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**Engaging for Impact: CUNY as a Catalyst for Change**

11th Annual CUE Conference

**Proposal Submission Form**

To submit a proposal for the 11th Annual CUE Conference, please complete this form, save it as ‘*Your***ProposalTitle**’.docx, and email it to [osap@ccny.cuny.edu](mailto:osap@ccny.cuny.edu?subject=CUE%20Conference%202015%20Proposal%20Submission). ***Questions?*** Call 212.650.8066.

►**Presenter**(s)

List the names, titles, and college affiliations of all presenters.

**►Conference Theme and Track**

Identify the general category and track that aligns with the proposal. (*See* [**Conference Themes**](http://www.ccny.cuny.edu/ae/themes.cfm).)

**►Proposal Title**

**►Proposal** (500 words or less)

Please provide a thesis, a summary of the specific initiative or project that is the subject of the presentation, reference the selected theme and track, and explain how it is sustainable, measurable, and scalable.

**►Proposal Abstract for Conference Program** (40 words or less)

**►Special Requirements**

Please identify any special arrangements necessary for the presentation. These may include tables for a panel, an LCD projector and laptop, chalk or whiteboard, and so forth. Be as specific as possible.

**Thank you.**