

Document Guide to Complete Affidavit & SSA Citizenship Match Form

This guide provides visual examples to help students correctly identify the **Expiration Date** and **Issuing Authority** required for Citizenship Status Verification.

This guide does not include every document type. If your document is not listed, follow the instructions provided by the Financial Aid Administrator (FAA) or refer to the U.S. Citizenship and Immigration Services (USCIS) website for further clarification using link below:

[Examples of U.S. Citizenship and Eligible Noncitizen Documents](#)

Additionally, if you are uploading a Valid Government-issued Photo ID (Driver's License, State ID, etc.) you must provide both the front and back of the ID.

All documents containing an expiration date must be unexpired.

This guide is intended for reference purposes only.


Academic Year: _____

Affidavit & SSA Citizenship Match

Student's Last Name
Student's First Name
Student's ID Number

Student's Phone Number
Student's Date of Birth

This form is for the collection of Department of Homeland Security or other U.S. citizenship/nationality documents from students unable to present their documents in person.

I certify that I, _____ am the individual signing this statement, and I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my likeness (picture).

I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

When uploading the following eligible noncitizen documentation, you **must** provide **both the front and back** of the document:

- I-94 Arrival-Departure Record (Paper Versions). If providing a printout from the DHS website, please include the entire printout.
- I-151 Alien Registration Receipt Card
- I-551 Permanent Resident Card

Note: If uploading a Valid Government-issued Photo ID (Driver's License, State ID, etc.) you must provide both the front and back of the ID.

Citizenship Status: _____
 Type of Valid Photo ID: _____
 Expiration Date (if any): _____
 Issuing Authority of Valid Photo ID: _____
 Name of Citizenship and/or Immigration Documents: _____
 Expiration Date (if any): _____

Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be

**Verify Data in
This Section**

Sample 2:

U.S. Passport: (This document can serve as both a photo ID and a citizenship/immigration document.) **Note: Image must be on one page as shown with a signature and not expired.**



Citizenship Status: **U.S. Citizen**

Type of Valid Photo ID: **U.S. Passport** (Attach the document after selecting this option)

Expiration Date (if any): **07/18/2032** (Based on the example above)

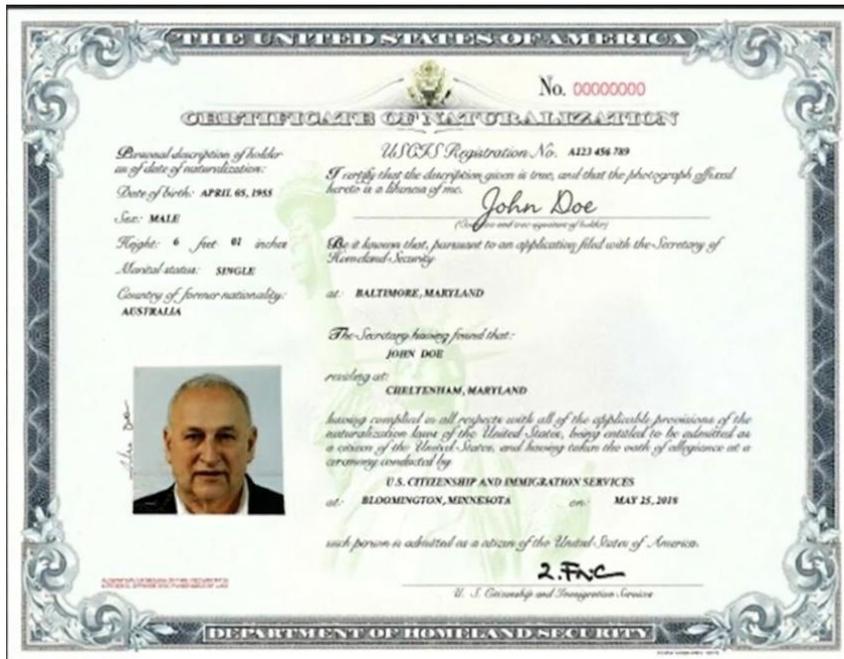
Issuing Authority of Valid Photo ID: **U.S. Department of State**

Name of Citizenship and/or Immigration Documents: **Student's Passport** (Attach the document after selecting this option)

Expiration Date (if any): **07/18/2032** (Based on the example above)

Sample 4:

Student's Driver's License/State ID Card and Certificate of Naturalization:



Citizenship Status: **U.S. Citizen**

Type of Valid Photo ID: **Student's Driver's License** (Attach the document after selecting the option)

Expiration Date (if any): **10/31/2029** (An expiration date is required for all photo IDs.)

Issuing Authority of Valid Photo ID: **The New York State Department of Motor Vehicles (DMV)**
or the State the ID is issued.

Name of Citizenship and/or Immigration Documents: **Certificate of Naturalization**

Expiration Date (if any): **None**

