

APPLICATION FOR THE IMMIGRATION CERTIFICATE OF ELIGIBILITY (FORM I-20)

International students who are admitted into a degree program at CUNY will need to obtain a Certificate of Eligibility (Form I-20), in order to enter the U.S. as an F-1 student. This requirement applies whether you are a new student, transfer student from another U.S. university, or a student transferring between CUNY colleges.

CUNY EMPLID (if known)

Name:

as shown in passport

Family Name	Given Name

☐ Male ☐ Female ☐ X

Sex (check one)

Date

of Birth

Place

of Birth

City	Country

Country(ies)

of Citizenship

Country

of Residence

Permanent

Overseas Address

Number & Street	City, State	Country	Postal Code

U.S.A.

Address (if known)

Number & Street	City, State	Country	Postal Code

Present

Mailing Address

Number & Street	City, State	Country	Postal Code

Telephone

Number

Email

Address

Semester

of Enrollment (expected)

<input type="checkbox"/> Fall 20 ____	<input type="checkbox"/> Spring 20 ____
<input type="checkbox"/> Winter 20 ____	<input type="checkbox"/> Summer 20 ____

Degree

Program

<input type="checkbox"/> Bachelor's	<input type="checkbox"/> Ph.D.
<input type="checkbox"/> Master's	

Academic

Major

Are you currently
studying at a U.S.
college or university?

☐ Yes
☐ No

Do you
currently hold
F-1 status?

☐ Yes
☐ No

TO BE COMPLETED BY APPLICANTS ALREADY IN THE U.S.

If you are currently in the U.S., please indicate your immigration status. Attach a copy of the passport pages with the passport number, expiration date of passport, and the U.S. visa stamp. Include copies of both sides of Form I-94 for yourself and accompanying family members.

F-1 Student Status

☐ Yes ☐ No

I-94 Admission #

Attach copies of **ALL** your
previously issued Forms I-20

University that issued most recent Form I-20

SEVIS ID #

Current U.S. School

Name: _____

Address: _____

Number & Street

City, State

Postal Code

Other immigration Status (if applicable, specify type)

I-94 expires on:

Month	Day	Year

DECLARATION & CERTIFICATION OF FINANCES

Please indicate the source and amount of your financial support for the first four years of study for bachelor's degree candidates. The City College of New York requires documentation of guaranteed support for the first year and projected support for future years. Note that costs may rise 7-10% annually. Total amounts must meet or exceed the estimate of expenses (see "Sponsor Supporting Evidence" page).

U.S. immigration authorities require colleges to receive satisfactory financial certifications from prospective students before issuing a Form I-20. Therefore, you must attach original documents for each source of financial support you indicate. Please refer to the "Sponsor Supporting Evidence" page for a list of acceptable supporting documents. Be sure to have an additional set of original documents for your appointment at the U.S. Consulate (or Embassy) overseas.

SOURCE OF FINANCIAL SUPPORT (Amount in U.S. Dollars)	Guaranteed Support	Projected Support	Projected Support	Projected Support
	1st Year	2nd Year	3rd Year	4th Year

A Student

Name _____

Name of Bank _____

Location _____

\$

\$

\$

\$

B Parents, and/or other individual sponsors

Name _____

Relationship to Student _____

\$

\$

\$

\$

Name _____

Relationship to Student _____

\$

\$

\$

\$

Name _____

Relationship to Student _____

\$

\$

\$

\$

C Government, University, or Other Sponsor

Source _____

\$

\$

\$

\$

Source _____

\$

\$

\$

\$

Grand Totals

\$

\$

\$

\$

Each total must equal the estimate of expenses for one year

The college cannot issue a Form I-20 until you meet all requirements for financial documents

By signing my name to this form, I certify that the information above is a correct statement of my arrangements for financing my studies at the City College of New York of The City University of New York.

Print Name _____

Students Signature _____

Date _____

AFFIDAVIT OF SUPPORT

This form is for individuals using their own income and/or savings to support a student. It must be completed by the person who will provide the student with full or partial financial support and/or room and board during the student's course of study at The City University of New York.

Sponsors providing financial support must complete items 1-6; Sponsors providing room and/or board must complete items 1, 2 AND 7.

Sponsor Information

1

I, _____, citizen of _____
Name of sponsor Country/ies
and residing at, _____
Street City, State Country Postal Code

Certify the following:

2

I am employed with _____
Name of employer
located at _____
Street City, State Country Postal Code

I receive an annual income of \$_____ (USD) from this employment.

Attach a current salary confirmation statement written by that employer, or verification of annual income for self-employed or retired individuals. The employer statement or verification of annual income must be written in English or come with a certified translation.

3

I have \$_____ (USD) on deposit with _____
Name of Bank
Bank Address _____
Street City, State Country Postal Code

4

I currently support # _____ persons (including myself). Our total annual income is \$_____ (USD).

