**Graduate Research Technology Initiative (GRTI) Round 21 Guidelines**

**DEADLINE: Monday, November 26, 2018 @ 5 PM**

Individual faculty, teams of faculty, departments, centers and institutes are invited to submit proposals for purchase of research equipment under New York State’s Graduate Research Technology Initiative (GRTI). The 2018/2019 GRTI allocation for CCNY is **$577,500.** While equipment purchased under this program may be used for education/training purposes, the principal use of the equipment should be for research and technology at the graduate and/or undergraduate levels. All fundable projects must reflect this imperative. The equipment to be purchased **from GRTI funds** for any given project should be bundled into cohesive groupings of no less than **$5,000**.

For the current round, CCNY will focus on requests that will help address the following categories of equipment needs:

* Research startup or expansion needs
* Replacement parts to existing equipment
* Upgrades to existing equipment

Note that warranties may be included for new purchases but service contracts or repairs to existing equipment with replacement of parts are (generally) not allowed.

Additional preference will be given to equipment that have the potential to foster collaborative and innovative projects or to enable an effective response to the review of a grant proposal to be resubmitted shortly.

For the current round, we expect to fund:

1. 1-2 projects requesting funds in the $50,000-$225,000 range.
2. Up to 5 projects requesting funds in the $10,000-$50,000 range.
3. Up to 10 projects requesting funds amounts not exceeding $10,000.

These funding estimates are subject to change following the review of submitted proposals. The final number and types of projects funded will depend on the quantity and quality of the proposals, total amount requested and matching funds pledged. A project requesting funds that exceed $225,000, for example, may also be considered under exceptional circumstances.

The proposals will be reviewed by the members of the College Research Council. The membership of the CRC may be found at the following URL:

<https://www.ccny.cuny.edu/research/about>

**Please send the following documents by email to Ms. Jennifer Lee (****jlee15@ccny.cuny.edu****) no later than 5 PM Monday, November 26, 2018.**

(1) CCNY face page (**See first page in ccny\_grti21\_forms**)

(2) A **one-page** description of the project. This page should include the title of the project, the name and department of the faculty member who will lead the project, and the names of other faculty members (with department affiliation) closely associated with the project. The narrative (which should be limited to the space provided) should clearly state whether this is primarily a faculty and graduate student research project, an undergraduate research and technology project, or both. Again, note that research and technology should be the central focus of any project funded through GRTI. For example, computers applied to non-research or non-technology areas ***do not fit*** New York State’s GRTI guidelines. Include a brief statement of the value of the project to CCNY and programs, as well as the need for the requested equipment and its relationship to the project (**See Project Narrative page in ccny\_grti21\_forms).**

(3) On a separate page, a more detailed **one-page** breakdown and description of the equipment to be purchased for the project in narrative form. Please include the total value of the equipment, the amount to be purchased through GRTI funds, and the amount of matching funds that will be provided. If the equipment includes more than one substantial item or grouping then list separately. Indicate the cost split between GRTI and match for each item. Matching funds should not include funds expended prior to June 30, 2018, or funds used to match other programs. Matching funds cannot be from State tax-levy sources (**See Project Cost Summary page in ccny\_grti21\_forms).**

(4) Biographical information of the *lead faculty member* on the project (include date of full-time hire, title, and rank). This should not exceed **two pages** (**See Faculty Biographical Information page in ccny\_grti21\_forms).**

Feel free to contact me (rghose@ccny.cuny.edu) or Ms. Jennifer Lee (jlee15@ccny.cuny.edu) if you have any questions or require further information.

Ronnie Ghose

Chair, College Research Council