Agenda
Review Committee
January 31, 2017
A310
10:00AM-11:00AM

1. Welcome

2. Provost’s Announcements

3. Updates and reports (5-7 minutes each):
   a. VP Juana Reina – Student Affairs
   b. VP Len Zinnanti – Senior Vice President and COO
   c. Dean Juan Carlos Mercado – CWE
   d. Prof. David Jeruzalmi – Chair of Faculty Senate

4. Questions and Discussion

5. Adjournment of the Committee of the Whole

6. Convening of Personnel Committee (11:00am-12:15pm)
Review Committee Minutes  
January 31, 2017  
10:00 a.m.

Excused: M. Baptiste, G. Gebert, F. Lam, K. Witherspoon  
Guests: S. Russell, J. Wallace

I. Minutes: N/A

II. Provost’s Announcements
Interim Provost Driscoll commenced the meeting at 10:02 a.m. and began by welcoming everyone to the spring 2017 semester. Provost Driscoll provided an overview of the Review Committee structure and noted that committee members are invited to share announcements that will be distributed with minutes. In addition, members will be asked on occasion to provide a brief report of approximately 3-4 reports per meeting. Provost Driscoll indicated that the meeting will take place in two tiers; the first with the Committee of the whole and the second with the subcommittee for Personnel Actions. The personnel subcommittee includes the Provost, Deans of School/Divisions and two faculty governance representatives.

Minutes of the Committee of the whole, once approved will be distributed to the College.

Provost Driscoll proceeded with her report as follows:

- **Immigration and students**: Provost discussed that CCNY is working with CUNY and talking to students regarding the 90-day ban on travelers entering the U.S. from seven Muslim-dominated countries. International students from across the University, a large percentage are from City College. An additional number are at the Graduate Center. Students and Research Assistants with green cards, F-1 and J-1 visas are in danger of not being able to return to their work in the current immigration climate. Interim President Boudreau will be reaching out and getting together with CUNY Citizenship Now! lawyers to understand the implications for potential travelers. The Provost also noted that this situation does not exclude faculty and staff.

- **Excelsior Scholarships**: Provost Driscoll reported that the scholarship details are being worked out by CUNY although it has not yet been approved by the legislators.
  - Provost Driscoll reported that the scholarship is an additional financial help especially for those who do not qualify for TAP due to income and this benefit is targeted towards students who can complete their degree in four years. She noted it is unclear if summer can be counted towards the fall or spring semesters to make up the 15 credit requirement. Provost Driscoll mentioned that the benefit to the college will be a potential increase in enrollment.
  - Provost Driscoll stated that a tuition increase is in the FY 18 budget but has not been approved by the legislators. A 5-year plan of $250 dollars per year is on the table.
Concerns were raised about the scholarship implementation and colleges’ ability to respond to availability of space and course offerings.

- **Study Group**: Joseph Fantozzi and Alan Sabal are working closely with Study Group to recruit international students. We currently have about 10 students. Our target is 100 students, though it will take time to reach that goal.

- **Chancellor’s Office Communication**: Provost Driscoll reminded all about the executive order banning travel to North Carolina and Mississippi. No reimbursements will be used from state funds (Tax Levy), RF or soft funds. ([Appendix 1 – Memo dated 4/12/2016](#))

- **Upcoming Events**:
  - Provost noted the valedictorian memo on valedictorian selection process is forthcoming.
  - Advisory Council with Faculty on Disabilities. Provost Driscoll noted the importance of improving accommodations to students with disabilities and to work with the AccessAbility Center/Student Disability Services (AAC/SDS). AAC/SDS will present at an upcoming Faculty Senate meeting. The importance of faculty involvement in accommodations is noted, as there are variations in practice, e.g., for lab vs. lecture courses. The AccessAbility Center will work to find appropriate accommodations in all cases.

