

Return to:
Academic Integrity Officer c/o Office of Academic Standards
Willie Administration Building Rm. 206 (ext. 8113)

City College Academic Integrity Report Form

It is necessary to complete this form to report an incident of suspected and or resolved academic dishonesty by a student. Make a copy for your records and forward the original anon with copies of supporting documentation: coursework, syllabus, automated plagiarism detection report etc.

For the instructor: Name:

Department:

Course/Semester/Session

Date of incident;

Phone:

Email:

Student's Name:

Empl. Id#:

Type of violation (please provide a detailed explanation on the reverse:

Cheating Plagiarism Unfair Advantage Falsifying records

Proposed Academic Sanction:

Failure for the course Failure for the exam/ final Other

I have discussed the allegation and proposed sanction with the student:

Yes No/student could not be reached

Instructor's Signature

Date

For the Student:

I have reviewed the University's Integrity Policy with my instructor or the Integrity Official.

After discussion:

I accept that I have violated the policy and accept the academic sanction.

I do not admit to the violation and wish the matter to be reviewed by the Integrity Committee.

Signed _____ Date: _____

For the Integrity Official:

Sanction Imposed:

Signature: _____ **Date:** _____