

Sample Check

The City College of New York Students:

Please make sure ALL checks are filled out correctly with the following information:

Payable to: The City College of New York

Students EMPLID number should be written on the memo line of each Check/Money Order

Keisha Books 123 Your Street Anywhere, U.S.A. 12345	Check # 1234 Date: __ Write Date __
Pay to the Order of: _____ The City College of New York _____	\$: Dollar Amount Written in Digits
_____ Dollar Amount Written in Words _____	Dollars
For/Memo: __ Students EMPLID _____	_____ Signature _____

The School of Medicine Students:

Please make sure ALL checks are filled out correctly with the following information:

Payable to: The School of Medicine

Students EMPLID number should be written on the memo line of each Check/Money Order

Keisha Books 123 Your Street Anywhere, U.S.A. 12345	Check # 1234 Date: __ Write Date __
Pay to the Order of: _____ The School of Medicine _____	\$: Dollar Amount Written in Digits
_____ Dollar Amount Written in Words _____	Dollars
For/Memo: __ Students EMPLID _____	_____ Signature _____