III. Updates and Reports:

**Student Affairs: - VP J. Reina**

VP Reina discussed the implications of the travel ban. She stated that there is communication about proper accommodation and additional information being sent to students who need these services. VP Reina noted the protocol that her office follows during these situations and that they work around the clock to assist students in every way possible. VP Reina voiced the importance of communicating with her office when it comes to issues concerning international students.

In addition, VP Reina distributed a flyer of the upcoming projects for the International Student and Scholar Services. The flyer is a series of thought provoking and change instilling conversation created by students. ([See appendix 2 - Flyer](#)). VP Reina reminded the committee that international students are bright, sophisticated, and able to speak more than three languages. This is an opportunity to show them they matter and we need to embrace them.

There was an extensive discussion regarding student records protection.

**Senior Vice President and COO: - L. Zinnanti**

SVP Zinnanti reported that the contract with Follet, the CCNY bookstore will expire soon. CUNY looked into five contract options which included Akademos, Barnes & Noble, Follet, E-Campus and Pearson. Akademos was selected as the best suited for the college due to the benefits and advantages that it offers to students and the campus. Some of these benefits include:

- Overall experience in higher education (used by other CUNY Colleges – Queens, CUNY Law School, Medgar Evers, John Jay)
- $5,000 in annual discount coupons
- Blackboard interface
- Expectation of a CUNY-wide savings between $10-20M over 5 years
- Customer Call Center and much more
SVP Zinnanti noted that the next steps are to work with faculty and staff in partnership, for the implementation, operation and marketing of Akademos. SVP Zinnanti requested nominees to frame the implementation committee which will handle issues as they arise.

**Interdisciplinary Studies at CWE: - Dean J. Mercado**

- Dean Mercado reported that in January, we had a total of 116 students participate (74 through CCNY programs in 5 different countries; and 42 through other programs). DACA students were advised to return prior to January 20th. We have 11 programs around the world for this summer.
- The Masters of Arts Degree in Studies of the Americas at CWE is developing two tracks, one in Human Rights in collaboration with the Colin Powel School and the second on Dominican Studies in collaboration with the Dominican Studies Institute.
- Dean Mercado expressed with excitement the upcoming international conference on Hispanism (May 24-26). This is a collaboration between the Interdisciplinary Studies Division, the Transatlantic Project at Brown University and the Cervantes Institute in NYC.

**Faculty Senate: - Prof. D. Jeruzalmi**

Prof. Jerulzami, Chair of the Faculty Senate presented his report by noting that the Executive Committee of the Faculty Senate met to discuss budgets and the replacement for the ombuds position. Prof. Jerulzami invited AVP Lam to give a budget presentation to the next plenary meeting as it was done to the Executive Committee. In addition, the Senate is taking nominations for the ombuds position vacated by Prof. Josh Wilner.

As part of the Middle States accreditation assignment for Standard I, the Executive Committee will be contacting Schools/Divisions to request their current mission statements for review and alignment with the college’s mission and to highlight achievements.

IV. **Questions and Discussion:**
No questions

V. **Adjournment of the Committee of the Whole:**

The meeting of the whole was adjourned at 11:03am

VI. **Personnel:**
The Committee moved to the consideration of personnel matters.

VII. **Adjournment of the Personnel Action Committee:**
The meeting was adjourned at 12:22 p.m.

Respectfully submitted,

Julissa Alvarez, Executive Secretary to the Review Committee
MEMORANDUM

To: College Presidents
Provosts
Administrative Council
Business Managers
Purchasing Directors
Accounts Payable Departments

From: Frederick P. Schaffer
General Counsel & Senior Vice Chancellor for Legal Affairs

Re: Executive Orders Banning Travel to North Carolina and Mississippi

I am writing to inform you that on March 28, 2016, Governor Cuomo signed Executive Order #155 banning non-essential state travel to North Carolina, and on April 5, 2016, he signed Executive Order #156 banning non-essential state travel to Mississippi. Copies of the Executive Orders are attached hereto.

