

CITY COLLEGE OF NEW YORK
 2013 – 2014 SCHEDULE OF PAYDATES
FOR NON TAX LEVY EMPLOYEES
FULL TIME FACULTY, STAFF AND ADJUNCTS
MONTHLY PAYROLL

JULY	31,2013	JANUARY	31,2014
AUGUST	30,2013	FEBRUARY	28,2014
SEPTEMBER	30,2013	MARCH	31,2014
OCTOBER	31,2013	APRIL	30,2014
NOVEMBER	27,2013	MAY	30,2014
DECEMBER	30,2013	JUNE	30,2014

HOURLY EMPLOYEES
PAID ON THE FIRST FRIDAY AFTER THE 15TH OF THE MONTH
COLLEGE ASSTS, STUDENT AIDES, TUTORS, NON TEACHING HRLY
& STUDENT ASSISTANTSHIPS

DATES FOR SUBMITTING
 TIMESHEETS TO THE

PAYROLL OFFICE:

PERIOD COVERED:

PAY/DATES:

JULY	01,2013	06/03/13 – 06/28/13	JULY	19,2013
AUGUST	01,2013	07/01/13 – 07/31/13	AUGUST	16,2013
SEPTEMBER	03,2013	08/01/13 – 08/30/13	SEPTEMBER	20,2013
OCTOBER	01,2013	09/03/13 – 09/30/13	OCTOBER	18,2013
NOVEMBER	01,2013	10/01/13 – 10/31/13	NOVEMBER	22,2013
DECEMBER	02,2013	11/01/13 – 11/29/13	DECEMBER	20,2013
JANUARY	02,2014	12/02/13 – 12/31/13	JANUARY	17,2014
FEBRUARY	03,2014	01/02/14 – 01/31/14	FEBRUARY	21,2014
MARCH	03,2014	02/03/14 – 02/28/14	MARCH	21,2014
APRIL	01,2014	03/03/14 – 03/31/14	APRIL	18,2014
MAY	01,2014	04/01/14 – 04/30/14	MAY	16,2014
JUNE	02,2014	05/01/14 – 05/30/14	JUNE	20,2014

SUPERVISORS PLEASE NOTE:

Late submission of timesheets to the Payroll Office will delay the employees' pay until the following pay date. To avoid the inconvenience of employees not being paid on time, timesheets must be submitted on time.

NEW YORK STATE LABOR LAW COMPLIANCE

Under New York State Labor Law, employees may not work more than five (5) hours without a meal break. The meal period, a minimum of thirty minutes is unpaid.