Our total family expenses are \$_____.

I sponsor # _____ individuals for immigration in addition to this affidavit.

Student Support Information

5

This affidavit is executed on behalf of _____ who was born on _____.
Name of Student MM / DD / YY
S/He is my _____.
Relationship to Sponsor

6

I hereby certify that I am willing, able, and do commit to provide _____ with the annual support of \$_____ (USD)
Name of Student
for his/her tuition, fees, and/or living expenses each year during the entire program of study at The City College of New York until _____.
(Give a date when the sponsorship is expected to terminate)

Room and Board Support Information

7

I hereby certify that I will provide _____ with (check one):
Name of Student
☐ Room only in my home at the address indicated above, valued at **\$23,472** ☐ Full room and board in my home as indicated above, valued at **\$26,784** during each year that s/he follows a program of study at CCNY.

Note that this value cannot be included in any amount of support being provided in #6 above. Attach a copy of your lease or deed, or three consecutive mortgage statements or a statement from your landlord.

Please print name _____

Sponsor Signature _____ Date _____

By signing my name to this affidavit, I certify that the information above is a correct statement of my agreement to sponsor the student herein named.

SPONSOR SUPPORTING EVIDENCE

A sponsor must show sufficient financial resources to assure that the student being sponsored will not become a public charge (receive Federal or State low-income benefits or services) while in the United States. Evidence should consist of copies of any or all of the following documentation listed below that are applicable to the sponsor's situation. Failure to provide evidence of sufficient income and/or financial resources may result in the denial from the CUNY campus of the students' application for Form I-20 (Immigration Certificate of Eligibility). Additionally, such failure to provide similar documentation to the Consul Officer may result in denial of an F-1 Visa application.

*** Please note** that we only accept statements pertinent to liquid, low risk accounts as proof of financial support. Accounts such as retirement savings accounts and stock, no matter how stable the investment, will not be accepted as evidence of financial support.

The sponsor must submit evidence of income and resources, as appropriate:

Written statement from an officer of the bank or other financial institution or brokerage where the sponsor has accounts, giving the following details regarding the account:

- Date account opened
- Total amount deposited in the past year
- Present balance

Statement of your employer on business stationary showing:

- Date and nature of employment
- Salary aid
- Whether the position is temporary or permanent

If self employed:

- Copy of last income tax return filed
- OR**
- Report of commercial rating concern
 - Schedule of assets with supporting documents

Accompanied by a dependent?

☐ Yes ☐ No

If yes, please complete page 5 for any accompanying dependent (spouse and/or children) and submit:

- If dependent spouse:
 - Copy of valid passport ID page
 - Copy of marriage license
 - An additional 8,000 USD declared in account
- If dependent child:
 - Copy of valid passport page
 - Copy of birth certificate
 - An additional 5,000 USD declared in account

F-2 Dependent I-20 Request Form

In addition to the necessary evidence of support for the F-1 student, please demonstrate \$8,000 for a dependent spouse and/or \$5,000 for each dependent child.

Name of F-1 student:

Family name: _____ Given name: _____

Will family members accompany the above name F-1 student to the U.S.? ☐ Yes ☐ No

Required items for spouse and each child that will join the student in the U.S.

1. This page, completed for the family member(s) joining the student
2. Additional financial support for each family member. (\$8,000 for spouse, \$5,000 per child)
3. Identification page from family members passport
4. Marriage Certificate (with translation) for spouse
5. Birth Certificate (with translation) for each child

F-2 Dependent Biographic Information

Family name: _____ Given name: _____
☐ Male ☐ Female ☐ X Date of Birth: _____
Month / Day / Year
City of Birth: _____ Country of Birth: _____
Country of Citizenship: _____ Country of Residence: _____
Relationship to F-1 student: ☐ Spouse ☐ Child

F-2 Dependent Biographic Information (If more than one dependent)

Family name: _____ Given name: _____
☐ Male ☐ Female ☐ X Date of Birth: _____
Month / Day / Year
City of Birth: _____ Country of Birth: _____
Country of Citizenship: _____ Country of Residence: _____
Relationship to F-1 student: ☐ Spouse ☐ Child

I-20 Application Checklist

Email: oisss@ccny.cuny.edu

Phone: 212-650-8106

Please compile the materials needed for the I-20 request. Send them to us visa email at oisss@ccny.cuny.edu

