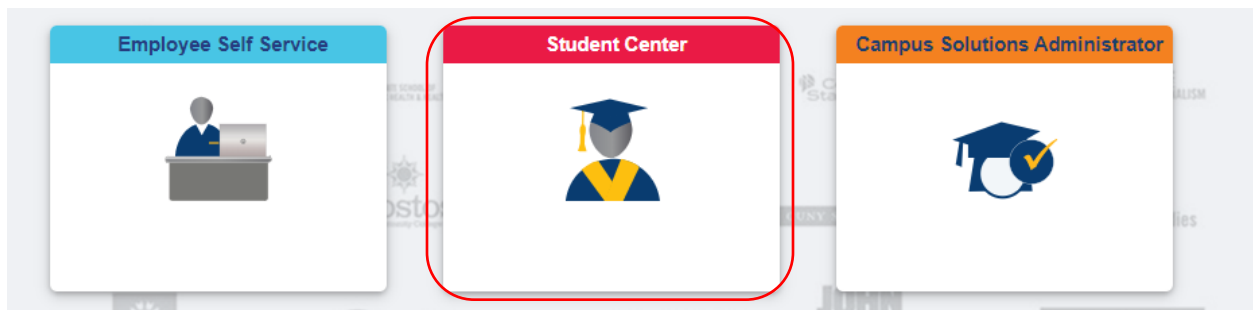
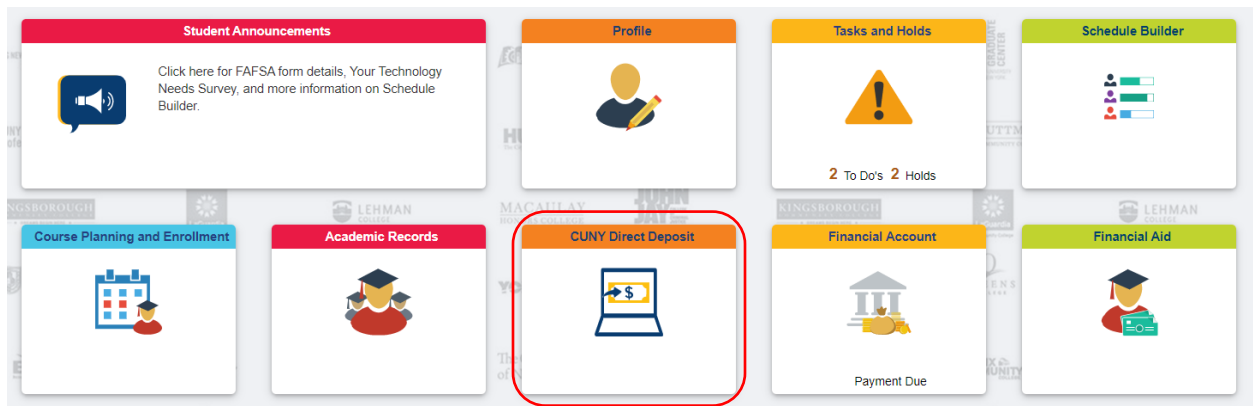


How to sign up for Direct Deposit

1. Collect necessary banking information: Your bank's routing number and your checking or savings account information. **Note:** a bank may have several routing numbers so be sure to retrieve the specific routing number provided by your bank.
2. Log into your CUNYfirst account using your student credentials. Click on Student Center.



3. From the Student Center, click on CUNY Direct Deposit.



4. Click on Enroll in Direct Deposit.

Direct Deposit

You are currently not enrolled in Direct Deposit

[Enroll in Direct Deposit](#)

5. Review your Employee ID (EMPLID) and CUNYfirst UserID. Enter your CUNYfirst password.

To protect the security of your bank account and future refunds, please verify your CUNYfirst credentials again to proceed with account updates.

Employee ID

UserID

Password

6. You will be emailed a verification code for security purposes. Enter the verification code and click Verify.

For added security, a one-time verification code has been sent to all of your email addresses registered in CUNYfirst. Use this code to proceed with updating your account. If you did not receive your verification code, please click on Cancel to go back and try again.

Enter Code

7. Enter your bank's Routing and Checking or Savings account information. Carefully verify the information entered. Any errors made will delay any refunds you may receive. Click 'Yes' to agree, and click 'Submit' to finish the enrollment process.

Bank Account Information

Routing Number

Account Number

Account Holder

Confirm Account Number

Checking

Savings

Agreement

You are about to enroll in Direct Deposit for your refund and/or Work Study checks. Signing up for direct deposit will allow excess from financial aid refunds, Work Study and over payments applied to your student account to be deposited directly into your checking or savings account. You will receive your funds faster through this process instead of a check mailed to you.

I hereby authorize in accordance with the rules and regulations of the National Automated Clearinghouse Association ("NACHA") my institution to credit any payments due to me via automated clearinghouse electronic fund transfer ("ACH") to the account(s) referenced above.

You may change your account information as necessary through self-service. Payments made through this process will be available in your account depending on timing of this submission.

We recommend that you print this page to retain a copy of this agreement for your records.

The agreement is dated **04/27/2022**

Yes, I agree to the terms and conditions of this agreement. No

Financial Institution Location is United
Currency used is US Dollar

8. Confirming enrollment, you will see the account listed on the "Direct Deposit" page.

9. You're done!