

Executive Committee Minutes  
October 9, 2014, 2:00 pm  
Senate Office

Present: Professors Jeruzalmi (chair), Bengoa, Gallagher (ombuds, ex officio without vote), Gutman, Handy, Hubbard, Miller, Moshary

I. Meeting with Provost Trevisan

A. The chair proposed that we continue Tuesday's discussion about the Strategic Plan.

1. The provost hopes that the full draft Strategic Plan will be distributed to the faculty before October 15.
2. Responding to a question, the provost affirmed that it would be useful to establish a committee, as proposed in the plenary resolution about City College seeking University Center status, to explore City College becoming a research university. David or a member or members of the EC will be in touch with the provost about forming that committee and determining its membership.
3. The implementation manual for the Strategic Plan will be shared with the faculty. It will not be shared with a broader audience.

B. The chair suggested that the budget conversations started in the spring should continue. The provost noted an upcoming town-hall-style meeting on the budget. The chair suggested that such meetings do not allow for thoughtful, in-depth consideration and noted that the FCPM would be making inquiries and requests for information. The provost expressed that he would be happy to present to them and provide information. The provost noted that we may no longer have a vice president for finance.

C. Medical School

1. The accreditation body has approved the college's materials and will be coming for a visit. The CUNY Board of Trustees will vote on a proposal for the accrediting body (LCME). We need the approval of the BOT before we receive final accreditation.
2. The chair asked about financial issues. The BOT will approve tuition in its December vote. The college will then have to go to the state to ask that we receive the same benefits as medical schools. CUNY has agreed to advance a loan of \$1.5M for faculty salaries until we get money from the state. The chair asked what would happen if the state says no. The provost explained that if we do not receive money from the state, tuition and the \$1.5M, which does not need to be returned if the state declines our request, may be enough.
3. The provost sees the medical school as a step toward developing our distinct identity as a research institution.
4. CUNY is establishing a new title: Associated Medical Professor.
5. The chair has been in communication with members of the medical school advisory committee and they will be communicating with Senate.

- D. Referring to the tension between faculty governing bodies and the administration that the provost had alluded to, the chair asked if the administration had made a decision not to participate in faculty governance plenary meetings. The provost stated that this was not the case, and that he will attend Faculty Senate.
- E. The chair raised concerns about inconsistencies in the ways in which white-paper competitions have been conducted, and the resulting faculty frustrations. He noted problems with the timeline—that the associate provost for research should anticipate and announce annual competitions in advance of their deadlines. The chair cited situations in which the first person to contact the associate provost received approval. Prof. Moshary pointed out that even though a faculty member may call a grant to the associate provost’s attention, the associate provost should then issue a call to the entire college. In a meeting between the Executive Committee and the president in the spring, the president agreed to delineate Associate Provost Undieh’s functions. We have not received this clarification. Prof. Moshary posed a question about Laura Bartovics’s role—she was hired to be a grant writer. The provost explained that the office has been reorganized, divided into “pre-awards” and “post-awards.” Associate Provost Undieh’s responsibilities consist of: Startup NY, CUNY 2020, operations of grants, electronic submission of grants, and supervising animal facilities. The provost noted that there is a new system for research and the office is functioning better now. The chair noted a problem with Undieh’s requirement that an entire grant application be written before selection.
- F. The provost was asked about the workload committee. The provost responded that the committee needs to develop more specific guidelines. Prof. Miller indicated that this feedback had not been communicated to the committee.
- G. The provost shared that a summer task force has identified and created a database that inventories and evaluates all centrally controlled classrooms. The classrooms were assessed for use, IT, and renovations. 2% of general classrooms were assessed as excellent. The college is setting up a cleaning schedule. It will assess department spaces next. The chair will get the classroom inventory from the provost’s office.

## II. Report of the Chair

- A. After the resolution prohibiting profit-making on course materials was remanded back to the Executive Committee by CUNY, the chair met with Chair of Psychology Robert Melara. Chair will return to this matter in a future meeting when we have more time to consider it.
- B. The chair met with the College-wide Resources Committee to help them elect a chair.

III. We need to propose representatives to the Common Core Course Review Committees. These are 2-year appointments with 1 course release over 2 years, no cash payment. Executive Committee members should try to recruit potential members.

IV. Professors Moshary and Hubbard distributed a draft of a resolution on the recruitment of underrepresented minority students. They will reach out to Joe Fantozzi and Maudette Brownlee to share it with them.

V. CUNY's policy on sexual harassment and sexual violence

- A. The chair noted that the thoughtful responses from the Executive Committee could be forwarded on with the Executive Committee's imprimatur.
- B. The latest message from Chancellor suggests that things are going to be determined on the state level.
- C. The Executive Committee with report to the plenary that we will address this matter when it seems to be the right time to do so.

VI. Senate Outreach

A. The invitation to have Senate Executive Members speak with departments and divisions went out. 4 departments have responded. Prof. Gutman will organize the visits after 10/30.

B. Professors Gutman and Hubbard, who are members of the President's Council on Inclusive Excellence as well as the Executive Committee, extended an invitation to PCIE to meet with the Executive Committee. Our invitation is under consideration. Administrators have been asked, by the president, to leave the committee.

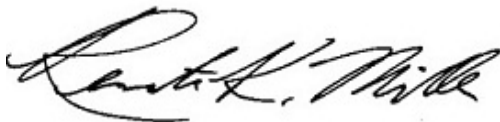
VII. Prof. Handy presented a one-page document that the Senate Affairs Committee is developing to be used by all committees to be in compliance with the Open Meetings Law. The Executive Committee approved it in principle.

VIII. New Business—Prof. Gallagher proposed:

- A. a resolution that stipulates that CUNY IT must consult about the impact of their actions with the Registrar's Council, the Financial Aid Council and the Degreeworks Council before they implement anything;
- B. that declarations of majors must be retroactive;
- C. that students must be able to waive AP credits, College Now credits and transfer credits after admission to the college; and
- C. that retroactive billing must be stopped

IX. The committee agreed to meet again before the rescheduled plenary to finalize texts of resolutions and the agenda for the plenary.

Respectfully submitted,



Renata Kobetts Miller