



- Cover letter review
- Salary negotiation
- Developing effective job search approach
- Networking
- Career exploration
- Career Changing
- Other: \_\_\_\_\_
- Career Assessment: \_\_\_\_\_ (Additional fees apply)

**Comments section**

Are there any special circumstances or additional information you would like to share with us?

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How did they hear about us? \_\_\_\_\_

Appointment: _____ Date: _____ Time: _____
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Staff Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Career Counselor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Notes:**

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**Follow Up:** \_\_\_\_\_