



The City University of New York
City College of New York
SCHOOL OF EDUCATION
Office of Clinical Practice
FIELDWORK & STUDENT TEACHING
Convent Avenue at 138th Street
New York, New York 10031
NAC 6/207A
212-650-6915



The School of Education prepares knowledgeable, reflective, caring teachers and leaders for diverse communities.

Semester: Spring 2014

Syllabus for:

Course Number: EDUC 41900 and 1900G

Title: Workshops on Child Abuse Identification, School Violence Prevention, Dignity for All Students Act (DASA) and Other Professional Topics

Room: NAC 4/220 C [Note: There may be room changes for one or more workshops. Students will be informed via e-mail]

Instructors: Dr. Bruce M. Billig and Professor Gretchen Johnson

Office Hours:

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1. Name, number, and course description:

EDUC 41900 and 1900 G

Workshops on Child Abuse Identification, School Violence Prevention, Dignity for All Students Act (DASA) and Other Professional Issues:

The purpose of this series of Friday workshops is to prepare candidates to make the transition from student teacher to professional educator.

This course has eight sessions that cover the following topics: Student Teacher Orientation, Child Abuse Identification, School Violence Prevention, Dignity for All Students Act (DASA) NYCDoe Application Procedures and Career Development with our NYC DoE recruiter, NYSED Certification, Resume Writing and Interviewing Skills, understanding how the UFT works and Reflections/Surveys. In the area of Child Abuse Identification, students will learn the definitions and indicators of sexual, physical and emotional abuse and neglect on the child and his/her family as well as the process of reporting these types of abuse. The School Violence Prevention workshop will provide students with techniques for violence prevention and establishing a framework for a tolerant classroom, especially for populations who may be vulnerable to harassment, bullying, cyberbullying and discrimination. The DASA workshop will cover the components of the Dignity for All Students Act with a special focus on the LGBTQ population. In other workshops students will also learn work readiness skills, such as: preparing resumes and cover letters, how to apply for New York State Teacher Certifications and suggestions for effective interviewing strategies for teaching positions.

2. Pre-requisites: Acceptance into the Student Teaching Program. Registration is by Office of Clinical Practice Staff only.

3. Student outcomes expected upon completion of this course:

Upon successful completion of this course, the pre-service student teacher will evidence beginning, developing, or proficient competence in the following:

- A. Recognizing the signs of child abuse and how to prepare a report
- B. Becoming a knowledgeable and professional mandated State reporter
- C. Techniques for providing students with a safe, non-violent classroom
- D. Strategies for promoting a non-violent school climate
- E. Integrating social and problem solving skills
- F. Becoming knowledgeable of the components of the DASA and ways to recognize one's own biases.
- G. Developing an enhanced awareness and sensitivity to the range of experiences of the specific student population as named in the Dignity for All Students Act.
- H. Learning how to navigate the NY State Teacher Certification process
- I. Learning to create a teaching resume and cover letter for teaching job interviews
- J. Preparing for interviews for teaching positions

4. Instructional methods implemented in the course:

- Reflections through discussions and completion of the Exit Journals
- Interactive presentations
- Guest lecturers

5. Suggested multiple methods of assessing candidates (Pass/ Fail):

- Reflection and evaluation in class discussions
- Development of a teaching portfolio (See your Program's requirements)
- Mandatory attendance is required for the Child Abuse Identification, School Violence Prevention and DASA workshops; Students may be required to submit a paper for absences from the other workshops
- Submission of "Exit journals" and other written assessments at the end of each workshop
- Completion of online and paper surveys

6. Required Materials: (To be distributed during to the workshops)

- Child Abuse Identification Handbook and Health Education Materials
- Violence Prevention Handbook and NYCDoE Discipline code
- DASA Handbook
- Handbook for Student Teachers, Cooperating Teachers and College Supervisors (with an emphasis on the edTPA)

