

Office of Human Resources

To: Faculty and Staff

Date: September 30, 2022

From: Kisha Shrouder, Executive Director

Subject: Public Service Loan Forgiveness Program (PSLF) Deadline, October 31, 2022

The Office of Human Resources would like to notify full and part-time CUNY employees, who are eligible for the federal student loan forgiveness “limited PSLF waiver” via the U.S. Department of Education’s COVID-emergency program, to apply for the benefit as soon as possible. The “limited PSLF waiver” refers to the time-limited changes to Public Service Loan Forgiveness (PSLF) Program rules that allow borrowers, that would otherwise not qualify for PSLF, to receive credit for past periods of repayment. This opportunity ends on **October 31, 2022**.

Please submit the completed Public Service Loan Forgiveness Program (PSLF) application [along with CCNY employment verification request form](#) to Human Resources via the secure transfer portal ([HR Secure Transfer Portal](#)) by **October 21, 2022, to ensure your CCNY employment is verified in a timely manner. Please indicate the CCNY Federal Identification Number (FID) #133893536 on the application.**

Note: CCNY HR can only verify employment at CCNY. To verify employment at another CUNY campus, please contact that campus’ HR Office.

For more information on the Public Service Loan Forgiveness (PSLF) Program, please review the Student Aide link <https://studentaid.gov/pslf/>.

Helpful resources to get started with the PSLF application process

How To Determine Your Loan Types

As a reminder, only Direct Loans qualify for PSLF. If you have FFELP or Perkins (or other non-Direct) loans, you will need to consolidate them into a Direct Consolidation Loan prior to the October 31, 2022, deadline. Here’s a [one-pager](#) and a short [video](#) on how to determine if you have FFELP or Perkins Loans and need to consolidate.

Consolidating Non-Direct Loans

If you have non-Direct loans, like FFEL or Perkins, you will need to consolidate them. Click here for a [one-pager](#) about how to consolidate. It includes an FAQ.

Completing the PSLF Form

Here’s a [one-pager](#) on how to complete and submit the PSLF Form. This form must be completed for every employer from whom you want employment credit.

Should you have any questions, please email humanresources@ccny.cuny.edu.