# RF Summer Salaries

**Semi-Monthly Certification & Pay Date Deadlines SUMMER 2018**

|  |
| --- |
| **Senior College Schedule** |
| **Submission #** | **CUNY RF****Certification Period From To** | **RF Submits Approved Spreadsheet** | **Payroll Close Date** | **Senior College Check Date** |
| **1** | June 1, 2018 | June 15, 2018 | June 18, 2018 | June 19, 2018 | July 5, 2018 |
| **2** | June 16, 2018 | June 30, 2018 | June 29, 2018 | July 2, 2018 | July 19, 2018 |
| **3** | July 1, 2018 | July 15, 2018 | July 16, 2018 | July 17, 2018 | August 2, 2018 |
| **4** | July 16, 2018 | July 31, 2018 | July 30, 2018 | July 31, 2018 | August 16, 2018 |
| **5** | August 1, 2018 | August 15, 2018 | August 13, 2018 | August 14, 2018 | August 30, 2018 |
| **6** | August 16, 2018 | August 26, 2018 | August 27, 2018 | August 28, 2018 | September 13, 2018 |
| **7** | na | na | September 6, 2018 | September 11, 2018 | September 27, 2018 |
| **8** | na | na | September 20, 2018 | September 25, 2018 | October 11, 2018 |
| **9** | na | na | November 30, 2018 | December 4, 2018 | December 20, 2018 |
| **Final Submission 10** | na | na | February 22, 2019 | February 26, 2019 | March 14, 2019 |

|  |
| --- |
| **Community College Schedule** |
| **Submission #** | **CUNY RF****Certification Period From To** | **RF Submits Approved Spreadsheet** | **Payroll Close Date** | **Community College Check Date** |
| **1** | June 1, 2018 | June 15, 2018 | June 18, 2018 | June 19, 2018 | June 29, 2018 |
| **2** | June 16, 2018 | June 30, 2018 | June 29, 2018 | July 2, 2018 | July 13, 2018 |
| **3** | July 1, 2018 | July 15, 2018 | July 16, 2018 | July 17, 2018 | July 27, 2018 |
| **4** | July 16, 2018 | July 31, 2018 | July 30, 2018 | July 31, 2018 | August 10, 2018 |
| **5** | August 1, 2018 | August 15, 2018 | August 13, 2018 | August 14, 2018 | August 24, 2018 |
| **6** | August 16, 2018 | August 26, 2018 | August 27, 2018 | August 28, 2018 | September 7, 2018 |
| **7** | na | na | September 6, 2018 | September 13, 2018 | September 21, 2018 |
| **8** | na | na | September 20, 2018 | September 27, 2018 | October 5, 2018 |
| **9** | na | na | November 30, 2018 | December 20, 2018 | December 28, 2018 |
| **Final Submission 10** | na | na | February 22, 2019 | February 28, 2019 | March 8, 2019 |

**Please note:** Faculty can only work on RF grants from June 1 through August 26. The schedule above allows faculty members to certify work on a semi-monthly basis. Once fully approved and reconciled, grants are to be paid in the next available bi-weekly payroll.