendors	(674,432)	(856,646)
Net cash used in operating activities	(175,516)	(294,752)
Cash flows from noncapital financing activities:		
Contributions and event ticket fees	192,483	342,522
Other liabilities	(19,768)	57,417
College support	(8,025)	(5,971)
Net cash provided by noncapital		
financing activities	164,690	393,968
Cash flows provided by investing activities - interest income	1,705	2,210
Net change in cash and equivalents	(9,121)	101,426
Cash and equivalents at beginning of year	767,753	666,327
Cash and equivalents at end of year	\$ 758,632	767,753

(Continued)

## THE CITY COLLEGE STUDENT SERVICES CORPORATION (A Component Unit of the City University of New York) Statements of Cash Flows, Continued

	<u>2019</u>	<u>2018</u>
Reconciliation of loss from operations to net		
cash used in operating activities:		
Loss from operations	\$ (434,128)	(251,801)
Adjustments to reconcile loss from operations to net		
cash used in operating activities - changes in:		
Prepaid expenses	346	(1,043)
Accounts payable and accrued expenses	(25,311)	(41,908)
Other liabilities	 283,577	-
Net cash used in operating activities	\$ (175,516)	(294,752)

#### Notes to Financial Statements

#### June 30, 2020 and 2019

#### (1) Nature of Organization

The City College Student Services Corporation (A Component Unit of the City University of New York) (the Association) is a nonprofit entity created for the principal purpose of developing and cultivating educational, social, cultural, and recreational activities among students of the City College (the College) of the City University of New York (CUNY or the University). The Association was incorporated on April 25, 1978. The Association's revenue is derived primarily from student activity fees levied by a resolution of the board of trustees of the University and collected by the College.

#### (2) Summary of Significant Accounting Policies

#### (a) Basis of Accounting

- The Association's accounting policies conform to accounting principles generally accepted in the United States of America (GAAP) and applicable Governmental Accounting Standards Board (GASB) pronouncements.
- For financial reporting purposes, the Association is considered to be a special-purpose entity engaged only in business-type activities. GASB defines business-type activities as activities financed in whole or in part by fees charged to external parties for goods or services. Accordingly, the accompanying financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting in accordance with GAAP, as prescribed by GASB. For financial reporting purposes, the Association is also considered to be a discretely presented component unit of the University, as defined by GASB.

#### (b) Net Position

The Association's resources are classified into the following net position categories:

- <u>Net investment in capital assets</u> Capital assets, net of accumulated depreciation and outstanding principal balances of debt, if any, attributable to the acquisition, construction, or improvement of those assets.
- <u>Restricted-non-expendable</u> Net position subjects to externally imposed stipulations requiring the Association to maintain them in perpetuity.
- <u>Restricted-expendable</u> Net position whose use is subject to externally imposed stipulations that can be fulfilled by the actions of the Association or the passage of time.
- <u>Unrestricted</u> All other net position, including net position designated by actions, if any, of the Association's Board of Directors.
- At June 30, 2020, the Association had no restricted net position or net investment in capital assets.

Notes to Financial Statements, Continued

## (2) Summary of Significant Accounting Policies, Continued

### (c) Cash and Equivalents

Cash and equivalents are comprised of highly liquid instruments with original maturities of 90 days or less.

#### (d) Revenue Recognition

Student activity fees are recognized in the period earned. Student activity fees collected prior to year-end, if any, relating to the summer and fall semesters of the subsequent year, are recorded as unearned revenue.

#### (e) Donated Space and Services

The Association operates on the campus of the College and utilizes facilities and equipment, as well as personnel services of certain College employees. The cost savings associated with such arrangements are recorded as donated space and services, and are recognized as revenue and expenses in the accompanying statements of revenue, expenses and changes in net position, based on the fair value of such facilities and services (note 4).

## (f) Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of revenue, expenses and changes in net position. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on direct usage.

#### (g) Use of Estimates

The preparation of financial statements in accordance with GAAP requires management to make estimates and judgments that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### (h) Subsequent Events

- The Association has evaluated subsequent events through the date of the report which is the date the financial statements were available to be issued.
- The United States is presently in the midst of a national health emergency related to the COVID-19 virus. The overall consequences of the COVID-19 on a national, regional and local level are unknown, but has the potential to result in a significant economic impact. The impact of this situation on the Association and its future results and financial position is not presently determinable.

Notes to Financial Statements, Continued

#### (2) Summary of Significant Accounting Policies, Continued

#### (i) Income Taxes

The Association is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (the Code); therefore, no provision for income taxes is reflected in the financial statements. The Association has been classified as a publicly supported organization that is not a private foundation under Section 509(a) of the Code. The Association presently discloses or recognizes income tax positions based on management's estimate of whether it is reasonably possible or probable that a liability has been incurred for unrecognized income taxes. Management has concluded that the Association has taken no uncertain tax positions that require adjustment in its financial statements. Tax Forms filed by the Association are subject to examination by taxing authorities.

