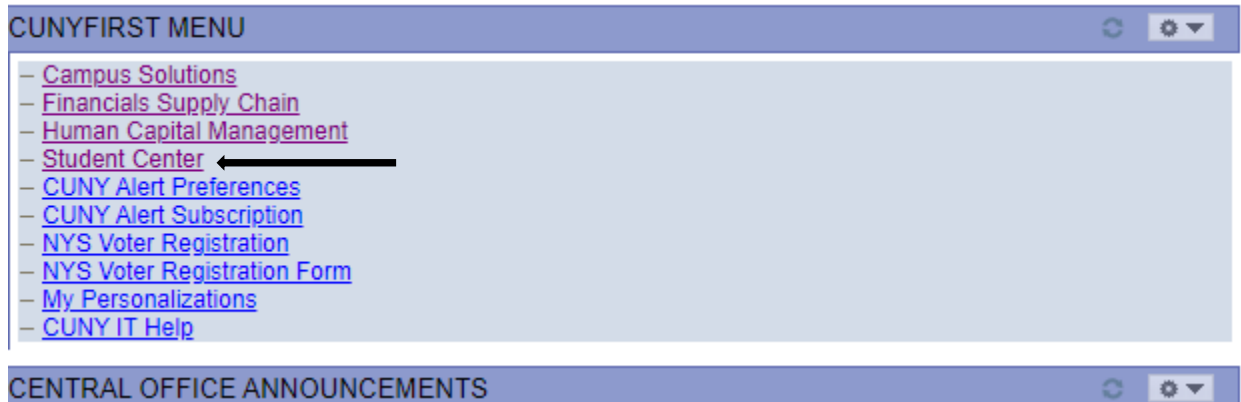
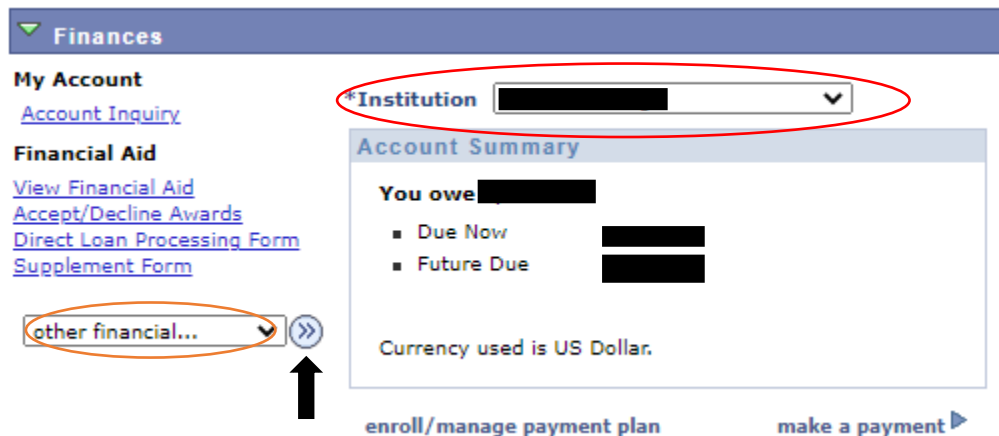


### How to sign up for Direct Deposit

1. Collect necessary banking information: Your bank's routing number and your checking or savings account information. **Note:** a bank may have several routing numbers so be sure to retrieve the specific routing number provided by your bank.
2. Log into your CUNYfirst account using your student credentials. Click on Student Center.



1. From the Student Center, scroll down to the Finances section. Select City College as your Institution, from the drop-down menu. Using the scroll down menu, choose Enroll in Direct Deposit. Click the arrowed circle to the right of the scroll menu.



2. You will be automatically taken to the Account Services screen. Under the tab for Direct Deposit, you will see an option (Green Box) labeled Enroll for Direct Deposit.

Account Inquiry		Account Services	
direct deposit	1098t tax form	bank accounts	

## My Direct Deposits

### Direct Deposit Summary

The account listed below is your current electronic payment option. This means that CUNY will issue your Financial Aid and Tuition Refunds, including Federal Work-Study payments, to the designated bank account.

To learn more about your refund options, visit [CUNY's Financial Aid and Tuition Refunds page](#).

3. Re-enter your CUNYfirst credentials.

### Direct Deposit Verification

#### Verify the password

To protect the security of your bank account and future refunds, please verify your CUNYfirst credentials again to proceed with account updates.

CUNYfirst ID:

CUNYfirst UserID:

CUNYfirst Password:

Verify

Cancel

- You will be emailed a verification code for security purposes. Enter the verification code and click Verify.

**Direct Deposit Security Update**

**Account Update Security Code**

For added security, a one-time verification code has been sent to all of your email addresses registered in CUNYfirst. Use this code to proceed with updating your account. If you did not receive your verification code, please click on Cancel to go back and try again.

One Time Verification Code:

Verify

Cancel

- Enter your bank's Routing and Checking account information. Carefully verify the information entered. Any errors made will delay any refunds you may possibly receive.

go to ...

Account Inquiry		Account Services	
direct deposit	1098t tax form	bank accounts	

**Manage My Accounts**

**Add Account Details**

Enrolling in Direct Deposit is a fast, convenient and easy way to receive your Financial Aid, including Work Study, and Tuition and Fee refunds. Enter your account details below and click next to proceed. Visit CUNY's refund page to learn more about all of your refund options [CUNY Refund Options site](#).

Bank Details	
Nickname	<input type="text"/>
Account Type	<input type="text"/> <input type="button" value="v"/>
Routing Number	<input type="text"/>
Account Number	<input type="text"/>
Confirm Account Number	<input type="text"/>
Account Holder	<input type="text"/>
<a href="#">Help</a>	

CANCEL

NEXT

- Verify the account information you have entered once more then click Proceed to Enroll in Direct Deposit.

Account Inquiry		Account Services	
direct deposit	1098t tax form	bank accounts	

## My Direct Deposits

### Account Summary

You have the following financial institution accounts set up. If you intend to use another financial institution account not listed below, click on Add another Account. Otherwise, click on Proceed to Modify Direct Deposit.

Account Summary as of 05/05/2021		
Account Nickname	Account Type	Account Number
Chase-██████████	Checking	XXXXX-██████████

[ADD ANOTHER ACCOUNT](#)

[PROCEED TO ENROLL IN DIRECT DEPOSIT](#)

[Account Inquiry](#) [Account Services](#)


[Direct Deposit](#) [1098t Tax Form](#) [Bank Accounts](#)

- You're done!

Account Inquiry		Account Services	
direct deposit	1098t tax form	bank accounts	

## Manage My Accounts

### Result


**ALERT: YOU HAVE NOT COMPLETED ENROLLMENT OF THIS BANK ACCOUNT FOR DIRECT DEPOSIT.**  
 You have successfully added the account ██████████. In order to complete your direct deposit enrollment for this bank, click the Enroll in Direct Deposit button below.

Bank Details	
Nickname	██████████
Account Type	██████████
Bank Code	██████████ ██████████
Account Number	XXXXX-██████████
Account Holder	██████████

[ADD ANOTHER ACCOUNT](#)

[PROCEED TO ENROLL IN DIRECT DEPOSIT](#)