

**Student Handbook on Academic Policies and Procedures, Fall 2019 Edition**

**ADDENDUM #1**

***Maximum Time Frame***

The normal time frame for completion of required course work for the MD degree is four academic years. Due to academic or personal difficulties or scholarly enrichment activities, a student may require additional time. In such situations, an academic plan may be established for the student that departs from the norm and that may require the repetition of all or a part of a year of study (i.e., subsequent to incomplete or unsatisfactory course work or an approved leave).

All students must complete the program in 10 years or be considered for dismissal. This includes all types of leaves.

Students must complete the M1 and M2 curriculum in 4 years. This includes all personal and administrative leaves. Academic leaves are excluded.

Students must complete the M3 and M4 curriculum in 4 years. This includes all personal and administrative leaves. Academic leaves are excluded.

Financial aid rules regarding the maximum time frame are different (see below):

***A student is eligible for institutional financial aid for maximum of six years enrollment which is equivalent to 180 attempted credits. To ensure students complete the program within the maximum time frame, student must meet a pace of progression of 67% at the end of each semester. This will be measured at the end of the academic year. Student is in eligible at the point of an evaluation where it is indicated maximum time frame will not be met, not just at the point when they officially reach the maximum time frame***