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Fire Department City of New York

Office of Public Certification 9 MetroTech Center

Brooklyn, New York

11201 – 3857

Re: Recommendation for the Supervision of Chemical Laboratories

Dear Sir/Madam,

I am pleased to recommend to apply for a Certificate of Fitness for “Charge of Chemical Laboratory” (C-14). She/he has \_ years of experience and has obtained a degree in . She/ he is employed at 160 Convent Avenue, New York, NY 10031 in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Building.

Applicant is of good character and is physically able to perform the functions required by the holder of the Certificate of Fitness. As a CCNY employee she/he is exempt from the application fee.

Sincerely,