The City College of New York/ Sophie Davis School of Biomedical Education
Physician Assistant Program at Harlem Hospital Center

The Application Process

The CCNY/SDSBE PA Program at HHC is a full-time, baccalaureate program, spanning 28.5 months. Students complete at least 60 credits of collegiate work, including all CCNY general education requirements and PA program-specific pre-requisite requirements to be eligible to apply. Graduate level coursework is not considered for specific course requirements, although students with baccalaureate or masters degrees are welcome to apply.

The physician assistant program uses a holistic admissions process first described by the American Association of Medical Colleges (AAMC) for both the BS/MD and PA programs. The goal of this selection process is to identify applicants who are most likely to contribute to the Sophie Davis intellectual community and upon graduation, to fulfill our mission to practice primary care within underserved communities.

The Holistic Review

The admission holistic review takes into consideration the full spectrum of the applicant's qualifications, based on all evidence provided in the application, and viewed in the context of the overall strength of the PA Program applicant pool. Holistic admission review ensures that no single factor leads to acceptance into the program.

The factors considered in the holistic admissions process include:

1. The applicant's full record of academic achievement in college, including the number and rigor of courses taken and grades earned in those courses
2. Professional preparation such as employment as a healthcare worker, patient contact, work with underserved populations, and volunteering and shadowing experience
3. Strength of letters of recommendation
4. Personal statement including elements of style, creativity, originality and anticipated goals as a PA
5. Fitness with the Sophie Davis mission.

Race, ethnicity, gender, and religion are excluded from the selection criteria.

Each application is ranked using these five criteria. The highest ranked applicants are offered an interview. The interview assesses applicant deductive reasoning, professionalism, disposition for the profession, problem solving skills, verbal and non-verbal communication skills and alignment with the program mission.

The highest ranked applicants meeting all admissions requirements are offered a seat in the Program.
Two-step Application

The application process consists of two steps:

STEP 1: Physician Assistant Program Application

This paper application must be printed and delivered to the program office with all supporting documents, such as references, personal statement, release forms, etc. All materials must be in by January 15th.

Mail to:

CCNY/Physician Assistant Program
Admissions
160 Convent Avenue
Harris Hall-15
New York, NY 1003

STEP 2: City College of New York

The University Application Processing Center (UAPC) processes applications for all undergraduate degrees. In CUNY, the UAPC determines eligibility of courses, and the overall and science grade point averages.

The UAPC application is completed online. Use the TRANSFER application to City College. All applicants, including current City College students and college graduates, must complete this application. The UAPC deadline for fall admittance is February 1.

Interviews are conducted throughout March and April. All admission decisions will be made by the end of May.