

The City College of New York - Payroll Office
FOR NYSHIP DOCTORAL STUDENT Individual Insurance USE ONLY
TAX-LEVY PAYROLL SCHEDULE August 2026 - January 2027

PP No.	DUE DATE	START OF PP	END OF PP	CHECK DATE	Hours
14	09/08/26	08/23/26	09/05/26	10/01/26	4
15	09/21/26	09/06/26	09/19/26	10/15/26	4
16	10/05/26	09/20/26	10/03/26	10/29/26	4
17	10/19/26	10/04/26	10/17/26	11/12/26	4
18	11/02/26	10/18/26	10/31/26	11/25/26	4
19	11/16/26	11/01/26	11/14/26	12/10/26	4
20	11/30/26	11/15/26	11/28/26	12/24/26	4
21	12/14/26	11/29/26	12/12/26	01/07/27	4
22	12/28/26	12/13/26	12/26/26	01/21/27	4
23	01/11/27	12/27/26	01/09/27	02/04/27	4
24	01/25/27	01/10/27	01/23/27	02/18/27	4
25	02/08/27	01/24/27	02/06/27	03/04/27	4

Total: 48

Fall Appointment Dates: 8/28/2026 through 1/27/2027

***Indicates irregular check availability dates due to holiday and school closures.**

• **PLEASE NOTE**, failure to adhere to the above schedule will lead to one or more of the following occurrences:

1. A lapse in health insurance coverage.
2. Retroactive termination of health insurance coverage to the date of the last submitted timesheet - this may effect pending health insurance claims or the member's ability to see a physician.
3. The member accruing an outstanding balance on their account and being liable for payment directly to New York State Civil Service.

• Timesheets must be submitted by close of business on the specified due date above. Timesheets received after the due date will be processed for the next available pay date.

• Under NYS Labor Law, employees must not work more than five hours without taking a thirty-minute unpaid break.

• **Please note that these figures are based on current rates and may be updated as premium costs change.**

• Please see below the Electronical Timesheet Portal link below:

https://portal.ccny.cuny.edu/depts/hr/timesheet_hr/signin.php

For any questions and concerns please contact Human Resources at 212-650-7226 or send an email to hrhourlyservices@ccny.cuny.edu