

All 2025-2026 William D. Ford Federal Direct Loan Applications are available on the Student Forms Platform.

### How To Request a Loan Application

**Step 1:** Create or log into your existing account at <https://cuny-cty.studentforms.com/>

**Step 2:** Once you have successfully created your account, you will be able to self-initiate your loan request electronically.

**Step 3:** On the top right corner click the “Manage Request” button to view all the available loan application options.

Manage Requests

You can request to open an appeal or upload a specific document or close the request if you no longer wish to proceed. If you are unsure which award year to choose for a request, please confirm with your school.

Request Type	2024-2025	2025-2026
Direct Loan Cancellation	+	+
Federal Direct Loan Status Change	+	+
Grad Plus Loan	+	+
Graduate PLUS Status Change	+	+
Parent PLUS Loan	+	+
Parent PLUS Status Change	+	+

Close

The **ONLY** form (s) that you may request is from the **2025-2026** column shown above.

**Step 4:** Please refer to the Request Type column and click on the corresponding + button for the application that you would like to request.

**Step 5:** After you click the + button, please follow the instructions on the following window accordingly.

**Step 6:** Once your request has been successfully created, you must click the “ok” button.

The image displays two screenshots of a 'Needs Action' dashboard. The top screenshot shows a '1 Task Left' indicator and a 'Success' message: 'Your request has been successfully created!' with an 'Ok' button. The bottom screenshot highlights the '1 Task Left' indicator with a red box and a red arrow pointing to it, with text: 'To gain access to your requested application, you must click on the corresponding box as shown here.' The 'Success' message and 'Ok' button are also present in the bottom screenshot.

**Step 7:** At the next window, click on the (>) arrow to begin the process

**Step 8:** Please see notes below

- Federal Loan Direct Status Change Form is the only form that requires an E-Signature.
- All other loan applications must be downloaded, printed, and have a “wet” signature (pen) before uploading.