



Student Application Information Sheet

New York State Teacher Certification

Please use the information provided below to assist you in completing your online application for NYS Teacher Certification.

STUDENT NAME: _____

You may visit <http://www1.cuny.cuny.edu/prospective/education/certification/teach.cfm> for a Step by Step tutorial

First: Create User Login and Password

In order to apply online, you will enter TEACH online services via the Office of Teaching Initiatives Web site at www.highered.nysed.gov/tcert and create a TEACH login and password at the New York State Directory Services site. Instructions are provided as you go through this process. Once you have created your login and password this step is completed and you never have to repeat this process.

Second: Creating a TEACH Account & Completing the Application

Step 1: Create Applicant Profile

Enter your personal information and preferences

Use the following information **supplied by your institution** to complete the Self-Reported education portion of the online application: (Check ESIMS at <http://cuny.edu> for information about dates and credits)

Institution Name: CUNY – CITY COLLEGE

Award Title: SEE BACK OF SHEET FOR AWARD TITLES

Program: AND PROGRAM CODES AND TITLES

Major: ACADEMIC AREA OF STUDY; EX. MATHEMATICS

Date Degree Received: ___ / ___ / _____ [Date Format: mm/dd/yyyy] Number of Credits: _____

Date Attended From: ___ / ___ / _____ Date Attended To: ___ / ___ / _____

Step 2: Select Certificate(s)

A. Use the following information to select the appropriate certificate title and type:

- Select your Area of Interest: CLASSROOM TEACHER or *****OTHER EXTENSIONS**
- Select your Subject Area: **MUST CORRESPOND TO PROGRAM TITLE** or *****Bilingual Education**
- Select the Grade Level: CORRESPONDING GRADE LEVEL or *****Pre K to 12 (All Grades)**
- Select the Title: SEE PROGRAM NAMES or *****Bilingual Education Extension**
- Select the Type of Certificate: **TRANSITIONAL B (TF and TFAs only), INTERNSHIP, INITIAL, OR PROFESSIONAL.**
*****Annotation type must correspond with your base certificate type**

*****Selections when applying for the Bilingual Extension**

B. After you have selected your certificate title and type, you will be asked to enter a program code by default. Please find your corresponding program code on page 2, enter it and click submit.

- **By entering a program code, you are applying using the Approved Teacher Preparation Program Pathway.**

C. Continue through the application answering all required questions; sign the affidavit and application; and make your payment. You may pay online using a credit card or print out the payment coupon and mail in a US Postal Money Order.

Your online account is your access to everything regarding your certification. You can check up on the status of your certificate application by clicking the Account Information link on the main menu.

Need help?

Problems completing your application?
Institution Contact Info:
 Ms. Melissa Tise
 NAC 3/213 – 212-650-5590
EDUCERTIFICATION@CCNY.CUNY.EDU

Problems using TEACH?
New York State Education Dept. Contact Info:
 Support available to you by telephone
 Monday – Friday from 9:00 a.m. until 4:30 p.m.
 Office of Teaching Initiatives – (518) 474-3901 | tcert@mail.nysed.gov
 Technical Support - (518) 486-6041

PROGRAM CODES AND TITLES

Advanced Certificate

28951 – School District Leader
28953 – Entry Level Leader Certification
25901 – Bilingual Extension (Graduate)
32517 – Bilingual Extension (Graduate ITI Only)
25927 – Bilingual Extension (Undergraduate)
25857 – English Language Art 7 - 12 (Graduate)
25851 – Mathematics Education 7 - 12 (Graduate)
25879 – Biology Education 7 - 12 (Graduate)
25877 – Chemistry Education 7 - 12 (Graduate)
25873 – Earth Science Education 7 - 12 (Graduate)
25875 – Physics Education 7 - 12 (Graduate)
25855 – Social Studies Education 7 - 12 (Graduate)
35519 – TESOL (Stream D)
35520 – Educational Theatre (Stream E)
31917 – Early Childhood Education Birth – 2 (Fast Track)
31918 – Childhood Education 1 – 6 (Fast Track)

Bachelor of Arts (BA)

25925 – Visual Art K – 12 Teacher
25920 – English Language Art 7 – 12
25915 – Mathematics Education 7 – 12
25924 – Music K – 12 Teacher
25913 – Social Studies Education 7 – 12
25921 – Secondary Spanish Education 7 - 12

Bachelor of Fine Arts (BFA)

25923 – Music K – 12 Teacher

Bachelor of Science (BS)

25914 – Early Childhood Education
25916 – Chemistry Education 7 - 12
25917 – Physics Education 7 – 12
25918 – Biology Education 7 – 12
25919 – Earth Science 7 – 12

Bachelor of Science in Education (BSED)

25922 – Childhood Education
28378 – Childhood Education (Joint Degree with BMCC)
25926 – Bilingual Childhood Education*
28377 – Bilingual Childhood Education* (Joint Degree with BMCC)

Master of Arts (MA)

25849 – Mathematics Education 7 – 12
25853 – Social Studies Education 7 – 12
25859 – English Education 7 – 12
25863 – Visual Art Education K - 12
25865 – Biology Education 7 – 12
25867 – Chemistry Education 7 – 12
25869 – Earth Science Education 7 – 12
25871 – Physics Education 7 – 12

Master of Science (MS)

25885 – TESOL

Master of Science in Education (MSED)

25882 – Bilingual Students w/ Disabilities 1-6*
35275 – Bilingual Students w/ Disabilities 7 - 12*
25896 – Students w/ Disabilities 1 – 6**
25893 - Students w/ Disabilities 5 – 9**
34888 – Students w/ Disabilities 7 – 12
25899 – Early Childhood Education
25903 – Bilingual Childhood Education*
25906- Childhood Education
25909 – Literacy 5 - 12
25912 – Literacy Birth – 6
27441 – Science Education 5 – 9
27443 – Mathematics Education 5 – 9
28952 – School Building Leader
32283 – Educational Theatre
33968 – Spanish 7-12
33970 – Spanish 7-12***

TEACHING FELLOWS ONLY:

Master of Arts (MA)

25848 – Mathematics 7 – 12
25852 – Social Studies 7 – 12
25858 – English 7 – 12
25862 – Art K – 12
25864 – Biology 7 – 12
25866 – Chemistry 7 - 12
25868 – Earth Science 7 - 12
25870 – Physics 7 – 12

Master of Science (MS)

25884 – TESOL

Master of Science in Education

25881 – Bilingual Students w/ Disabilities 1 - 6*
25892 – Bilingual Students w/ Disabilities 5 – 9
(use 25900 for the Bilingual Extension)
35274 – Bilingual Students w/ Disabilities 7 – 12*
25895 – Students w/ Disabilities 1 - 6**
25892 – Students w/ Disabilities 5 - 9**
35279 – Students w/ Disabilities 7 – 12
25898 – Early Childhood Education
25902 – Bilingual Childhood Education*
25905 – Childhood Education
25908 – Literacy 5 – 12
25911 – Literacy Birth – 6
27442 – Science Education 5 – 9
27445 – Mathematics Education 5 - 9

*Use the same code when applying for the Bilingual Extension unless otherwise specified.

**Use the same code for programs that lead to dual certification in the specified area and general education.

***Use this code, if you completed an undergraduate in Spanish 7-12, & applying for the professional cert.