### (j) Reclassifications

Reclassifications have been made to certain 2019 balances in order to conform them to the 2020 presentation.

#### (3) Cash and Equivalents

Custodial credit risk of deposits is the risk that the Association's deposits may not be returned in the event of a bank failure. At times, the Association's cash and equivalents may exceed federally insured limits. Exposure to credit risk is reduced by placing such deposits in high credit quality financial institutions.

#### (4) Donated Space and Services

The Association utilizes certain facilities and professional services provided by the College at no cost. The estimated fair values of facilities and professional services are included in the accompanying statements of revenue, expenses and changes in net position. Facilities and professional services for the years ended June 30, 2020 and 2019 amounted to the following:

	<u>2020</u>	<u>2019</u>
Facilities	\$ 1,161,312	1,258,088
Professional services	297,720	372,781
	\$ <u>1,459,032</u>	<u>1,630,869</u>

- - - -

Facilities, which are shared between the Association and the other College entities, such as the gymnasium and other athletic space, are not recorded in the accompanying financial statements as neither the Association nor the College has a clearly determinable or objective basis for valuing such amounts.

Notes to Financial Statements, Continued

## (5) Accounting Standards Issued But Not Yet Implemented

- GASB issued Statement No. 95 "Postponement of the Effective Dates of Certain Authoritative Guidance" in May 2020. This Statement has the primary objective of providing temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. That objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later. Earlier application of the provisions addressed in this Statement is encouraged and is permitted to the extent specified in each pronouncement as originally issued. Disclosures below have been updated accordingly.
- GASB Statement No. 84 "Fiduciary Activities." This Statement, issued in January 2017, addresses criteria for identifying fiduciary activities of state and local governments and focuses on (1) whether a government is controlling assets of the fiduciary activity and (2) the beneficiaries with who the fiduciary relationship exists. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019, which is the fiscal year beginning July 1, 2020 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.
- GASB Statement No. 87 "Leases." This Statement, issued in June 2017, requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financing of the right to use an underlying asset. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2021, which is the fiscal year beginning July 1, 2021 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.
- GASB Statement No. 89 "Accounting for Interest Cost Incurred Before the End of a Construction Period." This Statement, issued in June 2018, establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5-22 of Statement No. 62 "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements" which are superseded by this Statement. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020, which is the fiscal year beginning July 1, 2021 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.

Notes to Financial Statements, Continued

## (5) Accounting Standards Issued But Not Yet Implemented, Continued

- GASB Statement No. 91 "Conduit Debt Obligations." This Statement, issued in May of 2019, requires a single method be used for the reporting of conduit debt obligations. The focus of the Statement is to improve financial reporting by eliminating diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2021, which is the fiscal year beginning July 1, 2022 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.
- GASB Statement No. 92 "Omnibus 2020." This Statement, issued in January 2020, clarifies implementation of GASB Statements No. 73, 74, 84 and 87, generally effective for fiscal years beginning after June 15, 2021, which is the fiscal year beginning July 1, 2021 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.
- GASB Statement No. 93 "Replacement of Interbank Offered Rates." This Statement, issued in March 2020, addresses the accounting and financial reporting implications that result from the replacement of an interbank offered rate (IBOR) most notably, the London Interbank Offered Rate (LIBOR), which is expected to cease to exist in its current form at the end of 2021. The requirements of this Statement are effective for reporting periods beginning after December 31, 2022, which is the fiscal year beginning July 1, 2023 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.
- GASB Statement No. 94 "Public-Private and Public-Public Partnerships and Availability Payment Arrangements." This Statement, issued in March 2020, addresses issues related to public-private and public-public partnerships (PPPs). The requirements of this Statement are effective for reporting periods beginning after June 15, 2022, which is the fiscal year beginning July 1, 2022 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.
- GASB Statement No. 96 "Subscription-Based Information Technology Arrangements." This Statement, issued in May 2020, provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). The requirements of this Statement are effective for reporting periods beginning after June 15, 2022, which is the fiscal year beginning July 1, 2022 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.

Notes to Financial Statements, Continued

### (5) Accounting Standards Issued But Not Yet Implemented

• GASB Statement No. 97 - "Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans - an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32." This Statement, issued in June 2020, sets requirements for a primary government's determination of component units which do not have governing boards; amends the financial burden criterion in paragraph 7 of Statement No. 84; sets required classifications for Section 457 plans and applies Statement No. 84, as amended, to IRC Section 457 arrangements; and supersedes remaining provisions of Statement No. 32, as amended, regarding investment valuation requirements for Section 457 plans. The requirements of this Statement in (1) paragraph 4 of this Statement as it applies to defined contribution pension plans, defined contribution OPEB plans, and other employee benefit plans and (2) paragraph 5 of this Statement are effective immediately. All other requirements of this Statement are effective for reporting periods beginning after June 15, 2021, which is the fiscal year beginning July 1, 2021 for the Association. This Statement is not expected to have a material effect on the financial statements of the Association.