

The City College of New York

General Education Rubrics

Information Literacy (Criteria is rated 1-4 or N/A)

Learning Outcome	Beginning (1)	Developing (2)	Competent (3)	Accomplished (4)
Demonstrates a clear understanding of information needs and is able to search efficiently.	Does not define and articulate information needs, identify appropriate keywords for retrieval, identify which sources might be useful, and/or efficiently access the necessary information	Understands the research question but is not fully confident in identifying search term(s). Has knowledge of an information source. Needs assistance in interpreting the information collected.	Understands the research question, demonstrates an understanding of 1 or 2 information sources and how to access them, and can interpret the collected information	Creates original thesis statements or focused research questions appropriate to the assignment; demonstrates clear understanding of many different types of information sources and how to access them; uses appropriate information sources; and insightfully interprets the information collected
Effectively evaluates information sources	Does not demonstrate a clear understanding of the criteria for evaluating information sources in relevance to the research assignment. Uses unscholarly or unreliable sources.	Some understanding of the criteria for evaluating information sources. Uses scholarly databases containing researched sources.	Understands and reviews information sources, considers whether the amount of information is sufficient to address the issue.	Comprehensive in the ability to evaluate information sources effectively for relevance to research assignment. Evaluates information thoroughly and effectively for reliability, validity, accuracy, authority, timeliness, and point of view or bias.
Articulates credibility of sources	No mention of credibility, such as authority, affiliation of author, timeliness, or bias	Mentions one aspect of credibility, such as authority, affiliation of author, timeliness, or bias	Mentions two aspects of credibility, such as authority, affiliation of author, timeliness, or bias	Mentions all aspect of credibility, such as authority, affiliation of author, timeliness, and bias
Uses information ethically	Does not demonstrate a clear understanding of acknowledging sources. Inaccuracy of citations, footnotes, bibliographies; inappropriate citation style; does not understand plagiarism.	Some understanding of acknowledging sources. Uses appropriate citation style; needs improvement in formatting the bibliographies and footnotes. Understands what constitutes plagiarism and does not plagiarize.	Acknowledges sources and uses the correct citation style for formatting footnotes and bibliographies. Understands what constitutes plagiarism and does not plagiarize.	Thorough acknowledgement of sources through careful incorporation of citations, footnotes, endnotes, or other widely accepted documentation style. Includes complete bibliographic information formatted with near complete accuracy. Does not plagiarize.