The City College
of New York

Office of the Registrar
Willie Administration Bldg. Room 102
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New York, NY 10031
Tel. 212-650-7850 / Fax 212-650-6108
registrar@ccny.cuny.edu

"F" REPEAT POLICY FORM

Undergraduate Students only

Student ID/Empl ID: _____ Email: _____@CITYMAIL.CUNY.EDU

Last Name: _____ First Name: _____ MI: _____

- The "F" Repeat Policy only applies to courses taken after 1990.
- The number of failing credits that can be deleted from the G.P.A. shall be limited to sixteen credits for the duration of the student's undergraduate enrollment in institutions of the City University of New York (CUNY).
- If the second grade is C or higher (C- does not qualify) the original grade of "F" will <u>not</u> be used in the calculation of the G.P.A. (although the course and grade remain on the record).
- The revised G.P.A. will be used for academic progress and graduation minimum standards.
- The implementation of the "F" Repeat Policy varies in some of the Professional Schools.
- Consult with the Office of the Registrar for specific applications of this policy.
  Please allow 3-5 working days for processing. When done, you will see the comment "Repeated" under the failing grade and your cumulative G.P.A. will reflect this.

Department	Course Number	Term Failed	Term Passed

Student Signature: _____ Date: _____

_____

Official Use Only

Previous GPA: _____ Revised GPA: _____

Processed by: _____ Date: _____

Revised 04/15/2025