Steps to obtain your 1098-T form on CUNYfirst

**Step 1:** Log in to your CUNYfirst account -> Student Center.

**Step 2:** Click on ‘Financial Account’
**Step 3:** Click on ‘View 1098-T’ from the side panel.

**Step 4:** If you have not yet granted access, click on the peach button labeled ‘Grant Consent’.
**Step 5:** You will be taken to a screen titled ‘1098-T Consent Agreement’. Read the agreement, then check off the box next to ‘Yes, I have read the agreement’.

**Step 6:** Click Submit
Step 7: View 1098-T Consent Confirmation. Click ‘View 1098-T Selection”

Step 8: If you are eligible for a 1098-T, you will be able to select the year of preference to view and print the form (Make sure to disable the pop-up blocker on your computer)