



For more information  
and/or available dates,  
please contact  
Gregory Shanck at  
[gshanck@ccny.cuny.edu](mailto:gshanck@ccny.cuny.edu)

[www.ccny.cuny.edu/ldcpa](http://www.ccny.cuny.edu/ldcpa)

## **Basic Use Fee**

Marian Anderson Theater	\$5,000
Theater B	\$3,500

### **Basic Use Fee Includes:**

- Usage of theater for up to 7 hours a day between the hours of 8am – 10pm
- Access to basic house sound system & house repertory lighting
- Access to 2 dressing rooms

## **Production Crew & House Staff**

Production Crew (lighting, sound, deck)	\$50/hr.
Apprentice	\$30/hr.
House Manager	\$40/hr.
Usher Staff	\$30/hr.

## **Minimum House Staffing for Public Events:**

- 1 House Manager
- 2 Production Crew members (Production crew determined on a per event basis)
- 2 Ushers for Marian Anderson & Theatre B

*4 hr. minimum call applied for all Aaron Davis Hall staff, unless otherwise noted.*

*Overtime rate applied after 8<sup>th</sup> hour. Double-time charges apply between the hours of 11 pm and 8am at a pro-rated at ¼ of the hour*

## **Other Production Services Available** (additional cost for some of these services)

- Premium Sound Service	(provided by 3 <sup>rd</sup> party vendor)
- Steinway & Sons 10' Grand Piano	\$200/day
- Piano tuning	\$250/tuning
- Band Risers	\$50 per riser/day
- Orchestra Shell	\$200/day
- Video Projection	\$400 per projector/day

## **Maintenance**

Custodian Average \$35/hr  
*Minimum 2 custodians needed / event in the Marian Anderson Theater and events requiring catering services*  
*Minimum 1 custodian for all other events*

## **Public Safety / Security Services**

Security Officer Average \$40/hr  
*Minimum 1 officer needed for all events*

## **Public Assembly Fire Guards**

One Fire Guard needed / 100 people \$45/hr

## **Ticketing & Box Office Services**

\$300/event

- Electronic Tickets Only
- 24/7 online ticket sales
- Access to Ticket Sales Reports

*Box Office hours: Monday, Tuesday, Thursday, Friday 12pm – 6pm & 2 hours before show / All credit card orders are subject to a 8% fee per transaction (Actual rates available in the agreement)*

## **Also Required:**

- A Certificate of Insurance for all events (See CCNY Insurance Requirements for more information)
- A Deposit in the amount of 50% of the estimated total Leasing Costs is required to hold a date. (See Leasing Agreement for details on cancelation and refunds)