7. Supplemental course readings:

- a. Adams Fast Resume User's Manual. Canada: Adams Media Corporation, 1996.
- b. Denton, Paula & Kriete, Roxann. The First Six Weeks of School. Northeast Foundation for Children, 2006.
- c. Mastropieri, Margo & Scruggs, Thomas. The Inclusive Classroom. Strategies for Effective Instruction. Upper Saddle River, NJ: Merrill Prentice Hall, 2007.
- d. Cangelosi, James. Classroom Management Strategies. Gaining and Maintaining Students' Cooperation. 6th Edition. John Wiley & Sons, Inc., 2008.
- e. Marzano, Robert. The Art and Science of Teaching. A Comprehensive Framework for Effective Instruction. Association for Supervision and Curriculum Development, 2007.
- f. Foley, Dave. Ultimate Classroom Control Handbook. JIST Publishing, 2007.

8. Important web-sites:

- a. New York State Education Department-Office of Teaching Initiatives
<http://www.highered.nysed.gov/tcert/certificate/certexam.htm>
- b. New York City Department of Education-Office of Teacher Recruitment & Quality
<http://schools.nyc.gov/default.aspx>; <http://www.TEACHNYC.net>
- c. Certification Requirements
<http://eservices.nysed.gov/teach/certhelp/certrequirementhelp.do>
- d. PREVNET Program website: <http://www.prevnet.ca>

Course Topics and Dates for the Spring 2014 Friday Workshops

(Note: Rooms are in the NAC and are subject to change. Notifications of any changes will be through emails. Contact the OCP staff if you have any questions)

Workshop 1A: Orientation-Part II & “Hands-on” Certification Workshop with our Certification Officer	Jan. 31st, 3:30 – 5:00 PM (NAC, 4/220 C- for Childhood Education & Special education student teachers only)
Workshop 1B: Orientation-Part II & “Hands-on” Certification Workshop with our Certification Officer	Feb. 7th , 3:30-5:00 PM (NAC, 4/220 C- for Bilingual Ed, Bilingual Sp. Ed, Early CE, Spanish & TESOL)
Workshop 1C: Orientation-Part II & “Hands-on” Certification Workshop with our Certification Officer	Feb. 14th , 3:30- 5:00 PM (NAC, 4/220 C- for Secondary Ed: Music, Art, Science, English, Math, Social Studies, and MfA’s)
Workshop 2: Resume Building & Interviewing Skills: College Career Center Staff	Feb. 28th , 3:30- 4:45PM (Room: TBA)
Workshop 3: NYCDoE Recruiter	March 7th , 3:30- 4:45 PM (Room: TBA)
Workshop 4: UFT Representative	March 14th , 3:30 – 4:45 PM (Room: TBA)
*Workshop 5A: DASA Training Workshop (See your assigned group on the right)	March 21st , 3:30 – 5:30 PM, (CE, ED, TESOL AND SPECIAL ED 1-6, LAST NAMES A-L ONLY MEET IN NAC 4/220 C) ; (ALL SEC. ED, ART, SPECIAL ED 7-12 & MFA’S MEET IN NAC 4/220 B)
*Workshop 5 B: DASA Training Workshop (See your assigned group on the right)	March 28th , 3:30-5:30 PM, (CE, EC, TESOL and Special ED 1-6, Last Names M-Z only meet in NAC 4/220C)
*Workshop 6A: Violence Prevention Workshop (See your assigned group on the right)	April 4th , 3:30 – 5:30 PM, (CE, ED, TESOL AND SPECIAL ED 1-6, LAST NAMES A-L ONLY MEET IN NAC 4/220 C) ; (ALL SEC. ED, ART, SPECIAL ED 7-12 & MFA’S MEET IN NAC 4/220 B)
*Workshop 6B: Violence Prevention Workshop (See your assigned group on the right)	April 11th, 3:30 – 5:30 PM, (CE, EC, TESOL and Special ED 1-6, Last Names M-Z only meet in NAC 4/220C)
*Workshop 7A: Child Abuse & Identification Workshop (See your assigned group on the right)	April 25th, 3:30 – 5:30 PM, (CE, ED, TESOL AND SPECIAL ED 1-6, LAST NAMES A-L ONLY MEET IN NAC 4/220 C) ; (ALL SEC. ED, ART, SPECIAL ED 7-12 & MFA’S MEET IN NAC 4/220 B)
*Workshop 7B: Child Abuse & Identification Workshop (See your assigned group on the right)	May 2nd, 3:30 – 5:30 PM, (CE, EC, TESOL and Special ED 1-6, Last Names M-Z only meet in NAC 4/220C)
Workshop 8: Reflections and Completion of Mandatory Surveys	May 23rd, 3:30 – 5:00 PM (Room NAC 4/220C). <i>All student teachers are required to attend.</i>

