**CIV. # MATERIALS/TRANSPORTATION FEES**

RESOLVED, That the following Non-lnstructional Fees for purchasing of materials, transportation charges or services being provided, be approved by the Board of Trustees of The City University of New York for the period July 1, 2016 through June 30, 2018. The guidelines outlined in the Tuition and Fee Manual have been followed in charging these fees.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Department/Course Description | Course Number | Material Fees | Transportation Fees | Explanation |
| Discipline: Title | 12345 | $20.00 | $0.00 | We are instituting a fee to help defray the costs of embarking on one or two field trips during the course. |
| Discipline: Title | 12345 | $20.00 | $0.00 |
|  |  |  |  |

**MATERIAL FEES AND TRANSPORTATION CHARGES**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | **Prior Material Fees** | | | |
| **Dept/**  **Course No.** | **Purpose of Fees \*** | **Est. no. students per semester** | Amount of fees | New fee Y/N | **Amt. of fees** | **Board Approval Y/N Date** | Surplus Funds Generated Y/N | **Justification/Explanation for charging fees \*\*** |
| Discipline- 12345 | Defray Cost of Several Field Trips | 15-30 | $20.00 | Y | N/A | 11/4/2017 | N | We are instituting a fee to help defray the costs of embarking on one or two field trips during the course. |
| Discipline- 12345 | Defray Cost of Several Field Trips | 15-30 | $20.00 | Y | N/A | 11/4/2017 | N |