

Pass/NC Form
UNDERGRADUATE STUDENTS ONLY

Name: _____
Last First Middle

Student ID: _____ Major: _____

Phone: _____ Email: _____@citymail.cuny.edu

Semester: Fall Winter Spring Summer Year: 20_____

Course Selected for Pass/NC

Registration Code Ex, 12345	Department Ex, PSY	Course Number Ex, 20200	Section Ex, 2MM	Credits Ex, 3

Conditions for Taking Courses Pass/NC

1. You may take only one course a semester; but no more than 12 credits total on Pass/NC basis (in addition to courses graded only Pass/NC).
2. Required courses for your major, minor, and Pathways English Composition I and II may not be taken Pass/NC.
3. **Students must return this form to the Office of the Registrar by the last date to drop courses with a grade of “W”. Students are not permitted to change to Pass/NC after the end of the Drop with “W” period/course withdrawal deadline.**
4. Make sure that you are officially register for the course before submitting the form.

Print Advisor’s Name: _____

Advisor’s Approval Signature: _____ Date: _____

I wish to elect the above course to be graded on Pass/NC basis and understand that I **cannot change** this selection later on to a letter grade.

Student Signature: _____ Date: _____

Office Use Only

Processed by: _____ Date: _____