The City College of New York

OFFICE OF COMPLIANCE AND DIVERSITY

PROPOSED INTERVIEWEES

TO: _____

FROM: _____

PVN#: _____

Position: _____

Instructions: This form, along with (1) the **CVs/ Resumes for all applicants with proposed interviewees**, (2) **draft interview questions *stacked on top*** and (3) **each committee member's Preliminary Evaluation Sheet for all applicants** must be uploaded via the secure link https://securetransfer.ccny.cuny.edu/filedrop/JobSearchCompliance for review and approval **prior to scheduling interviews**. The CVs need not be copied, as they will be returned. [Please allow a minimum 7-10 working days for the ODC review process.]

Listed below are the Search Committee's proposed interviewees. [For ODC purposes only}

	Name (Last, First, MI)	Highest Degree	Yrs of Relevant Experience	Gender	Ethnicity
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

If necessary attach additional sheet and check here _____.

Charge meeting held? _____Yes _____No* Date of Charge meeting _____

_____ **Tele:** _____ _____

Chairperson, Search Committee **Date Submitted**

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*If a charge meeting was not held with the search committee, please contact the Associate Director at ext. 7333.

Compliance and Diversity Officer/Designee: _____

Date: _____