Spring 2013
Undergraduate Walk-In Admissions
November 26, 2012 to January 8, 2013
(The Office of Admissions will be closed on 11/22, 11/23, 12/24, 12/25, 12/31, 1/1)
Office Hours: Mon., Thur., Fri.: 9am – 5pm, Tues./Wed.: 9am -6pm.
Please Note: The Office of Admissions will be closing at 2 pm on Friday, December 21st.

***NOTE: Students applying to programs in Architecture and Engineering and all students educated outside the United States must apply online at www.cuny.edu/apply ***

All Walk-In transfer applicants must have an overall GPA of at least 2.5 (This calculation will include all your college transcripts ). All Walk-in freshman applicants must have an overall high school average of 80 or more. All students must demonstrate readiness for college-level work in reading, writing AND math. You can satisfy the readiness requirement in the following ways:

Reading and Writing: (one item from below)

a) 480 or higher on the Critical Reading (Verbal) SAT or ACT English score of 20; or
b) 75 or higher on the NYS English Language Arts Regents (ELA); or
c) Passing the reading and writing portions of the CUNY Assessment Test at the City College standard; or
d) Prior completion of a 3-credit college level English course with a grade of “C” or higher.

Math: (one item from below)

a) 510 or higher on the Mathematics SAT or ACT Math score of 22; or
b) 80 or higher on at least one Math Regents exam AND successful completion of at least 3 years of college-prep math in high school (subject to review); or
c) Passing the math portion of the CUNY Assessment Test with 45 or higher in the first and second parts; or
d) Prior completion of a 3-credit college level math course with a grade of “C” or higher.

Please submit the following items:

1. Walk-In Admissions Questionnaire: A completed questionnaire, which can only be obtained in person at the Office of Admissions.

2. Transcripts

   Freshmen: Official high school transcripts and official SAT or ACT score report (SAT or ACT scores are required from students who graduated from U.S. high schools January 2012 or after). GED certificate holders must show a GED score of 3250 (325) or higher, and also meet the college-level readiness.

   Transfers: Official transcripts from ALL previous college(s) attended (as well as from your high school if you have completed fewer than 24 college credits) MUST be submitted along with your questionnaire. Advisement sheets, semester grade reports, or computer printouts of grades will NOT be accepted! CUNY students do not need to submit official transcripts, but they MUST submit at least an unofficial copy/E-SIMS transcript printout for admission evaluation.

3. Evidence of readiness for college-level work (see explanation above)

If you already filed a CUNY on-line application for Spring 2013, a decision will be sent to you via e-mail and regular mail from the City College Office of Admissions within the next 10 or more business days.

If you have NOT filed a CUNY on-line application for Spring 2013, you will receive instructions via e-mail within 10 or more business days on how to complete your application on line. You may be required to pay an application fee ($65 for freshman/$70 for transfer) at that time. Decision letters will be mailed upon completion of this process.