Student Teacher’s Responsibilities

As a student teacher candidate, I understand that I represent The City College School of Education when I enter my student teacher school site. During my student teaching experiences, I will maintain a professional relationship with the school community as I strive to make the most of this learning experience.

I have reviewed the responsibilities listed below and understand that it is a summary of the minimum criteria necessary for a successful student teaching placement. I further understand that these are some of the key components that will be reviewed as part of my final student teacher evaluation.

Therefore, I agree to the following responsibilities:

- Review the contents of The City College of New York School of Education’s Student Teaching Handbook.
- Exchange phone numbers and email addresses with my cooperating teacher and college supervisor as soon as my school placement is confirmed by the Office of Clinical Practice.
- Be punctual for all my student teaching appointments and assignments.
- Be mindful of the appropriate dress and appearance required by my cooperating school site(s).
- Be professional in my relationship with my cooperating school’s educational community by being mindful of the school’s rules and regulations and being respectful in communicating with my cooperating teacher, college supervisor, cooperating school’s staff, parents, and students.
- Confer on a regular basis with my cooperating teacher and college supervisor regarding my professional concerns, interests, questions or problems.
- Immediately notify my college supervisor when a problem arises.
- Strive to learn my students’ names and to develop an appropriate support with them.
- Strive to become involved in my cooperating school’s educational community by attending faculty conferences, parent conferences, and after-school activities.
- Participate in professional development days with my cooperating school’s faculty.
- Strive to become familiar with the community in which my students live as well as the neighborhood of my cooperating school.
- Strive to take the initiative for assuming increasing teacher responsibilities that are appropriate to the expectation of my program and in collaboration with my cooperating teacher.
- Make every effort to become acquainted with the curriculum, and materials for my grade level and/or subject area.
- Make every effort to implement the teaching methods, strategies and technology that I have learned in my teacher preparation courses.
- Write lesson plans for all lessons that I teach and make them available to my college supervisor and cooperating teachers.
- Strive to utilize various methods to assess for my students’ learning.
- Strive to become a reflective student teacher by making adjustments to my teaching based upon my assessments of my students’ learning.

I have read and understand the above responsibilities for a student teacher.

Student Teacher Candidate’s Name (print): ___________________________ ID Number (last 4 digits) __________

Signature: ___________________________ Date: ___________________________