

# FALL 2025 ADJUNCT INFORMATION SESSION

*Presented by:*  
The Office of Human Resources

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**THURSDAY, OCTOBER 9TH, 2025**

**12:30PM – 2:00PM**

ZOOM DETAILS:

MEETING ID: 834 1171 3272

PASSCODE: 919110



Scan QR Code to RSVP

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## **AGENDA**

### **Welcome & Introduction of Adjunct Services Team**

*12:30pm – 12:45pm*

*Safia Hibbert, Talent Acquisition & Engagement Manager*

### **Information Technology Reminders & Updates**

*12:45pm – 1:00pm*

*Ivette Rodriguez, Service Desk Manager*

### **HR Reminders, Time and Leave, Compliance Trainings, Benefits**

*1:00pm – 1:45pm*

*Darren Tavares, HR Generalist, Adjunct & Graduate Assistant Services*

*Chantell Wallace, Time & Leave Supervisor*

*Andrea Yarde, HR Coordinator, Performance Management and Employee Relations*

*Javier Murcia, Benefits Coordinator*

### **Q & A**

*1:45pm – 2:00pm*