***IMPORTANT NOTE ON CHILD ABUSE IDENTIFICATION, SCHOOL VIOLENCE PREVENTION TRAINING AND DIGNITY FOR ALL STUDENTS ACT (DASA):**

All applicants for New York State certification are required to complete two clock hours of coursework or training regarding the identification and reporting of suspected child abuse and maltreatment in accordance with Sections 3003(4) and 3004 of the New York State Education Law. In addition, all applicants for a certificate on or after February 2, 2001 are required to complete two clock hours of course work or training in school violence prevention and intervention in accordance with section 3004 of the Education Law. Dignity for All Students Act Training (DASA) is now required for all applicants who will apply for NYS Certification after December 31, 2013.

The above summarizes one of the requirements for New York State teacher certification. Since four hours of training for both Child Abuse Identification and School Violence Prevention are mandated by New York State, The City College School of Education offers workshops that fulfill these requirements in the EDUC 41900 and 1900G Friday sessions at no extra cost. Two of the required six hours of mandated training for DASA are covered in the Friday workshop. The other hours are covered in your special education courses and in the Violence Prevention workshop.

In order to meet New York State's requirement for completion of the two hours of Child Abuse Identification, two hours of School Violence Prevention and the final two hours of DASA training, it is imperative that **students arrive on time** for the workshops and stay for the **entire two hours** for each of the three workshops. **This means that if you arrive late (after 3:30 PM), you will not be permitted to enter the workshop and then it is your responsibility to make up the workshop at your own expense. Note: For the DASA training workshop, most providers charge a fee of \$100 and you will be required to attend a six hour workshop.**

If you had previously completed one or more of these workshops, you do not need to attend our workshop(s). However, you must file copies of your Certificate(s) with the Office of Clinical Practice (OCP), Fieldwork & Student Teaching (NAC 6/207A) for prior approval in order to receive a passing grade (P) in 41900 or 1900G and be recommended by The City College of New York School of Education for Certification upon completion of your degree requirements.

PLEASE ALSO NOTE THE FOLLOWING:

- 1. Please file a copy of your Workshop Certificate(s) with the OCP as soon as possible after (or before) the date of the scheduled workshop(s) in order to receive proper credit for graduation in a timely manner.***
- 2. DO NOT DE-REGISTER on your own from EDUC 41900 or 1900G if you had previously completed the Child Abuse Identification, Violence Prevention or DASA workshops. These courses MUST appear on your transcript with a "P" as part of the graduation requirement.***
- 3. DO NOT CONFUSE THESE WORKSHOPS WITH YOUR REQUIRED WEEKLY STUDENT TEACHING SEMINAR. ASK THE OCP STAFF IF YOU HAVE ANY QUESTIONS REGARDING YOUR STUDENT TEACHING SEMINAR AND/OR THE FRIDAY WORKSHOPS.***
- 4. ATTEND OUR PRINCIPALS PANEL ON MARCH 18TH FROM 4:30-7:00 PM IN THE THIRD FLOOR FACULTY DINING ROOM. LISTEN TO EXPERIENCED PRINCIPALS DISCUSS INTERVIEW QUESTIONS AND RESPONSES. THERE WILL BE A Q&A TOO.***