Academic Integrity Faculty Report Form

It is necessary to complete this form to report an incident of suspected and/or resolved academic dishonesty by a student. Make a copy for your records and forward the original, along with copies of all available supporting documentation, to the:

Academic Integrity Officer
c/o Office of Academic Standards
Wille Administration Building, Rm. 206
Phone: (212.650.8113)

Instructor’s Name:
Dept: Tel.No: Email:
Course: Section: Semester:
Student’s Name: Student ID#:

Date of Incident:
Type of incident: Cheating:____ Plagiarism____ Other____
Description of incident:

Proposed Academic Sanction:
Failing Grade for Course____ Failing Grade for Exam/Paper____ Other____
Explanation of proposed academic sanction:

Did the student admit to the charge of cheating, plagiarism or other act of academic dishonesty?
Yes____ No____ Student could not be contacted ____
Explanation:

Did the student accept the proposed academic sanction? dishonesty?
Yes____ No____ Student could not be contacted ____

Signature of Faculty Member: Date:

Resolution of the Case where Adjudicated
Academic sanction:
Disciplinary sanction:Signature of Academic Integrity Officer: Date: