



For more information
and/or available dates,
please contact
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www.ccny.cuny.edu/ldcpa

Basic Use Fee (Non-Profit Organization only)

Marian Anderson Theater	\$3,750
Theater B	\$2,500
Theatre C	\$100/hr

Basic Use Fee Includes:

- Usage of theater for up to 7 hours a day between the hours of 8am – 10pm
- Access to basic house sound system & house repertory lighting
- Access to 2 dressing rooms

Production Crew & House Staff

Production Crew (lighting, sound, deck)	\$45/hr.
Apprentice	\$20/hr.
House Manager	\$25/hr.
Usher Staff	\$20/hr.

Minimum House Staffing for Public Events:

- 1 House Manager
- 3 Production Crew members (Production crew determined on a per event basis)
- 4 Ushers for Marian Anderson & Theatre B

4 hr. minimum call applied for all Aaron Davis Hall staff, unless otherwise noted.

Overtime rate applied after 8th hour. Double-time charges apply between the hours of 11 pm and 8am at a pro-rated at ¼ of the hour

Other Production Services Available (additional cost for some of these services)

- Premium Sound Service	(provided by 3 rd party vendor)
- Steinway & Sons 10' Grand Piano	\$100/day
- Piano tuning	\$250/tuning
- Band Risers	\$25 per riser/day
- Orchestra Shell	\$100/day
- Video Projection	\$200 per projector/day

Maintenance

Custodian Average \$35/hr
Minimum 2 custodians needed / event in the Marian Anderson Theater and events requiring catering services
Minimum 1 custodian for all other events

Public Safety / Security Services

Security Officer Average \$40/hr
Minimum 1 officer needed for all events

Public Assembly Fire Guards

One Fire Guard needed / 100 people \$45/hr

Ticketing & Box Office Services

\$300/event
- Electronic Tickets Only
- 24/7 online ticket sales
- Access to Ticket Sales Reports

Box Office hours: Monday, Tuesday, Thursday, Friday 12pm – 6pm & 2 hours before show / All credit card orders are subject to a 8% fee per transaction (Actual rates available in the agreement)

Also Required:

- A Certificate of Insurance for all events (See CCNY Insurance Requirements for more information)
- A Deposit in the amount of 50% of the estimated total Leasing Costs is required to hold a date. (See Leasing Agreement for details on cancelation and refunds)