- ☐ Copy of your CCNY acceptance letter
- ☐ Copy of your Valid Passport (Identification page)
- ☐ Completed Application for the Certificate of Eligibility (Form I-20)
(Along with this completed form, please provide us with the following documents, translated to English, not older than 3 months)
- ☐ If you are supporting yourself, a **Bank statement** in your name, which stated the date the account was opened, current balance, average deposits and average balances with exact figures for the complete program
- ☐ If you are receiving financial support from an individual:
 - ☐ **Affidavit of Financial Support** completed by each individual sponsor
 - ☐ **3 most recent bank statements**
 - ☐ **Bank Letter** in the name of the sponsor which states the date the account was opened, current balance, average deposits
- ☐ If you are receiving Room and Board:
 - ☐ **Completed affidavit of support form** (Items 1, 2 & 7 only)
 - ☐ **Copy of lease, deed, mortgage statements * or landlord statement** (three consecutive ones)

IF YOU ARE A TRANSFER STUDENT YOU MUST ALSO PROVIDE THE FOLLOWING:

- ☐ Copies of all of your previous I-20's
- ☐ Copy of your F-1 visa
- ☐ Copy of most recent I-94 Arrival/Departure Record
Can be found at: <https://i94.cbp.dhs.gov/i94/#/home>
- ☐ Eligibility to Transfer Form

Upon receipt of the above-mentioned documents your SEVIS Form I-20 will be processed after your previous school releases your record to us. Please note that a SEVIS Form I-20 may not be issued prior to the release date on the transfer form.

Once you have your SEVIS I-20, be sure to register FULL TIME.

Estimate of Expenses for International Students Attending the City College of New York

Tuition and Fees

Bachelor's (undergraduate) Students

Undergraduate tuition/fee per academic year, two semesters: Four-Year Colleges **\$15,290***

*Undergraduate Tuition and Fees stated are based on the students taking at least 12 credits per semester. This is the minimum number of credits required to be a full-time undergraduate student (necessary to maintain lawful immigration status). If you take more than 12 credits, you will be charged at the rate of \$620 per credit (four year colleges).

Masters (graduate) Students: total cost includes fees

Liberal Arts/Education (\$855 per credit)_____	\$15,703 = 18 credit Academic year 1-Year Tuition/fees
Engineering (\$945 per credit)_____	\$17,323 = 18 credit Academic year 1-Year Tuition/fees
Architecture [Landscape] (\$945 per credit)_____	\$28,663 = 30 credit Academic year 1-Year Tuition/fees
Architecture [Urban Design] (\$945 per credit) _____	\$28,663 = 30 credit Academic year 1-Year Tuition/fees
Architecture (\$945 per credit)_____	\$34,333 = 36 credit Academic year 1-Year Tuition/fees
Public Administration (\$1,010 per credit)_____	\$18,493 = 18 credit Academic year 1-Year Tuition/fees
Professional Studies [BIC] (\$1,075 per credit) _____	\$19,663 = 18 credit Academic year 1-Year Tuition/fees
International Affairs (\$1,010 per credit) _____	\$18,493 = 18 credit Academic year 1-Year Tuition/fees
Translational Medicine (\$855 per credit)_____	\$25,963 = 30 credit Academic year 1-Year Tuition/fees
Physician Assistant (\$855 per credit)_____	\$36,011 = 41 credit Academic year 1-Year Tuition/fees
Ph.D. Level 1 (\$965 per credit) _____	\$13,823 = 14 credit Academic year 1-Year Tuition/fees

*Graduate students in the Architecture program should be aware that they will be charged for excess contact hours for each semester for their studio class as follows: Masters in Landscaping and Masters in Architecture 2 hours, Masters in Urban Design 3 hours. The rate is \$85 per excess contact hour. Additional Excellence fee may apply.

Student Living Expenses

Books and Supplies	\$1,819
Transportation	\$1,518
Personal Expenses	\$3,528
Housing	\$23,472
Meals (At Home)	\$3,312
Lunch (away from home)	\$2,267
Total Living Expenses for one year =	\$35,916

**For sponsorship purposes the following applies:*

- 1) Value of ROOM ONLY is \$23,472 (show lease & \$12,444 plus tuition/fees)
- 2) Value of room AND board is \$26,784 (show lease & \$9,132 plus tuition/fees)

Total First Year Expenses

Four Year Undergraduate	Tuition/fee and living expenses = \$51,206
Graduate Liberal Arts/Education	Tuition/fee and living expenses = \$51,619
Graduate Engineering	Tuition/fee and living expenses = \$53,239
Graduate Landscape Architecture	Tuition/fee and living expenses = \$64,579
Graduate Urban Design	Tuition/fee and living expenses = \$64,579
Graduate Architecture	Tuition/fee and living expenses = \$70,249
Graduate Public Administration	Tuition/fee and living expenses = \$54,409
Graduate Professional Studies (BIC)	Tuition/fee and living expenses = \$55,579
Graduate International Affairs	Tuition/fee and living expenses = \$54,409
Graduate Translational Medicine	Tuition/fee and living expenses = \$61,879
Graduate Physician Assistant	Tuition/fee and living expenses = \$71,927
PhD Level 1	Tuition/fee and living expenses = \$49,739