These Orders were written in response to the passage by both states of laws which allow discrimination against lesbian, gay, bi-sexual and transgender individuals. Specifically, North Carolina’s law bars transgender individuals from using restrooms appropriate for their gender identities, excludes sexual orientation and gender identity from state anti-discrimination protections, and prohibits municipalities from extending those protections to lesbian, gay, bi-sexual and transgender citizens. Mississippi’s law allows business and non-profit groups to refuse service to people on the basis of their sexual orientation or gender identity. These travel bans will remain in effect until further notice.

The Executive Orders require all New York State agencies, departments, boards, authorities and commissions to:
• immediately review all requests for state funded or state sponsored travel to the states of North Carolina and Mississippi, and
• bar any such publicly funded or publicly sponsored travel to these states, unless such travel is necessary for the enforcement of New York State law, to meet prior contractual obligations, or for the protection of public health, welfare, and safety.

Pursuant to these Orders, CUNY will no longer fund travel by any CUNY employee to North Carolina or Mississippi, unless it meets one of the enumerated exceptions. In addition, no CUNY employee may travel to North Carolina or Mississippi in his or her official capacity using funds that come from outside sources such as grants, MOUs or contracts, including funds administered by the CUNY Research Foundation, the PSC, auxiliary enterprise corporations, college associations, child care centers, college foundations and other related entities. Employees of these entities and other non-CUNY employers who are working at CUNY campuses are also prohibited from traveling to North Carolina and Mississippi in their official capacities in connection with the work they are doing for CUNY. Any exceptions to the ban must be authorized by the Office of the General Counsel or by the University Controller's Office.

Any questions regarding these travel bans should be directed to Joan Margiotta in the Office of General Counsel at 646-664-9235 or joan.margiotta@cuny.edu, or Miriam Katowitz in the Office of the University Controller at 212-397-5671 or miriam.katowitz@mail.cuny.edu. Thank you for your cooperation in complying with these Orders.

c: Cabinet
Richard Rothbard, President, CUNY Research Foundation
Jeffrey Slonim, General Counsel, CUNY Research Foundation
Deborah Bell, Executive Director, PSC
Miriam Katowitz, Deputy Executive Controller
Jane Davis, Senior Counsel
Kisha Fuentes, Program Assistant
The Passion Project

A series of thought provoking and change instilling conversation

Dialogue 1: “Is My Oppression the Same as Yours?”

February 9, 2017 12pm-2pm
Panel: Black Studies, Latin Studies, Muslim Studies


March 9, 2017 12p-2p
Panel: Veterans Association, International Affairs, LBGT Association, Law and Government Society

Dialogue 3: “The Christopher Columbus Act Effect”

April 6, 2017 12p-2p
Panel: African Studies, Dominican Studies, Latin American Studies

Dialogue 4: “True Life: I’m a Muslim Arab Woman”

May 4, 2017 12p-2p
Panel: Muslim Student Association, Middle Eastern Studies (Columbia University), Muslim’s Giving Back
Information Sessions for International Students

Tax Workshop, February 16, 2017

Presented by Sprintax
- Educating international students on the intricacies of taxes in the U.S.
What are they responsible for and what do they need to do as an international student without income.

OPT Workshop, February 23, 2017

Presented by Associate Director of International Student and Scholar Services
- Teaching the students the regulations and application necessities in order to ensure the OPT approval. They will learn the procedures that we have developed so that they can submit the best application possible.

U.S. Career Preparation Workshop, March 23, 2017

Presented by Career and Professional Development Institute
- The workforce in the U.S. is not necessarily the same as it is at home for the international students. The employers look for certain things in reference to resume, cover letters and even qualifications. Here they will learn to navigate the interview and application process in the U.S. as they begin their careers.

Life After CCNY, April 20, 2017

Presented by an invited Immigration Attorney (TBD)
- Attorney session where an experienced immigration lawyer discusses the path from student to permanent resident.

Finals Breakfast Week, May 20 – May 26, 2017

- During this stressful week the Department of International Student & Scholar Services will be providing students with a hearty breakfast as they prepare to take their finals.