The CUNY Dominican Studies Institute Archives, located at the City College of New York, was established in 2002 to collect, preserve and provide access to archival materials that document the experience and contributions of all segments of the Dominican population in the United States. In order to fulfill its mission, the Dominican Archives is seeking donations of original archival materials generated by Dominican community organizations, civic leaders and businesses and individuals that have in their possession original and digital documents documentation relating to the documentation of the Dominican population. The Dominican Archives is looking for:

- Awards and Certificates
- By Laws
- Charter of Incorporations
- Correspondence
- Family Documents
- Flyers
- Invitations and Programs
- Magazines
- Manuscripts
- Memorabilia
- Minutes of Meetings
- Motion Pictures
- Musical Compositions and Scores
- Newspapers Clippings
- Pamphlets
- Papers of Incorporations
- Photographs original and digital
- Press Releases
- Publications
- Scrapbooks
- Sound Recordings
- Videotapes

Specifically, the Archives is looking for the following collections:

- Letters relating to immigration or political, social, and educational activities.
- Family history and community events.
- Minutes of community, social organization, civic, political or businesses.
- Photographs of storefronts and street scenes; community activities; and family events such as family outings, communions, baptisms, marriages, etc.
- Newspaper clippings related to personal activities, organizations or business events;
- Publications including newspapers, magazines or pamphlets.
- Any other materials generated by Dominican organizations and individuals in connection with their lives and activities.

If you, your organization or anyone you know has any of the above described materials, please contact the Archives. The Archivist will schedule an appointment to conduct a survey to determine archival value of your collection, before it is accepted by the archives. It is very important that your papers be surveyed by an archivist to ensure that only those materials having historical value are collected and preserved.