Dear International Student:

Congratulations on your admission to The City College of New York of the City University of New York. As an international student, you will need the Form I-20 (Certificate of Eligibility) to apply for an F-1 student visa at the American Consulate/Embassy or for F-1 student status in the U.S.

Before we can give you the Form I-20, you must show us that you can support yourself financially in the United States. There are three forms that you must complete. Enclosed are the following:

- Application for the Certificate of Eligibility (Form I-20)
- Declaration & Certificate of Finances, and
- Affidavit of Support

You must submit these forms with supporting evidence to: Office of Admissions, International Students, The City College of New York, Wille Administration Building, 160 Convent Avenue, Room 101, New York, NY 10031.

It is very important that you send us the fully completed documents as soon as possible after receiving this packet. This will allow us to quickly process your request for the Form I-20. When we send your Form I-20, additional information about applying for a student visa and about being an international student will be included. If you are already in the United States in valid F-1 status and plan to transfer, you will receive information to complete the process.

For further information or assistance about your initial I-20 to City College, contact Alan Sabal, Associate Director of Admissions at (212) 650-6444 or email asabal@ccny.cuny.edu

If you will be bringing a spouse and/or dependent children, please contact The Office of International Student & Scholar Services for additional forms or information. Their phone is (212) 8106 or email oiscc@ccny.cuny.edu. Go to the Office of International Student & Scholar Services website for an online video which will explain the process to obtain a student visa. The website is www1.ccny.cuny.edu/international.

Upon your arrival in New York City, and before you register for classes, you must come to The Office of International Student & Scholar Services. You must also attend the new student orientation program scheduled in January for the Spring semester and August for Fall semester. Once again, congratulations on your acceptance to City College. We are very happy that you have chosen our campus for your studies and hope that your learning experience at the City University of New York will be a very rewarding one.

Thank you and I look forward to meeting you soon.

Sincerely,

Joseph A. Fantozzi
Director of Admissions